

Vendor No. **41856**

**AMENDMENT TO BOARD OF SUPERVISORS  
AGREEMENT NO. 19-013**

This Amendment to BOS Agreement No. 19-013 is entered into this 20<sup>th</sup> day of SEPT, 2021, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and Keefe Commissary Network, LLC, hereinafter referred to as "CONTRACTOR".

WHEREAS, BOS Agreement No. 19-013 was entered into on February 26, 2019; and

WHEREAS, upon execution of this document by the Chair of the Mendocino County Board of Supervisors and CONTRACTOR, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to extend the termination date set out in the original BOS Agreement No. 19-013, from December 31, 2021 to December 31, 2022; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY that the annual compensation payable to CONTRACTOR from the Sheriff Commissary Fund in the amount of \$350,000 remain the same for the term of this Amendment; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to add Addendum A-1: CLETS Requirements for Unescorted Contractors because it is required by the California Department of Justice; and

NOW, THEREFORE, we agree as follows:

1. The term of this Amendment shall be from January 1, 2022 to December 31, 2022.
2. The compensation payable to CONTRACTOR from the Sheriff Commissary Fund shall not exceed Three Hundred Fifty Thousand Dollars (\$350,000) for the term of this Amendment. \$175,000 in Fiscal Year (FY) 2021-22 and \$175,000 in FY 2022-23.
3. The amount set out in BOS Agreement No. 19-013 will be increased by \$350,000, the maximum amount of this Amendment.
4. **Addendum A-1:** CLETS Requirements for Unescorted Contractors.

All other terms and conditions of BOS Agreement No. 19-013 shall remain in full force and effect.



IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

**DEPARTMENT FISCAL REVIEW:**

DB Aug 16, 2021  
DEPARTMENT HEAD DATE  
Budgeted: ☒ Yes ☐ No  
Budget Unit: Sheriff Commissary  
Line Item: 2110 - 760200  
Grant: ☐ Yes ☒ No  
Grant No.: n/a

**CONTRACTOR/COMPANY NAME:**

By: [Signature] Aug 16, 2021  
NAME AND ADDRESS OF CONTRACTOR:  
Keefe Commissary Network, LLC  
10880 Lin Page Place  
St. Louis, MO 63132

**COUNTY OF MENDOCINO**

By: [Signature]  
DAN GJERDE, Chair  
BOARD OF SUPERVISORS SEP 29 2021

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

**ATTEST:**

CARMEL J. ANGELO, Clerk of said Board

By: [Signature]  
Deputy SEP 29 2021

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

CARMEL J. ANGELO, Clerk of said Board

By: [Signature]  
Deputy SEP 29 2021

**COUNTY COUNSEL REVIEW:**

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,  
County Counsel

[Signature]

By: \_\_\_\_\_  
Deputy

**INSURANCE REVIEW:**

By: [Signature]  
Risk Management 08/11/2021

**EXECUTIVE OFFICE/FISCAL REVIEW:**

APPROVAL RECOMMENDED

By: [Signature] 08/11/2021  
Deputy CEO

Signatory Authority: \$0-25,000 Department; \$25,001-50,000 Purchasing Agent; \$50,001+ Board of Supervisors  
Exception to Bid Process Required/Completed ☒ RFP No. SO-2018-001  
Mendocino County Business License: ☒ Exempt  
Exempt Pursuant to MCC Section: March 21, 2017, Approval of Exemption, Item No. 4(p)

## Addendum A-1

### CLETS Requirements for Unescorted Contractors

- A. CONTRACTOR shall ensure that all CONTRACTOR'S employees, subcontractors and employees of subcontractors have completed the following forms, training or other requirements (all items must be completed):
- CLETS Private Contractor Management Agreement - HDC 0004B
  - CLETS FBI CJIS Security Addendum - HDC 0012
  - CLETS Employee/Volunteer Statement - HDC 0009
  - DOJ/CII & FBI/III Check (Prior to access)
  - Security Awareness Training & signed attendance roster
  - Agency issued ID Card indicating 'Unescorted'
- B. Forms and information needed to complete these requirements shall be provided by COUNTY. **Contact Rose Britton at [brittonr@mendocinocounty.org](mailto:brittonr@mendocinocounty.org) or 707-463-4095.**

I certify that I have read and understand the requirements of Addendum A-1 and will comply and keep records for possible audit purposes by the Department of Justice (DOJ).

**John Puricelli**

Name (printed)



Signature

**Executive VicePresident**

Title

**Aug 16, 2021**

Date