

**CARRE BROWN**  
1st District  
Supervisor

**JOHN MCCOWEN**  
2nd District  
Supervisor  
Vice-Chair

**TOM WOODHOUSE**  
3rd District  
Supervisor

**DAN GJERDE**  
4th District  
Supervisor  
Chair

**DAN HAMBURG**  
5th District  
Supervisor



**CARMEL J. ANGELO**  
Chief Executive Officer/  
Clerk of the Board

**KATHARINE L. ELLIOTT**  
County Counsel

COUNTY ADMINISTRATION CENTER  
501 Low Gap Road, Room 1070  
Ukiah, CA 95482  
(707) 463-4441 (t)  
(707) 463-5649 (f)  
cob@co.mendocino.ca.us

## **MENDOCINO COUNTY BOARD OF SUPERVISORS**

### **ACTION MINUTES –December 6, 2016**

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF MENDOCINO - STATE OF CALIFORNIA  
FAIR STATEMENT OF PROCEEDINGS  
(PURSUANT TO CALIFORNIA GOVERNMENT CODE §25150)**

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#### **AGENDA ITEM NO. 1 – OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:03 A.M.)**

**Present:** Supervisor Carre Brown, Supervisor John McCowen, Chair Dan Gjerde, and Supervisor Dan Hamburg. Supervisor Woodhouse absent. Chair Gjerde presiding.

**Staff Present:** Ms. Carmel J. Angelo, Chief Executive Officer; Ms. Katharine L. Elliott, County Counsel and Ms. Karla Van Hagen, Deputy Clerk of the Board II.

**Pledge of Allegiance:** Ms. Karen Horner.

#### **AGENDA ITEM NO. 3 – PUBLIC EXPRESSION**

**Presenter/s:** Ms. Sarah Reith; Ms. Barbara McLean; Mr. Rich Molinari, Manager, Animal Shelter; and Ms. Charissa Mata.

**AGENDA ITEM NO. 4 – APPROVAL OF CONSENT CALENDAR**

**Presenter/s:** Supervisor Gjerde.

**Public Comment:** None.

**Board Action:** Upon motion by Supervisor McCowen, seconded by Supervisor Brown, IT IS ORDERED THAT CONSENT ITEMS 4(a) – 4(y); are approved as follows

Aye: 4 - Supervisor Brown, Supervisor McCowen, Chair Gjerde, and Supervisor Hamburg

Absent: 1 - Supervisor Woodhouse

**4A) NOVEMBER 8, 2016 REGULAR BOARD MEETING**

Approved;

**4B) NOVEMBER 14, 2016 REGULAR BOARD MEETING**

Approved;

**4C) APPROVAL OF RECOMMENDED APPOINTMENTS/REAPPOINTMENTS:**

1. Ms. Allyn Nonneman, Community Development Commission, 3rd District Representative;
2. Mr. Steven Jordan, Mendocino - Little River Cemetery District, Trustee; and
3. Ms. Cheri Osborne, Mendocino - Little River Cemetery District, Trustee.

Approved;

**4D) APPROVAL OF CERTIFICATION OF THE NOVEMBER 8, 2016, PRESIDENTIAL GENERAL ELECTION – SPONSOR: ASSESSOR/CLERK-RECORDER**

Approved;

**4E) APPROVAL OF APPOINTMENT-IN-LIEU OF ELECTION FOR THE COAST LIFE SUPPORT DISTRICT FOR THE NOVEMBER 8, 2016 ELECTION - SPONSOR: BOARD OF SUPERVISORS**

Approved;

**4F) APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF SONOMA AND THE COUNTY OF MARIN, THE COUNTY OF MENDOCINO AND THE COUNTY OF NAPA AS PART OF THEIR PARTICIPATION IN THE NORTH BAY NORTH COAST BROADBAND CONSORTIUM “NBNCBC” FOR THE TERM OF JANUARY 1, 2017 THROUGH JUNE 30, 2019 - SPONSOR: SUPERVISOR HAMBURG**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 16-094

**4G) ADOPTION OF PROCLAMATION RECOGNIZING MENDOCINO COUNTY’S PARTICIPATION IN THE NATIONAL WREATHS ACROSS AMERICA DAY AND CEREMONY ON DECEMBER 17, 2016 - SPONSOR: SUPERVISOR BROWN**

