

GLENN MCGOURTY
1st District
Supervisor
Chair

**MAUREEN
MULHEREN**
2nd District
Supervisor
Vice-Chair

JOHN HASCHAK
3rd District
Supervisor

DAN GJERDE
4th District
Supervisor

TED WILLIAMS
5th District
Supervisor



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MENDOCINO COUNTY
GENERAL GOVERNMENT COMMITTEE
AGENDA
REGULAR MEETING
January 23, 2023 - 9:00 AM

This meeting will take place in the Board of Supervisors Chambers, at 501 Low Gap Road, Ukiah, California, and virtual attendance will be available via Zoom (pursuant to Government Code section 54953(e)(1)(A)). Meetings are live streamed and available for viewing at <https://www.youtube.com/MendocinoCountyVideo>

The public may also participate digitally in meetings in lieu of personal attendance. Comment may be made via written comment using our online eComment platform at <https://mendocino.legistar.com/Calendar.aspx>, or by joining the Zoom Webinar and using the "raise hand" feature when Public Comment is called. For details, please visit: <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

Zoom Webinar ID: 819 6713 5846
Zoom Phone Number (if joining via telephone): 1 669 900 9128

COMMITTEE MEMBERS: Supervisor Mulheren and Supervisor Haschak

1. CALL TO ORDER

2. COMMITTEE ACTION ITEMS

- 2a) Discussion and Possible Action Including Direction to Staff Regarding the Development of Mendocino County's 2023 Legislative Platform (Sponsor: Executive Office)**

Recommended Action:

Provide direction to staff regarding the development of Mendocino County's 2023 Legislative Platform.

Attachments: [2023 Legislative Platform - DRAFT](#)

- 2b) Discussion and Possible Action Including Providing Recommendations to Staff Regarding the Local Jurisdiction Assistance Grants Program Direct Grant and Fee Waiver Program Application Guidance Manual (LJAGP Application Guidance Manual); and Referral of the Manual to the Board of Supervisors with a Recommendation that it be Approved (Sponsor: Cannabis)**

Recommended Action:

Provide recommendations to staff regarding the Local Jurisdiction Assistance Grant Program Direct Grant and Fee Waiver Application Guidance Manual (LJAGP Application Guidance Manual); and refer the Manual to the Board of Supervisors with a recommendation that it be approved.

Attachments: [LJAGP Direct Grant Application DRAFT UPLOAD](#)
[LJAGP Direct Grant Application Guidance DRAFT UPLOAD](#)

- 2c) Discussion and Possible Action Including Providing Recommendations to Staff; and Referral of the Approval of the County of Mendocino Cannabis Department Monthly Update for January to the Board of Supervisors (Sponsor: Cannabis)**

Recommended Action:

Provide recommendations to staff; and refer the approval of the County of Mendocino Cannabis Department Monthly Update for January to the Board of Supervisors.

Attachments: [20230123 BOS Cannabis Department Update FNL](#)

3. OTHER BUSINESS

3a) PUBLIC EXPRESSION

3b) Approval of Minutes of October 17, 2022 Regular Meeting

Recommended Action:

Approve minutes of October 17, 2022 regular meeting.

Attachments: [10-17-22 GGC Minutes](#)
 [10-17-22 GGC Minutes - DRAFT](#)

3c) Approval of Minutes of December 12, 2022, Regular Meeting

Recommended Action:

Approve minutes of December 12, 2022, regular meeting.

Attachments: [12-12-22 GGC Minutes](#)
 [12-12-22 GGC Minutes - DRAFT](#)

ANNOUNCEMENTS

ADJOURNMENT

Additional Meeting Information for Interested Parties

For a full list of the latest available options by which to engage with agenda items, please visit <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

All electronically submitted comment is immediately available to Supervisors, staff, and the general public by clicking this meetings eComment link at: <https://mendocino.legistar.com/Calendar.aspx>

LIVE WEB STREAMING OF COMMITTEE MEETINGS is available at <https://mendocino.legistar.com> or visit the Mendocino County YouTube channel. Meetings are also livestreamed from the Mendocino County Facebook page. For technical assistance, please contact the Clerk of the Board at (707) 463-4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos

Thank you for your interest in the proceedings of the General Government Committee.



Mendocino County Board of Supervisors Agenda Summary

Item #: 2a)

To: General Government Standing Committee

From: Executive Office

Meeting Date: January 23, 2023

Department Contact: Darcie Antle

Phone: 707-463-4441

CEO Contact: Dylan Knowles

Phone: 707-463-4441

Time Allocated: 30 Minutes

Agenda Title:

Discussion and Possible Action Including Direction to Staff Regarding the Development of Mendocino County's 2023 Legislative Platform
(Sponsor: Executive Office)

Recommended Action/Motion:

Provide direction to staff regarding the development of Mendocino County's 2023 Legislative Platform.

Previous Board/Board Committee Actions:

Since 2016, the development of the Legislative Platform has been referred to the Board of Supervisor's General Government Standing Committee.

Summary of Request/Referral:

Pursuant to County Policy No. 19, the Board of Supervisors adopts an annual Legislative Platform reflecting the County priorities for legislative advocacy, state and federal funding, and issues of interest to local government. The Executive Office requests direction and input from the Standing Committee on legislative priorities for the 2023 Legislative Platform.

