



# COUNTY OF MENDOCINO

## Executive Office

**CARMEL J. ANGELO**  
**CHIEF EXECUTIVE OFFICER**  
**CLERK OF THE BOARD**

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### MEMORANDUM

**Date:** July 13, 2021

**To:** Honorable Board of Supervisors

**From:** Carmel J. Angelo, Chief Executive Officer

**Subject:** July, 2021, Fee Hearing

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#### BACKGROUND

Pursuant to County Policy No. 47, Master Fee Schedule Policy, on or before April 1, or on a date approved by the Chief Executive Officer, or designee, for a request for fee modification outside the normal fee hearing process, the Board conducts a Public Hearing and acts upon all fee requests submitted by the department referenced in Attachments 3-5. The Department Head, or a Representative must be present for the Public Hearing.

Upon adoption by the Board of Supervisors of the resolution of the Master Fee Schedule, (Exhibit X), or amendment to the resolution of the Master Fee Schedule, the Executive Office shall post the original Master Fee Schedule, (Exhibit X), or amendments to the Master Fee Schedule, (Exhibit X), on the County's website. The Executive Office shall update the Master Fee Schedule with the last revised or adopted date and Resolution number for fees adopted as referenced in Attachments 3-5, which have been modified or changed on an annual or no more than semi-annual basis.

A summary regarding the changes are presented below:

- Probation-Projected 2021-22 loss of revenue: \$318,250  
Fees have been removed by direction of California Assembly Bill 1869;
  - Interstate Compact Application Fee
  - Jurisdictional Transfer Application Fee
  - Pre-Sentencing Investigation Report Fees
  - Supplemental Report Fee
  - Adult Monthly Supervision Fee
  - Work Furlough Fees
  - Citation Processing Fee

- Animal Care  
Three year licensing fees have been added;
  - 3-Year Licenses
- Assessor Clerk-Recorder Elections  
eRecording fee per California Government Code 27397(c)(1);
  - First Page (8 ½" x 11") Fee
- Cannabis Management Unit  
New fees have been calculated for the independent Cannabis Management Unit;
  - Cannabis Administrative Permit Fee
  - Cannabis Minor Use Permit Fees
  - Cannabis Major Use Permit Fees
  - Cannabis Variance Fee
  - Cannabis Business Tax Appeal Fees
  - 10A.17 Fees
  - Cannabis Transferability Fee
  - Cannabis Facility Business License
  - Cannabis Pre-Application Conference
  - Cannabis Special Inspection Fee
  - Cannabis Program Hourly Fee

In addition to the internal reviews performed by the individual Departments for the proposed fee adjustments, both the Executive Office and Auditor-Controller's Office conducted a review of the department submitted fee changes and find them to be in accordance with Board directives in regard to full cost recovery.