Adopted and Chair is authorized to sign same;



- 4H) APPROVAL OF AMENDMENT NO. 1 TO AGREEMENT NO. 16-029 WITH VISION TECHNOLOGY SOLUTIONS, LLC, IN THE AMOUNT OF \$16,195, FOR A NEW NOT TO EXCEED AMOUNT OF \$82,535, FOR WEBSITE DEVELOPMENT AND SUBSCRIPTION SERVICES TO MODERNIZE AND ENHANCE MENDOCINO COUNTY'S WEBSITE – SPONSOR: EXECUTIVE OFFICE**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 16-029-A1

- 4I) APPROVAL OF THE PUBLIC FACILITIES CORPORATION (PFC) ANNUAL REPORT – SPONSOR: EXECUTIVE OFFICE**

Approved;

- 4J) APPROVAL OF PURCHASE OF A REPLACEMENT SANITIZER FOR THE ANIMAL SHELTER IN THE AMOUNT OF \$6,517.39 AND A SWITCH FOR AUDIO/VIDEO UPGRADES TO BOARD CHAMBERS IN THE AMOUNT OF \$6,390; AND ADDITION OF THE EQUIPMENT TO THE COUNTY'S LIST OF FIXED ASSETS – SPONSOR: EXECUTIVE OFFICE**

Approved;

- 4K) APPROVAL OF AGREEMENT WITH FAMILY RESOURCE CENTER NETWORK OF MENDOCINO COUNTY IN THE AMOUNT OF \$61,748 TO PROVIDE PROGRAMS FOR CHILD ABUSE PREVENTION AND INTERVENTION FOR THE TERM OF JULY 2016 THROUGH NOVEMBER 2016 – SPONSOR: HEALTH AND HUMAN SERVICES AGENCY**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 16-095

- 4L) APPROVAL OF AGREEMENT WITH REDWOOD COMMUNITY SERVICES, INC., IN THE AMOUNT OF \$114,456, TO PROVIDE WRAPAROUND SERVICES TO HEALTH AND HUMAN SERVICES AGENCY, FAMILY AND CHILDREN'S SERVICES YOUTH PLACED IN LAKE COUNTY IN FISCAL YEAR 2016-17 – SPONSOR: HEALTH AND HUMAN SERVICES AGENCY**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 16-096

- 4M) APPROVAL OF AGREEMENT WITH NORTH COAST OPPORTUNITIES IN THE AMOUNT OF \$57,226, TO PROVIDE CALFRESH OUTREACH SERVICES TO SENIORS, WORKING FAMILIES AND THOSE LIVING IN GEOGRAPHICALLY ISOLATED AREAS IN FISCAL YEAR 2016-17 – SPONSOR: HEALTH AND HUMAN SERVICES AGENCY**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 16-097

- 4N) APPROVAL OF AGREEMENT AMENDING PURCHASING AGENT AGREEMENT NO. 17-79 WITH REDWOOD COMMUNITY SERVICES IN THE AMOUNT OF \$80,000 REGARDING THE PROVISION OF EXTREME WEATHER/EMERGENCY SHELTER SERVICES FOR THE TERM OF NOVEMBER 15, 2016 THROUGH JUNE 15, 2017 – SPONSOR: HEALTH AND HUMAN SERVICES AGENCY**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 16-098



- 4O) ADOPTION OF RESOLUTION AUTHORIZING THE ADOPTION OF THE CLASSIFICATION OF BRANCH LIBRARIAN NON-MLS AND CHANGES TO THE POSITION ALLOCATION TABLE AS FOLLOWS: LIBRARY, BUDGET UNIT 6110 - DELETE TWO (2) FULL-TIME EQUIVALENT (FTE) LIBRARY ASSOCIATE; ADD TWO (2) FTE BRANCH LIBRARIAN; AND AUTHORIZATION OF THE RECLASSIFICATION AND SALARY ADJUSTMENT OF THE AFFECTED INCUMBENTS - SPONSOR: HUMAN RESOURCES**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 16-139