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: N/A

budgeted in current f/y: N/A

current f/y cost: N/A

if no, please describe:

annual recurring cost: N/A

revenue agreement: N/A

budget clarification: N/A

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

Item #: 2a)

FOR COB USE ONLY

Executed By: Atlas Pearson, Senior Deputy Clerk

Final Status: No Action Taken

Date: **JANUARY 23, 2023**





COUNTY OF MENDOCINO

STATE OF CALIFORNIA



2023

LEGISLATIVE PLATFORM

Adopted By:

Glenn McGourty, Chair
District 1

Dan Gjerde
District 4

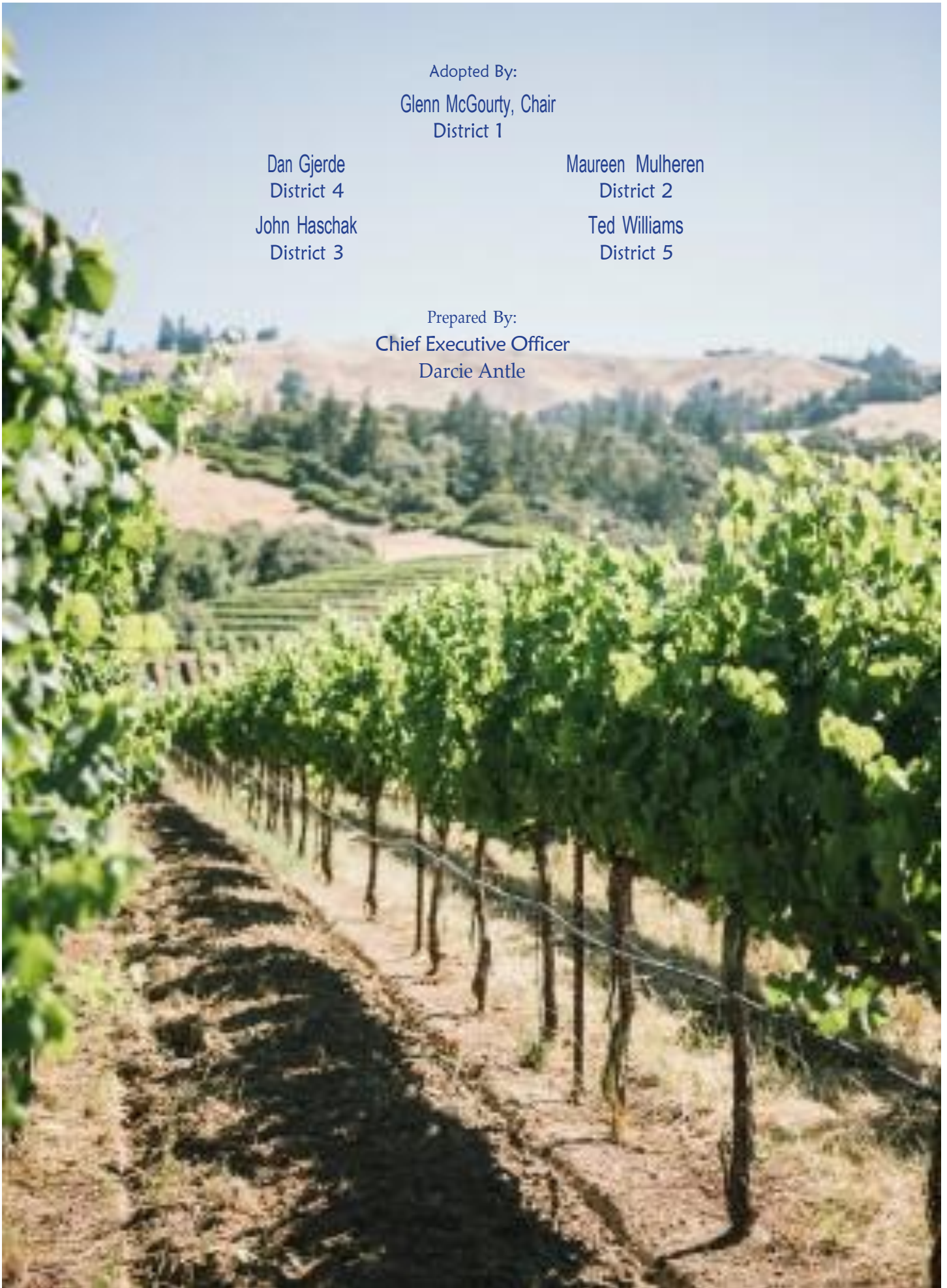
John Haschak
District 3

Maureen Mulheren
District 2

Ted Williams
District 5

Prepared By:

Chief Executive Officer
Darcie Antle





COUNTY OF MENDOCINO

2023 LEGISLATIVE PLATFORM

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MISSION STATEMENT

The Mendocino County Board of Supervisors' mission is to create and maintain a responsive and responsible government that enhances the quality of life of the people of Mendocino County.

The County's mission is to deliver services that meet: Public safety, health, social, cultural, education, transportation, economic, and environmental needs of our communities.

Goals to achieve our Mission Statement:

- ◆ To treat all people with dignity and respect. To create a County employee culture where each citizen is treated in a courteous, professional, and sensitive manner.
- ◆ To forge effective working relationships within the community in both the private and public sectors. Through such cooperation we can maximize services to our citizens. Having engaged people will achieve organizational goals.
- ◆ To develop a work environment and employee culture that strives for excellence. Training and development opportunities and career advancement will be highly valued by the organization.
- ◆ To streamline our governmental processes so that excellent service delivery is responsive, reliable, and cost effective. Productivity and efficiency are important organizational values which result in maximum benefits for all concerned.
- ◆ To manage our fiscal resources effectively and responsibly. To plan and budget in a way that recognizes the financial limitations of the County, and enhances the long term economic viability of the County and its citizens.

Adopted August 19, 1999

By the Mendocino County Board of Supervisors

BOARD OF SUPERVISORS

The Board of Supervisors is the legislative body of Mendocino County government. The Board adopts policies, establishes programs, appoints certain non-elected department heads, and adopts annual budgets for all County departments. The Board of Supervisors also serves as the governing board for two special districts: the Mendocino County Water Agency, and the Mendocino County Air Quality Management District. Supervisors also serve on regional agencies and as ex-officio members on the boards of county service districts. The Board of Supervisors is a five-member board elected by district on the basis of population, as required by State law. Supervisors are elected on a non-partisan basis and serve for a term of four years. Along with the Board's committee and agency appointments, Supervisors also elect a Chairperson and Vice Chairperson annually among themselves.



