



MENDOCINO COUNTY ASSESSMENT APPEALS BOARD

ACTION MINUTES – JULY 16, 2018

BEFORE THE ASSESSMENT APPEALS BOARD COUNTY OF MENDOCINO • STATE OF CALIFORNIA

AGENDA ITEM NO. 1 – CALL TO ORDER (9:04 A.M.)

- **Roll Call**

Presenter/s: Clerk.

Present: Board Member Selzer; Alternate Board Member Swope; and Vice-Chair Kraemer. Vice-Chair Kraemer Presiding.

Staff Present: Mr. Christian Curtis, Assistant County Counsel; Ms. Sue Ranochak, Assessor/Clerk-Recorder; Ms. Brina Blanton, Deputy County Counsel; and Ms. Karla Van Hagen, Senior Deputy Clerk of the Board.

- **Selection of Board Chair and Vice-Chair**

Presenter/s: Vice-Chair Kraemer.

Board Action: Upon motion by Board Member Selzer, seconded by Board Member Kraemer, and carried (2/0/1, with Member Kraemer abstaining); IT IS ORDERED that Board Member Leland Kraemer shall be appointed as Chair of the Assessment Appeals Board, and Board Member Mary Ellen Sheppard shall be appointed as Vice-Chair of the Assessment Appeals Board.

CHAIRMAN KRAEMER PRESIDING 9:06 A.M.

- **Establish Proper Notice of Public Hearing**

Presenter/s: Chair Kraemer.

The Clerk established proper notice.

- **Approval of 2018-19 Board of Equalization Local Property Tax Rules**

Presenter/s: Chairman Kraemer

Board Action: Upon motion by Alternate Member Swope, seconded by Board Member Selzer, and carried unanimously, IT IS ORDERED that the 2018-19 Board of Equalization Local Property Tax Rules are hereby approved as presented.

- **Approval of 2018-19 Master Meeting Schedule**

Presenter/s: Chair Kraemer.

Board Action: Upon motion by Alternate Member Swope, seconded by Board Member Selzer, and carried unanimously, IT IS ORDERED that the 2018-19 Master Meeting Calendar is hereby approved as presented.

AGENDA ITEM NO. 2 – OTHER BUSINESS

- **Approval of Minutes of April 23, 2018**

Presenter/s: Chair Kraemer.

Board Action: Upon motion by Alternate Board Member Swope, seconded by Board Member Selzer, and carried unanimously; IT IS ORDERED that the minutes of the April 23, 2018, Assessment Appeals Board are hereby approved.

- **Public Expression**

Presenter/s: None.

- **Matters from Staff**

Presenter/s: None.

- **Announcements**

Presenter/s: None.

- **Confirm Date of Next Meeting**

Presenter/s: The Clerk announced the next meeting date will be October 29, 2018.

THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE MENDOCINO COUNTY ASSESSMENT APPEALS BOARD ADJOURNED AT 9:16 A.M.

Attest: KARLA VAN HAGEN
Senior Deputy Clerk of the Board

LELAND KRAEMER, Chair

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO COUNTY ASSESSMENT APPEALS BOARD MEETINGS

- Effective March 2009, the Mendocino County Clerk of the Board will publish action minutes of Assessment Appeals Board meetings
- These published summaries are considered draft until adopted/approved by the Assessment Appeals Board

Thank you for your interest in the proceedings of the Mendocino County Assessment Appeal Board