- 4P) AUTHORIZATION FOR THE MENDOCINO COUNTY LIBRARY TO OFFER A FEE AMNESTY PERIOD FROM DECEMBER 24, 2016 THROUGH JANUARY 3, 2017 – SPONSOR: LIBRARY**

Approved;

- 4Q) AUTHORIZATION FOR THE MENDOCINO COUNTY LIBRARY TO IMPLEMENT FOOD FOR FINES FOR THE MONTH OF DECEMBER 2016 – SPONSOR: LIBRARY**

Approved;

- 4R) APPROVAL OF APPOINTMENT OF MR. KURT FEICHTMEIR AS AN INLAND LODGING REPRESENTATIVE TO FILL A VACANT SEAT ON THE BUSINESS IMPROVEMENT DISTRICT (BID) ADVISORY BOARD – SPONSOR: PLANNING AND BUILDING SERVICES**

Approved;

- 4S) ADOPTION OF RESOLUTION ACCEPTING THE SONOMA MENDOCINO COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) AND ENDORSEMENT OF THE SONOMA MENDOCINO ECONOMIC DEVELOPMENT DISTRICT (SMEDD) TO APPLY TO THE U.S. ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) FOR ECONOMIC DEVELOPMENT DISTRICT DESIGNATION – SPONSOR: PLANNING AND BUILDING SERVICES**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 16-140

- 4T) ADOPTION OF ORDINANCE AMENDING CHAPTER 18.16 OF THE COUNTY CODE RELATING TO THE MASTER GRID AND PROPERTY NUMBERING SYSTEM – SPONSOR: PLANNING AND BUILDING SERVICES**

Adopted and Chair is authorized to sign same;

Enactment No: Ordinance 4370

- 4U) ADOPTION OF RESOLUTION AUTHORIZING THE DEPARTMENT OF TRANSPORTATION TO ADVERTISE FOR BIDS AND AWARD DEPARTMENT OF TRANSPORTATION CONTRACT NUMBER 160090 FOR CONSTRUCTION OF THE ROWES CREEK BRIDGE REPLACEMENT OVER ROWES CREEK ON SHERWOOD ROAD, COUNTY ROAD 311 (WILLITS AREA) – SPONSOR: TRANSPORTATION**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 16-141



- 4v) ADOPTION OF RESOLUTION AUTHORIZING THE DEPARTMENT OF TRANSPORTATION TO ADVERTISE FOR BIDS AND AWARD DEPARTMENT OF TRANSPORTATION CONTRACT NUMBER 160078 FOR CONSTRUCTION OF THE LAYTONVILLE PEDESTRIAN BRIDGE OVER TEN MILE CREEK ON BRANSCOMB ROAD, COUNTY ROAD 429 (LAYTONVILLE Area) – SPONSOR: TRANSPORTATION**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 16-142

- 4w) ADOPTION OF RESOLUTION AUTHORIZING THE DIRECTOR OF TRANSPORTATION (COUNTY ROAD COMMISSIONER) OR HIS DESIGNEE TO TEMPORARILY CLOSE OR RESTRICT THE USE OF DESIGNATED ROAD SEGMENTS OF TEN MILE ROAD, NAVARRO RIDGE ROAD, AND FORT BRAGG SHERWOOD ROAD AS NECESSARY DUE TO SEASONAL WEATHER CONDITIONS (BOONVILLE, FORT BRAGG, POINT ARENA, WILLITS AREAS) – SPONSOR: TRANSPORTATION**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 16-143

- 4x) ADOPTION OF RESOLUTION APPROVING DEPARTMENT OF TRANSPORTATION AGREEMENT NUMBER 160048 WITH CRAWFORD & ASSOCIATES, INC., IN THE AMOUNT OF \$240,000, FOR PROFESSIONAL GEOTECHNICAL ENGINEERING SERVICES FOR THE 2016 QUADRENNIAL GEOTECHNICAL SUPPORT AGREEMENT, AND AUTHORIZING THE DIRECTOR OF TRANSPORTATION TO SIGN ANY AND ALL AMENDMENTS TO THE AGREEMENT NOT TO EXCEED \$30,000 (COUNTY-WIDE) – SPONSOR: TRANSPORTATION**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 16-144, Agreement 16-099

- 4y) RATIFICATION OF REVISED EMPLOYMENT AGREEMENT WITH JAMES WILBANKS FOR THE POSITION OF RETIREMENT ADMINISTRATOR, MENDOCINO COUNTY EMPLOYEES RETIREMENT ASSOCIATION: – SPONSOR: MENDOCINO COUNTY EMPLOYEES RETIREMENT ASSOCIATION**

Approved.