Glenn McGourty
District 1



Maureen Mulheren
District 2



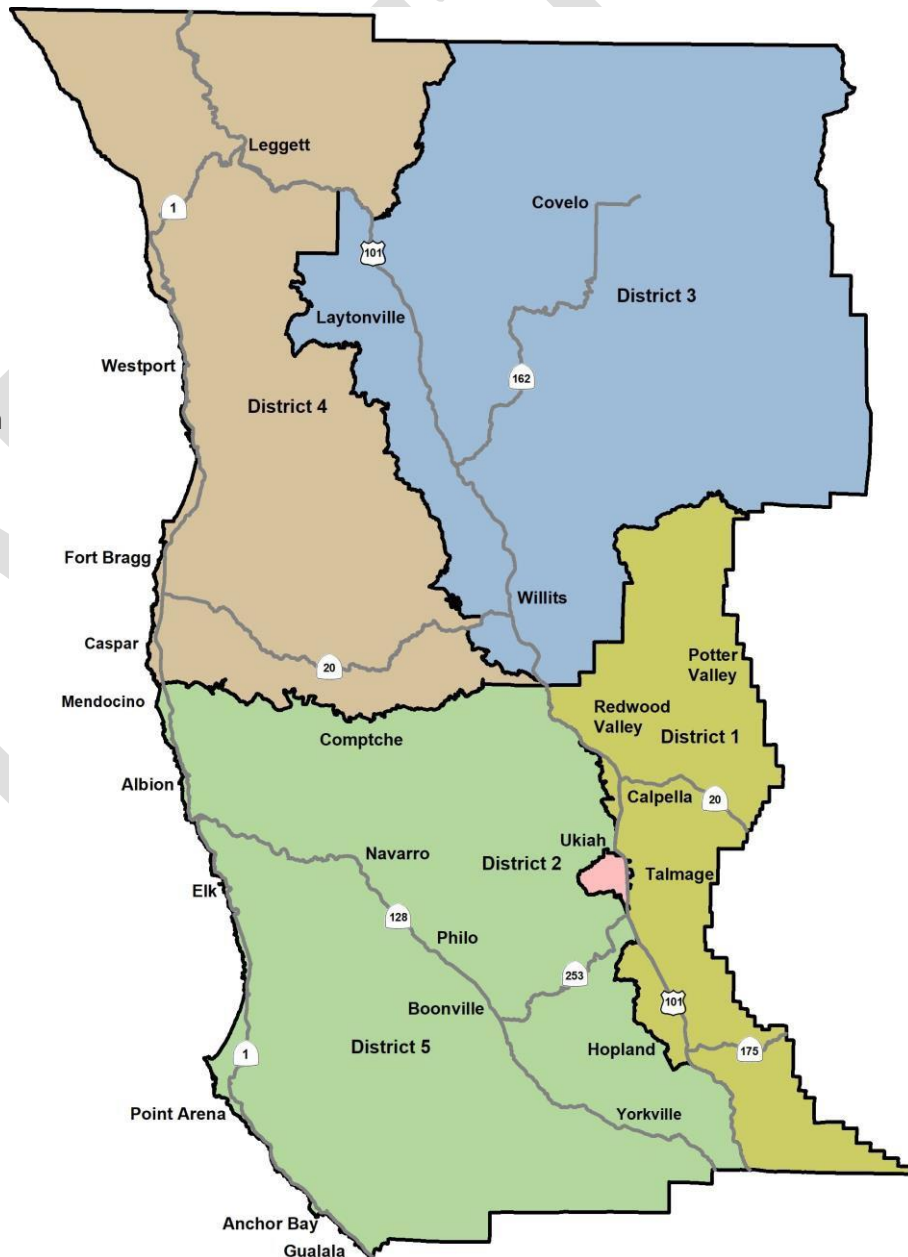
John Haschak
District 3



Dan Gjerde
District 4



Ted Williams
District 5





COUNTY OF MENDOCINO

OVERVIEW

MENDOCINO COUNTY WINE - WAVES - WILDERNESS

Mendocino County is located about 100 miles north of San Francisco and is bordered by Sonoma County to the south, Humboldt and Trinity Counties to the north, Lake County to the east and the Pacific Ocean to the west. The County has a population of approximately 91,305 with about 16,600 people living in Ukiah, the largest city and the County seat. Additionally, there are three incorporated cities: Willits, Fort Bragg and Point Arena. Mendocino County encompasses an area of over two million acres or approximately 3,500 square miles and is known for its redwood forests, 120+ miles of rugged coastline, picturesque villages and award-winning wineries - and is larger than the States of Rhode Island and Delaware combined. There are seven parks located throughout the County – each with its own “personality”, showcasing a different facet of Mendocino County’s wealth of natural resources. . Residents and visitors enjoy camping, fishing and water sports at Lake Mendocino as well as throughout the coastal areas of Mendocino County. Combining the best of the outdoors with the finest aspects of living well, Mendocino County embodies the very best that California and Mother Nature have to offer.

