

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE**

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September 20, 2021

County of Mendocino
501 Low Gap Road
Ukiah, CA 95482

Dear County of Mendocino:

RE: ELIGIBILITY DETERMINATION Announcement – County of Mendocino

The California Department of Housing and Community Development (Department) is pleased to announce that the County of Mendocino's application Fire-Hazard Abatement Ordinance Implementation Public Services in the amount of \$187,064.00 has been determined as Eligible for the Community Development Block Grant Mitigation Resilient Planning and Public Services (MIT-PPS) program.

The County of Mendocino will only be able to draw down funds when the standard agreement is fully executed, and any general and special conditions have been cleared in writing. Any pre-agreement costs must receive written authorization of HCD approval to incur such costs.

Congratulations on your successful application. In preparation of moving this project to AWARD status, a fact sheet summary and a check list of next steps are enclosed.

For further information, please contact mitigation@hcd.ca.gov. The Department looks forward to working with you to promote the success of your MIT-PPS activities.

Sincerely,

Jessica Hayes
Disaster Recovery Branch Chief

Enclosure

**California Department of Housing and Community Development
Community Development Block Grant Mitigation
Resilient Planning and Public Service Program**

County of Mendocino Fact Sheet

Project Title	Fire-Hazard Abatement Ordinance Implementation Public Services
Project Description	<p>Develop a Public Services project to implement the new ordinance implementation plan through an outreach and education campaign would inform the public on resilience-focused activities as well as train volunteers to assess and communicate steps that need to be taken to mitigate high fire risk properties. The project includes a two-step approach:</p> <ol style="list-style-type: none">1. Provide training to members of the countywide network of Neighborhood Fire Safe Councils (NFSCs) and other interested community members in evaluating reported fire hazards that potentially violate state or county codes. These trained volunteers would then issue practice notices, to be evaluated by program staff. If needed, additional training is provided to improve future evaluations.2. After approval by the program manager, educational notices are issued to homeowners who need to abate hazards on their properties. Staff will be available to work with homeowners to verify that they understand the hazards their property poses for themselves and their community. Staff will follow up to determine whether the educational notice resulted in remedial action.
How the Project Meets the Definition of Mitigation	<p>The project will allow the County to implement the adoption of a local policy and priority to reduce risk through outreach and education efforts regarding abatement of fire hazards. The project's outreach, education, and training components will allow the County to meet the risk reduction requirement of the ordinance. The volunteers trained by the project will understand how to assess and communicate steps that need to be taken to mitigate high fire risk properties. The project's outreach and education campaign will address requests from rural residents concerned about neighboring properties that are endangering their communities with neglected and overgrown flammable vegetation as well as accumulations of flammable rubbish and litter.</p>

Most Impacted and Distressed Areas (MID) Benefit	The project takes place in Mendocino County, including zip code 95470, a MID area.
Benefit to Low-to-Moderate Income (LMI) Persons	The project will benefit the entire county, including LMI populations. According to HUD data, Mendocino County is 45.87% LMI.
National Objective	Urgent Need Mitigation
Project Amount	\$187,064.00

MIT-PPS Path to Award Checklist

Task	Applicant Completed	HCD Completed
1. Contact applicant regarding intent to award.		<input type="checkbox"/>
2. Provide Authorizing Resolution and Duplication of Benefits Certification.		<input type="checkbox"/>
3. Submit Authorizing Resolution and Duplication of Benefits Certification to HCD.	<input type="checkbox"/>	
4. Complete Due Diligence review and follow up with applicant as necessary.		<input type="checkbox"/>
5. Develop Special Conditions based on review of submitted Due Diligence information. Special conditions are included in the Standard Agreement and Applicants are notified via email of the special conditions.		<input type="checkbox"/>
6. Issue formal Award Letter and route Standard Agreement through HCD for approval.		<input type="checkbox"/>
7. Transmit Standard Agreement to applicant.		<input type="checkbox"/>
8. Applicant Reviews and Executes Standard Agreement.	<input type="checkbox"/>	
9. Subrecipient Transmits Executed Standard Agreement to HCD.	<input type="checkbox"/>	
10. Subrecipient submits documents addressing Standard Agreement Special Conditions to HCD for approval.	<input type="checkbox"/>	
11. HCD reviews documents for Standard Agreement Special Conditions to determine if they meet HCD's standards or need to be further strengthened. If further changes are needed the documents will be returned to the Subrecipient.		<input type="checkbox"/>
12. Subrecipient has met the drawdown eligibility requirements found in the Standard Agreement, particularly Exhibit B (Budget Details and Payment Provisions) and may submit drawdown requests to HCD.	<input type="checkbox"/>	