- 5c) DISCUSSION AND POSSIBLE ACTION REGARDING THE ALLOCATION AND PROGRAMMING OF PUBLIC, EDUCATIONAL AND GOVERNMENTAL (PEG) ACCESS TELEVISION FEES AND SERVICES IN MENDOCINO COUNTY – SPONSOR: EXECUTIVE OFFICE**

**Presenter/s:** Mr. Christopher Shaver, Deputy Chief Executive Officer; and Mr. Alan Flora, Assistant Chief Executive Officer.

**Public Comment:** Mr. Louis Bigfoot; Mr. Emmanuel Mallo; and Mr. Jimmy Rickel.

**Board Action:** Upon motion by Supervisor Hamburg, seconded by Supervisor Brown, IT IS ORDERED that the Board of Supervisors assigns matter of allocation and programming of Public, Educational and Governmental (PEG) Access Television fees and services in Mendocino County to a Board of Supervisors Ad-Hoc Committee consisting of Supervisors Gjerde and McCowen. The motion carried by the following vote:

Aye: 4 - Supervisor Brown, Supervisor McCowen, Chair Gjerde, and Supervisor Hamburg

Absent: 1 - Supervisor Woodhouse



**5F) NOTICED PUBLIC HEARING - DISCUSSION AND POSSIBLE ADOPTION OF RESOLUTION APPROVING AGRICULTURAL PRESERVE NO. A 2016-0002 (Peña), AND APPROVAL OF A WILLIAMSON ACT CONTRACT FOR 200± ACRES, LOCATED WEST OF WILLITS; APN 038-110-73 – SPONSOR: PLANNING AND BUILDING SERVICES**

**Presenter/s:** Mr. Steve Dunncliff, Director, Planning and Building Services; and Ms. Adele Phillips, Planner II, Planning and Building Services.

**Public Comment:** Mr. Francisco Peña.

**Board Action:** Upon motion by Supervisor Brown, seconded by Supervisor Hamburg IT IS ORDERED that the Board of Supervisors adopts Resolution approving Agricultural Preserve A\_2016-0002 (Peña) and approval of a Williamson Act contract for 200± acres, located west of Willits; APN 038-110-73 as recommended by the Planning Commission, finding the request to be consistent with the General Plan and Mendocino County Code Section 22.08.010 and the policies and procedures for Agricultural Preserves and Williamson Act contracts; and authorizes Chair to sign same. The motion carried by the following vote:

Aye: 4 - Supervisor Brown, Supervisor McCowen, Chair Gjerde, and Supervisor Hamburg

Absent: 1 - Supervisor Woodhouse

Enactment No: Resolution 16-145

*BOARD RECESS: 10:02 A.M. - 10:30 A.M.*

**5E) PRESENTATION OF EMPLOYEE SERVICE AWARDS TO MENDOCINO COUNTY EMPLOYEES WITH 15-40 YEARS OF SERVICE – SPONSOR: HUMAN RESOURCES**

**Presenter/s:** Ms. Heidi Dunham, Director, Human Resources.

**Public Comment:** Mr. Robert Scaglione, Director, Air Quality Management Services; Mr. Lloyd Weer, Auditor/Controller; Ms. Katharine Elliott, County Counsel; Mr. Richard Welsh, Assistant District Attorney; Mr. Brian White, Program Manager, Environmental Health; Ms. Anne Molgaard, Chief Operating Officer, Health and Human Services Agency; Ms. Carmel J. Angelo, Chief Executive Officer; Ms. Alison Glassey, Director, Museum; and Mr. Randy Johnson, Undersheriff, Sheriff's Office.