COUNTY STRUCTURE

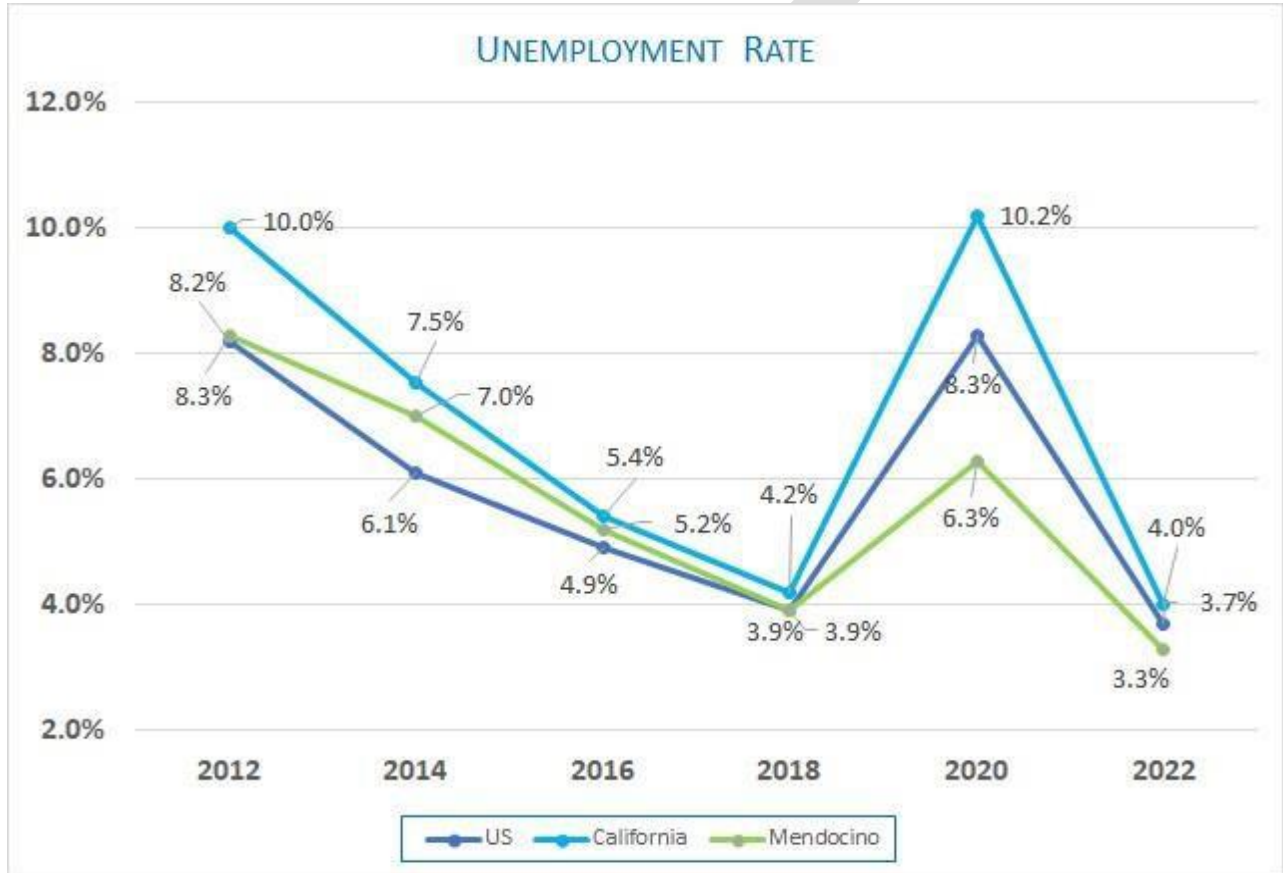
Mendocino County is a general law county established in 1850 by the State legislature and is a political subdivision, or unit, of the State. The County is represented by five non-partisan, elected members comprising the Board of Supervisors. The Board of Supervisors is the governing body and sets policy and priorities for the County. The County is responsible for providing municipal programs and services in unincorporated areas of the County, and its powers are limited to those granted by the State. The County implements many programs in the areas of health, welfare and law enforcement, which are mandated, regulated and mostly funded by the State. The Board of Supervisors has limited authority over the policy and administration of these programs. The County also provides local services, such as public safety, libraries, a museum, land-use planning, county road construction and maintenance, disaster prevention, recovery, resiliency and mitigation

COMMUNITY PROFILE

US Census Bureau Quick Facts	Mendocino County	California
Population, 2020 US Census	91,601	39,538,223
Population, 2010 (April 1) estimates base	87,850	37,254,519
Percent change, April 4, 2010 to July 1, 2020	1.04%	6.1%
Persons under 5 years, percent, 2020	5%	6.0%
Persons under 18 years, percent, 2020	21.1%	22.5%
Persons 65 years and over, percent, 2020	23.1%	14.8%

