

DEPARTMENT OF PLANNING & BUILDING SERVICES PG&E FUNDS PRESENTATION

APRIL 6, 2021



Introduction

The Department of Planning and Building Services (PBS) is heavily involved in all disasters throughout the County. Highlights from the Redwood Complex Fire include:

- Complete all necessary Health & Safety Inspections for Re-population
- Staffing of the Local Assistance Center and shelters
- Town Hall Meetings to help the community understand the upcoming process, including debris removal, rebuilding, vehicle removal, etc.
- Oversight, Acceptance and tracking of all Right of Entry (ROE) Permits
- Coordination with Assessor to verify Destroyed Structures
- Staff support for Urgency Ordinance and Health orders

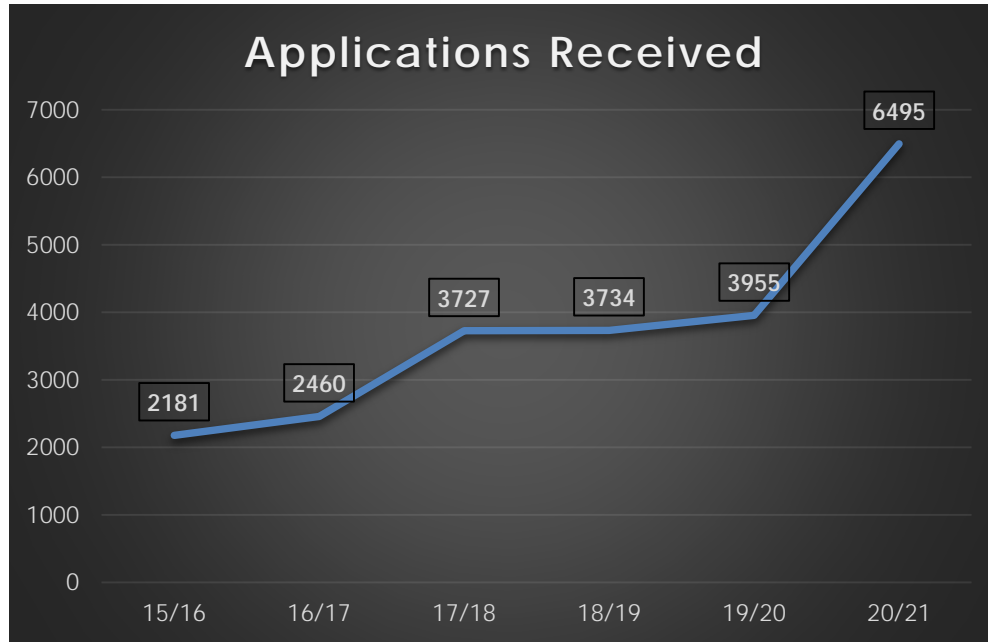
Highlights from the Redwood Complex Fire - Continued

- Provided one on one support to Fire survivors to complete ROEs and permit applications
- Debris Removal coordination with CalOES, FEMA and USACE
- Coordination and tracking of all Private Cleanup sites
- Receipt and tracking of all USACE Soil Clearance Letters from debris cleanup
- Potential Code Enforcement action for non-compliance with the ROE's
- Creation of the "Temp Trailer" Administrative Permit process

