

**SECOND AMENDMENT TO BOARD OF SUPERVISORS  
AGREEMENT NO. 19-254**

This Second Amendment to BOS Agreement No. 19-254 is entered into this 20<sup>th</sup> day of April, 2021, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and West Business Development Center, hereinafter referred to as "CONTRACTOR".

WHEREAS, BOS Agreement No. 19-254 was entered into on November 14, 2019; and

WHEREAS, First Amendment, BOS Agreement No. 19-254-A1 was entered into on May 5, 2020; and

WHEREAS, upon execution of this document by the Chair of the Mendocino County Board of Supervisors and West Business Development Center, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to increase the amount set out in BOS Agreement No. 19-254 from \$197,000 to \$266,000; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to extend the termination date set out in BOS Agreement No. 19-254 from March 31, 2021 to December 31, 2021.

NOW, THEREFORE, we agree as follows:

1. The amount set out in BOS Agreement No. 19-254 will be increased from \$197,000 to \$266,000.
2. The termination date set out in original BOS Agreement No. 19-254 will be extended from March 31, 2021 to December 31, 2021.

All other terms and conditions of BOS Agreement No. 19-254 and First Amendment First Amendment, BOS Agreement No. 19-254-A1 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

**DEPARTMENT FISCAL REVIEW:**

Dan Gjerde 03/03/2021

DEPARTMENT HEAD DATE

Budgeted: ☒ Yes ☐ No

Budget Unit: DR-2910

Line Item: 863280

Grant: ☒ Yes ☐ No

Grant No.: EDA 07-79-0747

**CONTRACTOR/COMPANY NAME**

By: M. Kelly

Date: 3/31/2021

**NAME AND ADDRESS OF CONTRACTOR:**

West Business Development Center

345 North Franklin Street

Fort Bragg, CA 95437

**COUNTY OF MENDOCINO**

By: Dan Gjerde  
Dan Gjerde, Chair  
BOARD OF SUPERVISORS

Date: APR 21 2021

**ATTEST:**

CARMEL J. ANGELO, Clerk of said Board

By: Amap  
Deputy

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

CARMEL J. ANGELO, Clerk of said Board

By: Amap  
Deputy

**APR 21 2021**

**INSURANCE REVIEW:**

By: Amelia Paul  
Risk Management

03/03/2021

Date: \_\_\_\_\_

**COUNTY COUNSEL REVIEW:**

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,  
County Counsel

By: Matthew Kiedrowski  
Deputy

Date: 03/03/2021

**EXECUTIVE OFFICE/FISCAL REVIEW:**

By: Amelia Paul  
Deputy CEO

03/03/2021

Date: \_\_\_\_\_

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors  
Exception to Bid Process Required/Completed ☐ \_\_\_\_\_  
Mendocino County Business License: Valid ☐ \_\_\_\_\_  
Exempt Pursuant to MCC Section: \_\_\_\_\_