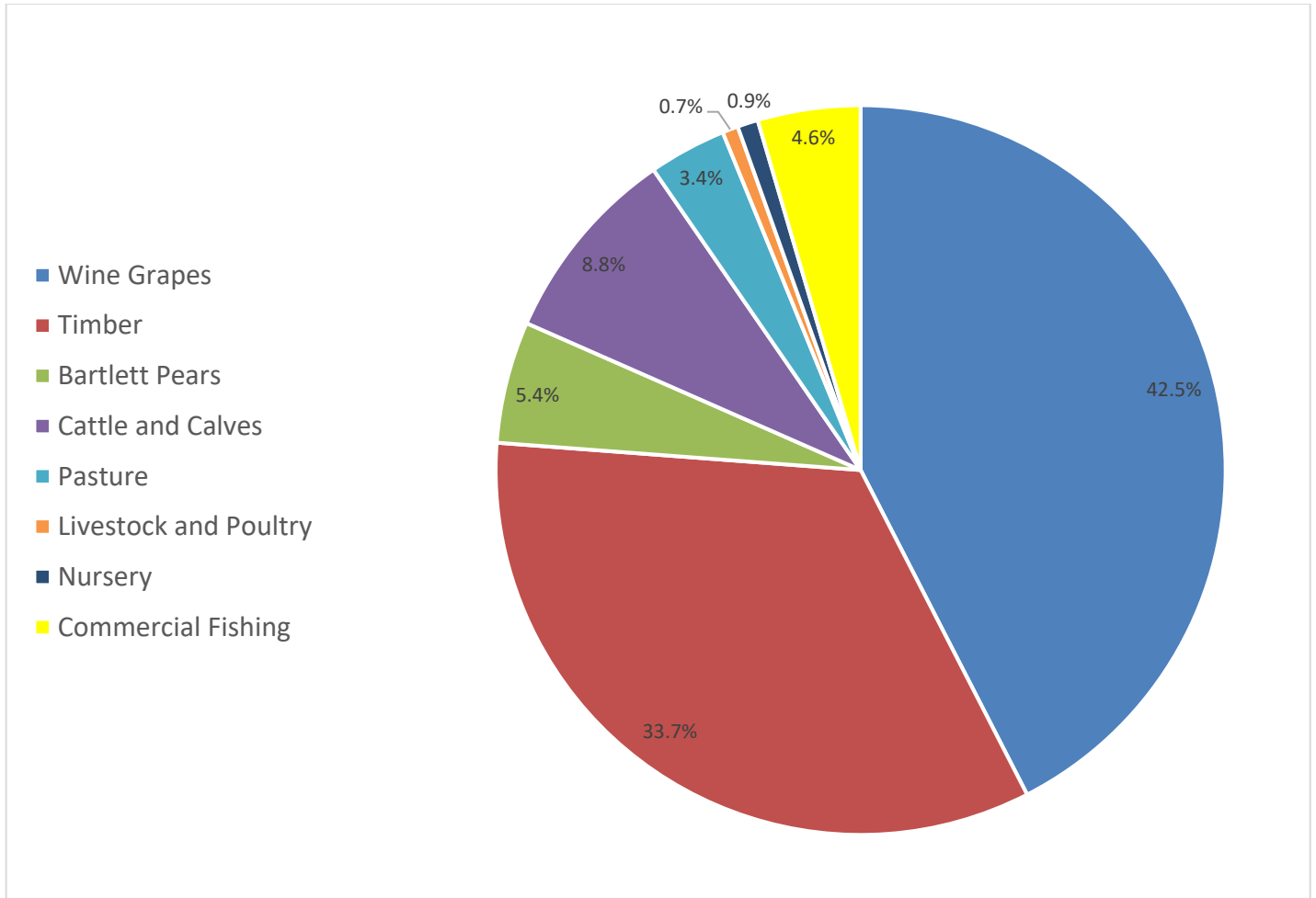
Mendocino County Community Indicators

Median Household Income (2021)	\$56,378
Median Value of Owner Occupied Home	\$388,500
Median Gross Rent	\$1,200
Poverty Rate (2021)	16.1%

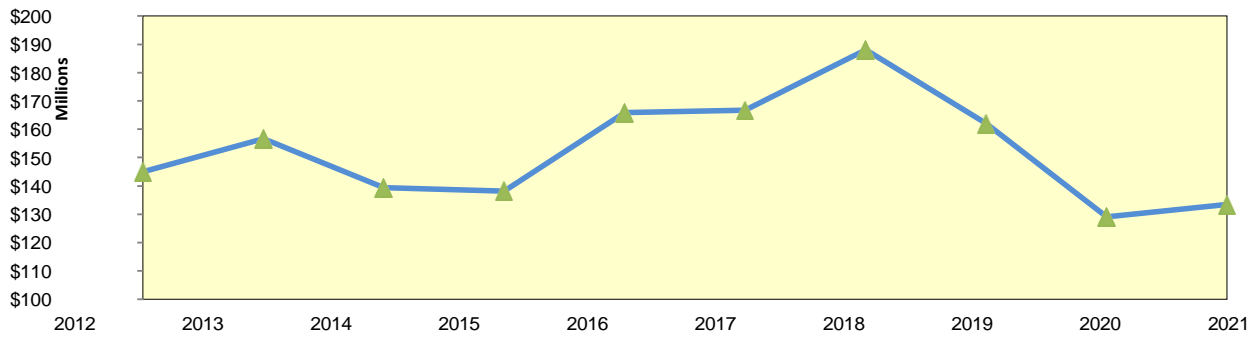


Source: State of California, Employment Development Department
 United States Department of Labor, Bureau of Labor Statistics

**AGRICULTURE VALUE
2021 CROP REPORT**



VALUE OF MENDOCINO COUNTY AGRICULTURE (EXCLUDING TIMBER) 2012-2021





COUNTY OF MENDOCINO

2023 LEGISLATIVE PLATFORM

LEGISLATIVE PLATFORM OVERVIEW

Pursuant to County Policy No. 19, the Board of Supervisors adopts an annual Legislative Platform reflecting the County priorities for legislative advocacy, State and Federal funding, and issues of interest to local government and communities. The purpose of this Legislative Platform is to clearly outline the positions of the County on priority issues and matters that impact the County's ability to operate effectively, while allowing the considerations of legislative and budget issues that arise during the legislative session. In keeping with the past practice, the Board referred the development of the 2023 Legislative Platform to the General Government Standing Committee, comprised of Supervisor Maureen Mulheren and Supervisor Dan Gjerde, to work with County Department Heads and Executive Office staff in developing a framework of issues for Board consideration.

On January xx, 2023, the Board adopted the 2023 Legislative Platform reflecting the County's legislative priorities and policies for the upcoming legislative cycle. In adopting an annual legislative advocacy platform, the Board of Supervisors strives to enhance the quality of life in Mendocino County through effective state and Federal legislation.

STATE AND FEDERAL LEGISLATIVE PRIORITIES AND FOCUS AREAS

In adopting this year's legislative platform, the following serve as Mendocino County's priorities and focus areas for Federal and State legislative advocacy:

DISASTER PREVENTION, RECOVERY, RESILIENCY AND MITIGATION

ISSUE: During the 2017 Redwood Complex Fire, Mendocino County suffered tremendous loss, 36,000 acres were burnt, homes were lost, agricultural land was damaged, and watersheds were affected. However, this does not touch on the loss of lives. In the midst of disaster recovery, Mendocino communities continue to be hit hard by unprecedented disasters, including significant fires in 2018, 2020 and 2021 along with public safety power shut offs in 2019, drought, COVID-19 public health emergency, and severe winter storms. The devastation of these events will live on for decades. The support of the State and Federal government in both appropriations and policy changes are vital as the County continue to rebuild resilient communities and prepare for the "new normal" of increasingly catastrophic natural disasters.

STATE ACTION

- Support efforts to enact legislation, regulations, and executive orders that ease the burden and promote rapid recovery and preparedness for future disasters.
- Support maximum reimbursement for loss and damages for the County and for residents recovering from wildfires or natural disasters.

- Support additional funding at a local level for disaster preparedness and recovery.
- Advocate for the State to evaluate regulations and requirements for grants, housing projects and mitigation projects for opportunities to streamline processes and provide exemption when necessary.
- Advocate and support State protection for homeowner’s insurance availability and affordability in fire prone areas.
- Support funding for Wildfire Prevention including the development and/or improvement of second access routes and emergency egress for communities in the wildland urban interface.
- Support funding for the assessment and removal of dead and dying hazardous trees.

FEDERAL ACTION

- Support maximum reimbursement for loss and damages for the County and for residents recovering from wildfires or natural disasters.
- Support implementation of new requirements that limit “funding claw backs” and oppose efforts to withhold disaster recovery payments to Mendocino County.
- Advocate for additional FEMA technical assistance for counties to assist staff in navigating direct assistance programs and regulatory requirements for approved disaster projects.