**Board Action:** No action taken.

*BOARD RECESS: 10:49 A.M. - 11:31 A.M.*

**5D) PRESENTATION BY ASSEMBLYMEMBER JIM WOOD AND POSSIBLE DISCUSSION AND DIRECTION TO STAFF REGARDING THE END OF THE YEAR ACTIVITIES FACING MENDOCINO COUNTY AND THE CALIFORNIA 2ND ASSEMBLY DISTRICT – SPONSOR: EXECUTIVE OFFICE**

**Presenter/s:** Assemblymember Wood.

**Public Comment:** None.

**Board Action:** No action taken.

*LUNCH RECESS: 12:09 P.M. - 1:32 P.M.*

*RECONVENED IN OPEN SESSION: 1:32 P.M.*

**6A) SUPERVISORS' REPORTS REGARDING BOARD SPECIAL ASSIGNMENTS, STANDING AND AD HOC COMMITTEE MEETINGS, AND OTHER ITEMS OF GENERAL INTEREST**

**Presenter/s:** Board of Supervisors.

**Public Comment:** None.

**Board Action:** No action taken.

*ADJOURNED TO CLOSED SESSION: 2:08 P.M.*

**9A) PURSUANT TO GOVERNMENT CODE SECTION 54957.6 - CONFERENCE WITH LABOR NEGOTIATOR AGENCY NEGOTIATORS: CARMEL J. ANGELO, HEATHER COFFMAN, HEIDI DUNHAM, ALAN FLORA, CHERIE JOHNSON AND DONNA WILLIAMSON; EMPLOYEE ORGANIZATION(S): ALL**

**9B) PURSUANT TO GOVERNMENT CODE SECTION 54956.9(A) - CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION: JOAN H. TURNER V. COUNTY OF MENDOCINO, DOUGLAS LOSAK, AN INDIVIDUAL. MENDOCINO COUNTY SUPERIOR COURT CASE No. SCUk CVG 15 0065679**

*RECONVENED IN OPEN SESSION: 2:30 P.M.*

**9) REPORT OUT OF CLOSED SESSION**

**Presenter/s:** Chair Gjerde.

**Board Action:** In respect to item 9a), direction was given to staff. In respect to item 9b), the item was continued to the December 19, 2016, Regular Meeting of the Board of Supervisors.

**5A) CHIEF EXECUTIVE OFFICER'S REPORT – SPONSOR: EXECUTIVE OFFICE**

**Presenter/s:** None.

**Public Comment:** None.

**Board Action:** No action taken.

**5B) DISCUSSION AND POSSIBLE ACTION INCLUDING REVIEW, ADOPTION, AMENDMENT, CONSIDERATION OR RATIFICATION OF LEGISLATION PURSUANT TO THE ADOPTED LEGISLATIVE PLATFORM – SPONSOR: EXECUTIVE OFFICE**

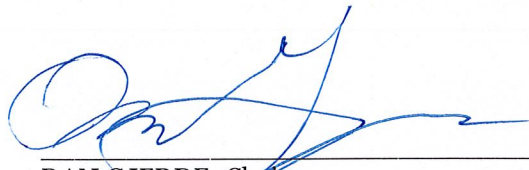
**Presenter/s:** None.

**Public Comment:** None.

**Board Action:** No action taken.



THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADJOURNED AT 2:31 P.M.

  
 DAN GJERDE, Chair

Attest: Karla Van Hagen  
 Deputy Clerk of the Board II



**NOTICE: PUBLISHED MINUTES OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS MEETINGS**

- Effective March 1, 2009, Board of Supervisors minutes will be produced in “action only” format. As an alternative service, public access to recorded Board proceedings will be available on the Board of Supervisors’ website in indexed audio format
- LIVE WEB STREAMING OF BOARD MEETINGS is now available via the County’s YouTube Channel. If technical assistance is needed, please contact The Mendocino County Executive Office at (707) 3463-4441.
- Minutes are considered draft until adopted/approved by the Board of Supervisors
- The Board of Supervisors’ action minutes are also posted on the County of Mendocino website at: [www.co.mendocino.ca.us/bos](http://www.co.mendocino.ca.us/bos)
- To request an official record of a meeting of the Mendocino County Board of Supervisors, please contact the Executive Office at (707) 463-4441
- Please reference the departmental website to obtain additional resource information for the Board of Supervisors and Clerk of the Board: [www.co.mendocino.ca.us/bos](http://www.co.mendocino.ca.us/bos)

*Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors*