



Scoring Rubric

Title: Facilitation of the Mendocino County Strategic Plan 2021

Decision-Making Authority: Board of Supervisors

General Description: Attached is the written proposal to facilitate the Strategic Planning Process for Mendocino County. The planning period would take place from July 2021 through December 2021. The contractor would draft and submit a final plan for approval to the Board of Supervisors in January 2022. The oral interview will take place at the Board meeting on June 9, 2021.

Proposed Vendor: Bischoff Consulting. This plan was submitted by Bischoff Consulting and The HR Matrix, LLC; these two professional companies decided to work together in the hope of delivering Mendocino County the highest quality product. If approved, Bischoff Consulting would act as the named contractor.

Proposed Contract Period: July 1, 2021 through January 31, 2022

Board Ad Hoc Committee: Supervisors Haschak and McGourty

County Contact: Anne Molgaard, Desk: 707-472-2800 Cell: 707-671-3605
molgaardac@mendocinocounty.org

Note About the Rubric: Each Board Member will complete the rubric below. Note that the reader may not be able to complete every item until they receive additional information during the oral interview. At the end of the oral interview, staff will collect the rubrics.

Completeness of Written Proposal Document

Are there detailed implementation steps and schedule so that the reader has a clear picture of how the planning process will roll out?

Comments/Questions:

☐ Satisfactory

☐ Unsatisfactory

☐ Not applicable

Consultant Qualifications

Domain Area and Technical Expertise / Consulting Experience / Other Relevant Experience / Bandwidth

Comments/Questions:

☐ Satisfactory

☐ Unsatisfactory

☐ Not applicable

Cost

Is the price within a cost-effective range? Is the budget sufficiently detailed? Is the budget structure in line with County policies?

Comments/Questions:

☐ Satisfactory

☐ Unsatisfactory

☐ Not applicable

Effectiveness of Oral Presentation

Did the presentation increase your confidence in the contractor? Do they reflect professionalism and knowledge that would add credibility to the strategic planning process?

Comments/Questions:

☐ Satisfactory

☐ Unsatisfactory

☐ Not applicable

Cultural Fit

Can this consultant engage respectfully and deeply with the varied individuals of Mendocino County? Can you imagine feeling positive and comfortable as a Board Member if this consultant leads focus sessions in your district?

Comments/Questions:

☐ Satisfactory

☐ Unsatisfactory

☐ Not applicable

Summary: Overall Completeness of Written and Oral Proposal

☐ Satisfactory. Yes, approve the Bischoff proposal

☐ Unsatisfactory. Direct staff to seek other consultants with expertise in county strategic planning.

Comments/What elements do you particularly want included in the contract/scope of work?

Name: _____

Member, Mendocino County Board of Supervisors