COVID-19 RESPONSE AND RECOVERY

ISSUE: Since January 2020, the County has been part of a coordinated public health response involving the Federal Centers for Disease Control and Prevention (CDC) and the California Department of Public Health (CDPH). The Director of Emergency Services/Chief Executive Officer, Carmel Angelo declared a Local Emergency and the Health Officer declared a Local Health Emergency on March 4, 2020. The County’s response efforts to protect human life and minimize the strain on the health care system during the COVID-19 pandemic is estimated to exceed \$28 million in 2020. Costs include labor, essential supplies and materials, contracts with public health and technical consultants, testing, education, and outreach, contacting investigation and tracing, motel rooms for homeless individuals, preparation and operation costs for the health emergency alternative care facility, staff overtime costs, and emergency food relief programs.

STATE ACTION

- Support ongoing State provided COVID-19 testing sites to assist Mendocino County in meeting State required testing thresholds.
- Support State resources to assist counties in vaccine distribution, which may require special refrigeration and other expenses for distribution.
- Support ongoing and increased assistance by the State in providing epidemiologist and bilingual/bicultural contact investigators and tracers.
- Support ongoing operational funding for project HomeKey projects.
- Support continued flexible funding for COVID-19 response and recovery to assist counties in providing services including, but not limited to emergency operations, isolation and quarantine housing, economic development, and testing.
- Support maximum reimbursement for the County’s COVID-19 emergency protective measure required to respond to the pandemic.
- Advocate for continued support for wastewater surveillance as a new, important method of early and ongoing assessment of community risk from infections.

FEDERAL ACTION

- Support ongoing Federal coronavirus aid to local government to support the COVID-19 response including, but not limited to testing, vaccines, isolation/quarantine housing and economic recovery.
- Support maximum reimbursement from FEMA for County COVID-19 emergency protective measure required to respond to the pandemic.
- Support additional flexibility for the American Rescue Plan Act

NATURAL RESOURCES

ISSUE: Mendocino County supports efforts to conserve and preserve the county's natural resources to help restore its fisheries, maintain healthy forests, support clean reliable water supplies, and ensure agriculture is preserved for future generations. The County supports activities and polices that promote responsible land management that integrate local government involvement in Federal and State land management decisions. The County supports increased State and Federal funding for public land management to address deferred maintenance of infrastructure in forests and fire prevention and mitigation activities.

STATE ACTION

- Support local control in the implementation of the Sustainable Groundwater Management Act (SGMA) and development/implementation of a Groundwater Sustainability Plan (GSP).
- Support State funding for implementation of Groundwater Sustainability Plans (GSP).
- Support State funding for storm water infrastructure improvements and compliance with storm water quality regulations.
- Advocate for recycling and organic waste reduction legislation that take into account the needs of rural communities.
- Advocate for legislation to allow and streamline the process for water districts to consolidate districts. Support State funding for drought response and infrastructure to facilitate water resiliency in rural communities.
- Support State funding for flood response and infrastructure, as droughts happen, floods follow including post-wildfire debris flows.
- Support the restoration of Williamson Act (the California Land Conservation Act) Subvention funds. Mendocino County, like most other rural counties, is dependent on State funding to offset the loss of property tax revenue to the County. Without a resumption of subvention payments, the County budget will suffer a detrimental impact.
- Support Restorative funding for the Division of Measurement Standards, within the California Department of Food and Agriculture to ensure that consumer protection and commercial device accuracy support is maintained.
- Support the development and expansion of Cap-and-Trade funding programs specifically targeted at rural communities.
- Years of extremely dry conditions are taking a toll on forested lands across the State with rapid tree mortality. The County supports State and Federal local assistance, financial resources, regulatory relief and assistance with outreach and coordination efforts to address health and safety risk from dead and dying trees, including areas within the coastal range overseen by the California Coastal Commission.

- Advocate for legislation that would address the formation of a governing authority for the Potter Valley Project.
- Advocate for State funding to assist the Inland Water and Power Commission and Planning Agreement Parties in the Federal Energy Regulatory Commission (FERC) re-licensing process for the Potter Valley Project
- Advocate for legislation that would address the formation of governing authority for the Potter Valley Project that includes Mendocino County representation.
- Advocate for State funding to assist the Mendocino County Inland Water and Power Commission in preserving the water supply provided by the Potter Valley Project for the thousands of people who use the water domestically, for agriculture, and for environmental uses in the Russian River watershed.
- Prioritize projects that reduce or prohibit development and vehicle miles traveled potential on conservation lands, open space, agriculture and working lands, and important watersheds.
- Promote new and innovative programs and projects that reduce or sequester greenhouse gases, including vegetation management, urban greening, and land use planning.
- Ensure any new State climate action mandates include full cost recovery by counties.
- Support focusing on parks and open space lands, as public natural resources, in the provision of carbon neutrality.

FEDERAL ACTION

- Engage in the re-licensing process for FERC Project No. 77 – the Potter Valley Hydroelectric Project and other related items to achieve Mendocino County goals.
- Support the Mendocino County Inland Water and Power Commission and the Two-Basin Partnership efforts to re-license the Potter Valley Hydroelectric Project.
- Monitor the legal challenges to the Waters of the United States rule (by the EPA and Army Corps) aimed at re-defining the definition of "Waters of the US" inside the Clean Water.
 - Continue to advocate for developing a new rule that would not inappropriately or unnecessarily expand coverage to new land features or waters or broaden the overall jurisdiction of the agencies. Additionally, the detrimental impacts and burdens to municipalities and agriculture nationwide could be more thoroughly assessed and minimized.
 - Support Congressional efforts to establish a more effective definition of "Waters of the U.S."
- Support restoring full mandatory funding for the Payments in Lieu of Taxes (PILT) program, which compensates public lands counties for untaxable Federal land.
- Support long-term Federal reauthorization and full funding for Secure Rural Schools and Community Self-Determination Act (SRS), which provides funding for rural counties and school districts to replace revenue from dwindling forest receipts due to national decline in timber harvesting.
- Engage with United States Forest Service, Bureau of Land Management, and other Federal land management agencies to ensure that local communities are consulted regarding land management issues including recreation, fire management and law enforcement.
- Engage in the efforts with to preserve the water supply provided by the Potter Valley Project for the thousands of people who use the water domestically, for agriculture, and for environmental uses in the Russian River watershed.
- Support the Mendocino County Inland Water and Power Commission in the efforts with the U.S. Army Corps of Engineers to raise Coyote Dam at Lake Mendocino and secure the related water supply.

