

TO: Board of Supervisors

FROM: Health and Human Services Agency

MEETING DATE: June 22, 2021

DEPARTMENT CONTACT: Bekkie Emery
DEPARTMENT CONTACT: Stephen White

PHONE: 463-7761
PHONE: 467-5868

ITEM TYPE: Consent Agenda

TIME ALLOCATED FOR ITEM: N/A

AGENDA TITLE:

Approval of Amendment to Agreement No. SS-20-012, PA No. 20-99 with Eversole Mortuary in the Amount of \$20,000 for a New Total of \$70,000 to Provide the Handling and Disposition of Last Remains of Decedents of Mendocino County Who Have No Relatives or Other Person Legally Empowered to Authorize Cremation and Disposition, Effective July 1, 2020 Through June 30, 2021

RECOMMENDED ACTION/MOTION:

Approve Amendment to Agreement No. SS-20-012, PA No. 20-99 with Eversole Mortuary in the amount of \$20,000 for a new total of \$70,000 to provide the handling and disposition of last remains of decedents of Mendocino County who have no relatives or other person legally empowered to authorize cremation and disposition, effective July 1, 2020 through June 30, 2021; authorize the Health and Human Services Agency Assistant Director/Social Services Director or designee to sign any future amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.

PREVIOUS BOARD/BOARD COMMITTEE ACTIONS:

August 4, 2020, Item 4(i), BOS Agreement No. 20-117, Amendment to FY 2019/20 Agreement.

SUMMARY OF REQUEST:

Mendocino County Health and Human Services Agency (HHSA) issued a Request for Proposal (SS-19-007 RFP) for indigent cremations. Eversole Mortuary was awarded the contract in September 2019 to provide indigent cremation services for all of Mendocino County, and in July 2020 a contract renewal was completed for Fiscal Year 2020-2021. The coverage area for Eversole Mortuary for these services is significant, requiring extensive travel to provide services to the whole county. The original fund amount for this contract was established based on this anticipated coverage area and historical utilization.

Since early 2020, Mendocino County has been significantly impacted by the COVID-19 pandemic, which is being experienced locally, nationally, and globally. The virus has impacted physical and emotional health, and created a significant financial decline in the community. These impacts have led to an increase in utilization of indigent cremation and burial services. In 2019-2020, a total of 49 County Cremation claims were processed during the entire Fiscal Year. For the period of July 2020 through March 2021, the County processed claims for 51 County Cremations through Mendocino County Public Authority and General Assistance Services. The need for indigent cremation services has exceeded the original contract allocation, and additional funds are necessary to cover expenses through the end of the 2020-2021 Fiscal Year.

ALTERNATIVE ACTION/MOTION:

Return to staff for alternative handling.

SUPERVISORIAL DISTRICT: ALL

VOTE REQUIREMENT: Majority

SUPPLEMENTAL INFORMATION AVAILABLE ONLINE AT: N/A

FISCAL DETAILS:

SOURCE OF FUNDING: GR 5190

CURRENT F/Y COST: \$70,000

ANNUAL RECURRING COST: \$50,000

BUDGET CLARIFICATION: N/A

BUDGETED IN CURRENT F/Y: Yes

IF NO, PLEASE DESCRIBE:

REVENUE AGREEMENT: No

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: Yes

CEO LIAISON: Darcie Antle, Deputy CEO

CEO REVIEW: Yes

CEO COMMENTS:

FOR COB USE ONLY

Executed By: Atlas Pearson, Deputy Clerk I

Date: June 24, 2021

FINAL STATUS: APPROVED

EXECUTED ITEM TYPE: AGREEMENT **NUMBER:** 21-129

Note to Department

Number of Original Agreements Returned to Dept: 0

Original Agreement Delivered to Auditor? No



BOS AGREEMENT NO. 21-129

**AMENDMENT TO
STANDARD AGREEMENT NO. SS-20-012,
PURCHASING AGENT NO. 20-99**

This Amendment to Agreement No. SS-20-012, PA No. 20-99 is entered into this 22ND day of JUNE, 2021, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and **Eversole Mortuary**, hereinafter referred to as "CONTRACTOR".

WHEREAS, Agreement No. SS-20-012, PA No. 20-99 was entered into on July 1, 2020; and

WHEREAS, upon execution of this document by the Chair of the Mendocino County Board of Supervisors and CONTRACTOR, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to increase the amount set out in Agreement No. SS-20-012, PA No. 20-99, from \$50,000 to \$70,000; and

WHEREAS, CONTRACTOR will continue to provide cremation services as originally agreed upon in Agreement No. SS-20-012, PA No. 20-99.

NOW, THEREFORE, we agree as follows:

1. The amount set out in Agreement No. SS-20-012, PA No. 20-99 will be increased from \$50,000 to \$70,000.

All other terms and conditions of Agreement No. SS-20-012, PA No. 20-99 shall remain in full force and effect.

IN WITNESS WHEREOF

DEPARTMENT FISCAL REVIEW:

By: Bekkie Emery
Bekkie Emery, HHSA Assistant Director/
Social Services Director

Date: May 27, 2021

Budgeted: ☒ Yes ☐ No

Budget Unit: 5190

Line Item: 86-2186

Org/Object Code: GR

Grant: ☐ Yes ☒ No

Grant No.:

COUNTY OF MENDOCINO

By: Dan Gjerde
DAN GJERDE, Chair
BOARD OF SUPERVISORS

Date: JUN 25 2021

ATTEST:

CARMEL J. ANGELO, Clerk of said Board

By: Amap
Deputy

JUN 25 2021

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

CARMEL J. ANGELO, Clerk of said Board

By: Amap
Deputy

JUN 25 2021

INSURANCE REVIEW:

By: Charmel Angelo
Risk Management

Date: 05/13/2021

CONTRACTOR/COMPANY NAME

By: Edward Eversole
Edward Eversole, President

Date: 5/26/2021

NAME AND ADDRESS OF CONTRACTOR:

Eversole Mortuary
141 Low Gap Road
Ukiah, CA 95482
707-462-2206
eversolemortuary@sbcglobal.net

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,
County Counsel

By: Charlotte Scott
Deputy

Date: 05/13/2021

EXECUTIVE OFFICE/FISCAL REVIEW:

By: Darcie Antle
Deputy CEO

Date: 05/13/2021

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors

Exception to Bid Process Required/Completed ☐ RFP# SS-20-012

Mendocino County Business License: Valid ☐

Exempt Pursuant to MCC Section: Located within city limits in Mendocino County