Costs Associated with Fire Cleanup

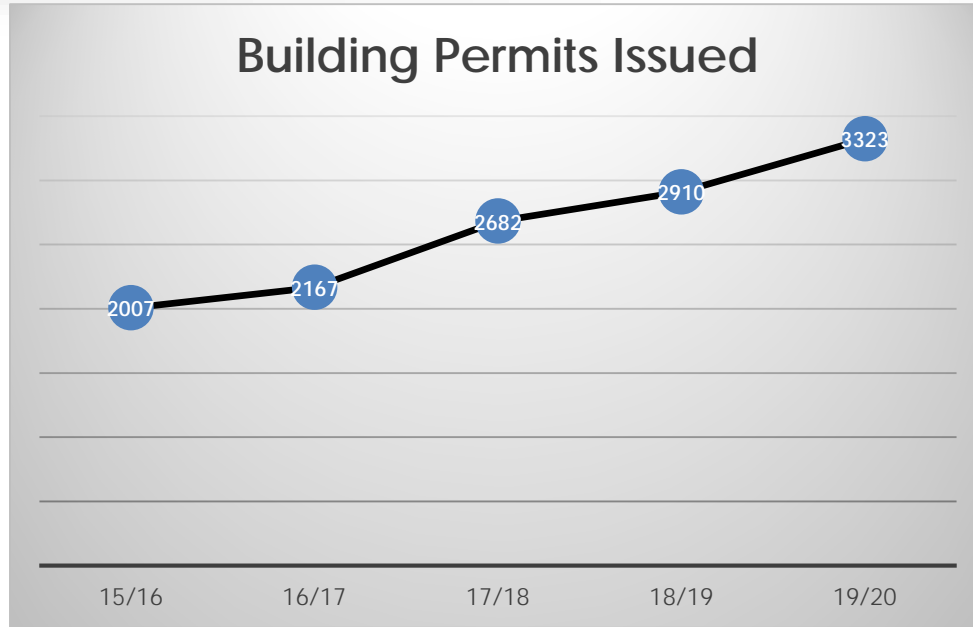
- Waived Admin Permit fees- **\$88,559.00**
- Regular Staff hours, not reimbursed by 214's- **\$324,339.00**
- Staff devoted to EOC and long term planning meetings with CalOES, FEMA and USACE on Complaints Process for PPDR and Recovery
- Over-Excavation Project became high priority
- Workload Increases (*see permit volume chart*)
- Reduced staff time for general duties; all staff allocated to applications for fire recovery/new permits
- **Staff is requesting a reimbursement of \$412,899, to be reinvested back in the department in the form of new positions to enhance service (*see table on page 8*).**

PBS Request continued



- Building Permit Applications
- *7 months of data in FY 20/21*
- *Already 61% increase over last year*

PBS Request continued



- Building Permit volume- Issued Permits
- Plancheck backlog by 192 permits

PBS Request for PG&E Funds

- Additional staff - Staffing levels within the department have not increased since 2016, but workload has doubled
- Software advancements needed to be more efficient (Bluebeam & trakit)
- Overall Department IT Updates
- Large scale monitors for electronic plancheck
- Facility modifications to create more workspace
- Vehicle purchase- *not all field staff can be out on inspections at the same time*
- One time Vehicle Amnesty Program for Private Property- *(County AVA Program cannot remove vehicles on private property)*

Request for PG&E Funds Summary

Reimbursements for Admin Permits and staff time for related disasters. (monies to be used for new Fiscal/grants personnel)	(\$412,899.00)
Facilities modifications, remodels, permit stations, etc. This cost would factor in telecommunication install	\$800,000.00
Vehicle purchase for Code Enforcement	\$68,000.00
One-Time County-Wide Vehicle Amnesty Program	\$900,000.00
Purchase of Hardware, Software, and Training for Plan Check – Blue Beam	\$ 50,000.00
IT updates for the Department for monies to be devoted infrastructure needs to assist the Department for online permitting. This to be phased in over 2 year period	\$ 350,000.00
Purchase of large monitors for electronic plan check	\$10,000.00
Code Enforcement admin staffing \$78,353, Senior Program Manager at \$130,108, and ½ time Analyst at \$45,173 (these would be a new position with on-going yearly costs.)	\$253,634.00
TOTAL REQUESTED FUNDS FOR PBS	\$2,844,533.00

PBS Challenges

- Create Strategic 5 year Plan for the Department
- Continue to manage the high volume of permits/projects
- **Retain** High Performing Staff
- Fill Needed Positions
- Continue to train staff and improve efficiency
- Existing Staffing Resources will continue to play an important role in response to Recovery efforts