ECONOMIC AND COMMUNITY DEVELOPMENT

ISSUE: Mendocino County advocates for economic and community development opportunities suitable for rural community's unique character through business development. The County supports legislative efforts designed to foster economic development tools and funding options for effective programs and job creation. The County supports legislative efforts that promote strategic land use and development practices that maintain and/or increase local control.

STATE ACTION

- Oppose efforts that would divert SB 1 transportation funds from road and highway projects.
- Support legislation that fosters, promotes, and creates incentives for the adoption, use, and economic benefits of renewable and sustainable energy endeavors benefitting Mendocino County.
- Support legislation that provides ongoing State funding for mandated planning projects such as the Regional Housing Needs Assessment, Sustainable Communities Strategy (SCS), General Plan Housing Element updates, and other planning initiatives under AB 32 and SB 375.
- Promote a full range of housing in all communities to better address the housing needs and solutions in rural communities.
- Support the repeal of Article 34 of the California Constitution, which would reduce administrative burden on local governments around affordable housing development.
- Support expansion of State tax incentives for the provision of affordable housing. The tax codes and financial industry regulations need to be revised to provide stimulus to produce affordable housing, particularly for median, low, and very low-income households.
- Oppose legislation that creates restrictions on local control of land use and development.
- Oppose legislative actions or reform measures that penalize jurisdictions for non-compliance with state-mandated Housing Element update schedules.
- Broadband Deployment
 - Support “Dig Once/Trench Once” and other policies which streamline the deployment of conduit for underground fiber-optic and electrical cables and minimize regulatory burdens and permitting processes for deployment of internet connectivity.
 - Advocate to maximize broadband infrastructure investment and equitable county-wide connectivity from the delivery of Middle and Last Mile projects under SB 156 and other State and Federal funds. In addition to explore options that would include wireless and satellite technology in providing internet service delivery where underground fiber-optic is not possible or feasible.
- Support and monitor the development and deployment of a robust county-wide Middle Mile open access fiber-optic backbone to stimulate economic development and affordable broadband availability to homes, businesses, schools, libraries, public safety facilities, health services, and other institutions throughout Mendocino County.
- Advocate for complete and accurate broadband connectivity data needed for smart policy and design decisions required to effectively bridge the growing digital divide.
- Advocate to strongly encourage, if not require, last mile to the consumer broadband providers to supply equitable service to all potential customers as part of a new area service acquisition.
- Advocate for support for installation of solar power and hydro-power as renewable energy sources.

FEDERAL ACTION

- Support efforts by the Administration and Congress to increase the nation's infrastructure investments to help promote economic development, public safety and overall mobility through

a comprehensive infrastructure package, surface transportation reauthorization and water resources bill.

- Advocate for complete and accurate broadband connectivity data, which is necessary to effectively bridge the growing digital divide as the Federal government relies on this information to determine the true need for critical broadband resources.
- Supports the deployment and availability of broadband and emerging technology, to rural communities to ensure equitable economic and educational opportunities for all.
- Advocate for Federal funding for rural airport infrastructure projects.
- Advocate for the expansion of Federal tax credits to better meet the statewide need for subsidized affordable housing units.
- Advocate for a change in Federal tax law to eliminate current tax incentives for short term rentals, as these Federal tax incentives are leading to the conversion of housing for year-round residents to a commercial use of housing for the purpose of short-term rentals for visitors.

HEALTH AND HUMAN SERVICES

ISSUE: Counties are mandated to protect Californians against threats of widespread disease and illness and are tasked with promoting health and wellness. Mendocino County supports and encourages the use of multi-jurisdictional approaches to health care. Mendocino County supports the maximum amount of flexibility in managing programs and adequate and secure State and Federal funding to accomplish mandated services. Counties should have the ability to expand or consolidate facilities, services, and program contracts to provide a comprehensive level of service and accountability and achieve maximum cost effectiveness.

STATE ACTION

- Support legislative efforts to provide sustaining wages to IHSS workers while limiting the County's obligation to increases in local required funding.
- Support efforts to sustain or restore funding for Health and Human Services safety-net programs and regulations, including: CalFresh Categorical Eligibility; School Lunch Programs; Health Care Enrollment (inmates); Preventing Elder and Dependent Care Abuse; Fees and Charges for Residential Care Facilities for the Elderly; Long-Term Care Ombudsman Program; Drug Abuse Prevention and Safe Disposal Program; Childhood Vaccinations; and Child Welfare Services.
- Advocate for the allocation of additional realignment revenues. Current cost-sharing ratios no longer reflect counties' long-term ability to control costs in the programs.
- Support additional funding and programs that provide improved access to local mental health services, including increased and consistent funding for mental health housing programs, crisis support, and jail diversion programs and services for foster youth with complex needs.
- Support insurance parity for mental health services to ensure residents with private insurance have the same services available as those with Medi-Cal.
- Advocate for the legislature to review the innovation component of the Mental Health Services Act for accountability. Innovation in rural, suburban, and urban counties vary drastically and should be evaluated based on local demographics.
- Support sustainable funding for Emergency Medical Services (EMS) Systems.
- Support funding incentives for homeless providers who develop and implement meaningful and integrated workforce development programs.
- Support funding for small business wage subsidies to hire homeless and recently homeless individuals.
- Continue to monitor legislative efforts that provide sustaining wages for IHSS workers while limiting the County's obligation to increase local funding.

FEDERAL ACTION

- Support for a new Centers for Medicare and Medicaid Services (CMS) Medicaid waivers for California. The new Cal-AIM waiver proposal is essential to enhance services at the local level particularly in regards to mental health, substance use treatment services and homeless services.
 - Medicaid/Medi-Cal waiver projects have allowed for substantial funding and local expansion of services outside of traditional Medi-Cal billable services, including the Whole Person Care waiver pilot that has enhanced mental health and homeless services. And more recently, the Drug Medi-Cal Organized Deliver System pilot to expand substance use treatment services.

