

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF FINANCIAL ASSISTANCE**

2020 W. El Camino Avenue, Suite 500, 95833  
P.O. Box 952054  
Sacramento, CA 94252-2054  
(916) 263-2771  
[www.hcd.ca.gov](http://www.hcd.ca.gov)



September 20, 2021

County of Mendocino  
501 Low Gap Road  
Ukiah, CA 95482

Dear County of Mendocino:

**RE: ELIGIBILITY DETERMINATION Announcement – County of Mendocino**

The California Department of Housing and Community Development (Department) is pleased to announce that the County of Mendocino's application Fire-Hazard Abatement Ordinance Implementation Planning in the amount of \$107,936.00 has been determined as Eligible for the Community Development Block Grant Mitigation Resilient Planning and Public Services (MIT-PPS) program.

The County of Mendocino will only be able to draw down funds when the standard agreement is fully executed, and any general and special conditions have been cleared in writing. Any pre-agreement costs must receive written authorization of HCD approval to incur such costs.

Congratulations on your successful application. In preparation of moving this project to AWARD status, a fact sheet summary and a check list of next steps are enclosed.

For further information, please contact [mitigation@hcd.ca.gov](mailto:mitigation@hcd.ca.gov). The Department looks forward to working with you to promote the success of your MIT-PPS activities.

Sincerely,

Jessica Hayes  
Disaster Recovery Branch Chief

Enclosure

**California Department of Housing and Community Development  
Community Development Block Grant Mitigation  
Resilient Planning and Public Service Program**

**County of Mendocino Fact Sheet**

<b>Project Title</b>	Fire-Hazard Abatement Ordinance Implementation Planning
<b>Project Description</b>	<p>Develop a Planning and Capacity Building project to enable the County to implement a new ordinance concerning the abatement of hazardous vegetation and combustible material to reduce fire hazards. The project will research, prepare plans, and identify future actions through gathering data on the need for abatement as well as develop a system, or plan, of addressing the problem through community training, education, and facilitated action.</p> <p>The Planning and Capacity Building project would provide for setting in place basic software and protocols for trained members of the public to log and assess potential issues, and to generate educational warning notices to landowners who need to reduce fire hazards on their properties. The project will result in a plan that evaluates steps required to enforce the hazard-abatement ordinance and proposes procedures for reporting and implementing abatement activities.</p> <p>The project was developed to meet the requirements of a new ordinance, County Code Chapter 8/77, which provides for the abatement of hazardous vegetation and combustible material to reduce fire hazards. The project's plan and capacity building activities will allow the County to meet the risk reduction requirement of the ordinance. The data from the plan will help the County understand the scope of abatement problems and assess future staffing needs related to resolving problems. The software will increase the County's capacity to implement the new ordinance. Using the software, the County will be able to receive and analyze data related to fire hazards requiring abatement.</p>
<b>How the Project Meets the Definition of Mitigation</b>	
<b>Most Impacted and Distressed Areas (MID) Benefit</b>	The project takes place in Mendocino County, including zip code 95470, a MID area.
<b>Benefit to Low-to-Moderate Income (LMI) Persons</b>	The project will benefit the entire county, including LMI populations. According to HUD data, Mendocino County is 45.87% LMI.

**National Objective**      Planning projects do not require a national objective

**Project Amount**      \$107,936.00

### **MIT-PPS Path to Award Checklist**

<b>Task</b>	<b>Applicant Completed</b>	<b>HCD Completed</b>
1. Contact applicant regarding intent to award.		<input type="checkbox"/>
2. Provide Authorizing Resolution and Duplication of Benefits Certification.		<input type="checkbox"/>
3. Submit Authorizing Resolution and Duplication of Benefits Certification to HCD.	<input type="checkbox"/>	
4. Complete Due Diligence review and follow up with applicant as necessary.		<input type="checkbox"/>
5. Develop Special Conditions based on review of submitted Due Diligence information. Special conditions are included in the Standard Agreement and Applicants are notified via email of the special conditions.		<input type="checkbox"/>
6. Issue formal Award Letter and route Standard Agreement through HCD for approval.		<input type="checkbox"/>
7. Transmit Standard Agreement to applicant.		<input type="checkbox"/>
8. Applicant Reviews and Executes Standard Agreement.	<input type="checkbox"/>	
9. Subrecipient Transmits Executed Standard Agreement to HCD.	<input type="checkbox"/>	
10. Subrecipient submits documents addressing Standard Agreement Special Conditions to HCD for approval.	<input type="checkbox"/>	
11. HCD reviews documents for Standard Agreement Special Conditions to determine if they meet HCD's standards or need to be further strengthened. If further changes are needed the documents will be returned to the Subrecipient.		<input type="checkbox"/>
12. Subrecipient has met the drawdown eligibility requirements found in the Standard Agreement, particularly Exhibit B (Budget Details and Payment Provisions) and may submit drawdown requests to HCD.	<input type="checkbox"/>	