PUBLIC SAFETY

ISSUE: Mendocino County strongly supports community safety by providing high quality public safety services to maintain health and safety standards for its residents. The County supports additional State and Federal funding and tools to enhance law enforcement programs and the safety of its residents and public safety employees. It is recognized that the State, and not the county, is responsible for trial court operations costs and any growth in those costs in the future. Nevertheless, counties continue to be responsible for justice-related services, such as, but not limited to, probation, prosecutorial and defense services, as well as the provision of local juvenile and adult detention facilities. Therefore, it is imperative there is secure, stable, and sufficient funding allocated to Mendocino County to fulfil the State responsibilities mandated to the local level to implement. The County firmly oppose future and further unfunded State mandates.

STATE ACTION

- Ensure that adequate, secure, and stable funding is provided to implement the evidence-based practices mandated by realignment.
 - The County believes that the State should assume cost increases associated with state-imposed program changes and expansions, as well as Federal maintenance of effort mandates.
 - Oppose State and/or Federal funding reductions that shift responsibility for services, administration or fiscal support to counties.
- Support additional State funding for the Sheriff's Office, Probation, Public Defender, and District Attorney to implement money bail reform as it relates to the Humphrey decision and bills like SB 262.
- Support secure and adequate funding for the implementation of SB 823.
- Oppose legislation that would directly or indirectly shift costs related to State prisoners that are transferred under realignment to counties.
- Support additional permanent and stable State back-fill to cover the counties revenue loss resulting from AB 1869, the recent removal of criminal justice fines, fee, and penalties by the Legislature.
- Support permanent, stable, and consistent funding of SB 678 in light of AB 1950.
- Oppose any additional State efforts to change criminal justice fines, fees, and penalties without providing a corresponding revenue back-fill that is permanent and stable.

FEDERAL ACTION

- Support amending the Medicaid Inmate Exclusion Policy under the Social Security Act to remove limitations on Medicaid, Medicare, and Children's Health Insurance Program (CHIP) and Veteran's Affairs health services benefits for pre-trial inmates of public institutions.
- Support policies and programs that divert non-violent individuals struggling with mental illness and/or substance use disorders from local jails into more appropriate treatment services.

CANNABIS

ISSUE: Mendocino County is a pre-eminent producer county in the State of California, home to a very large number of multi-generational cultivators, manufacturers, and other added-value cannabis industry participants. In every license category, consideration must be given to the difficulties facing small cannabis operators in rural communities, unable to compete in the emerging legal market if it demands large sums of investment to scale up and meet regulatory requirements. Mendocino County supports the State's implementation of the Medical and Adult-Use Cannabis Regulation and Safety and will continue to advocate maintaining local government's flexibility and authority to address individual community needs through local control measures. Mendocino County supports Federal initiatives to either repeal or modify the Federal prohibition of cannabis and encourages Federal recognition of State laws regulating cannabis.

STATE ACTION

- Advocate for the elimination of the State cultivation tax as a means to support the economic recovery of small businesses and quell competition with the illicit market.
- Advocate for a reduction in the State excise tax and a restructuring of the excise tax so that it is accessed at the point of sale of cannabis and cannabis goods to the consumer and remitted by the licensed retail entity. (Items 5 and 14)
- Advocate in support of the California Advisory Committee's (CAC) recommendation to eliminate project-specific CEQA analysis as an annual licensing requirement and support the Department of Cannabis Control (DCC) in providing recommendations to local jurisdictions identifying how CEQA compliance can be accomplished during the local permitting process.
- Advocate for cannabis cultivation to be considered an agricultural crop produced for human consumption and regulated in the California Food and Agricultural Code rather than the Business and Professions Code. (Item 1)
- Advocate for the removal of the regulatory prohibition on cannabis activities within a residence so that local jurisdictions can implement cottage industry codes to allow commercial cannabis businesses the ability to analogous activities. (Items 6 and 7)
- Advocate for licensed commercial cannabis business to have access to State-funded disaster relief programs and grant programs. (Item 2)
- Advocate for the streamlining of the State's commercial cannabis regulations and reduce barriers to entry into the legal market in a manner that protects public health and safety while ensuring a regulated environment for commercial cannabis activities that does not impose such barriers that perpetuate, rather than reduce and eliminate, the illicit market for cannabis. (Items 9 and 10)
- Advocate for the ability of licensed cultivators to conduct multiple types of cultivation under a single license. (Item 4) Advocate for the DCC to accept the CEQA compliance pathways set forth by local jurisdictions, including pathways that provide ministerial permits and principally permit cannabis operations, without requiring additional project-specific analysis of the operations before qualifying for a State annual license.
- Advocate for the removal of the 4-acre cap on Cannabis Cooperative Associations to allow economy of scale for small farmers.
- Advocate for State regulatory policy changes that facilitate opportunities for cultivators, processors, and manufactures to engage in direct to consumer sales, including but not limited to direct to consumer sales through on-farm sales, farmers' markets, and direct to consumer delivery operations. (Item 3) Advocate for the California Department of Food and Agriculture to develop educational materials and guidance document that clarify and support the development of appellation of origin petitions. (Item 11)

- Advocate for the promulgation of comprehensive labeling requirements for all cannabis geographical indications, including county of origin, city of origin, and appellation of origin designations. (Item 11)
- Allocate for the California Department of Food and Agriculture to be sufficiently funded to manage the appellation of origin program and the establishment of a petition review panel. (Item 11)
- Advocate for State legislation and funding to combat illegal trespass cultivation of cannabis on public and private lands. Support adequate funding to address illegal water diversion, water pollution, erosion, poisoning of wildlife, and other environmental damage associated with trespass cannabis growing operations.

FEDERAL ACTION

- The county supports Federal legislation that allows cannabis to be regulated at the Federal level, including removing cannabis from Schedule 1 of the Controlled Substances Act. The county takes the position that any change to the legal status of cannabis at the Federal level must be accompanied by a thorough regulatory framework that delineates the clear roles and responsibilities of the jurisdictions involved. (Item 15)
- Advocate for Federal funding to combat illegal trespass cultivation of cannabis on public and private lands. Support adequate funding to address illegal water diversion, water pollution, erosion, poisoning of wildlife, and other environmental damage associated with trespass cannabis growing operations.
- Support efforts at the Federal level to allow for and make available banking and other financial services to cannabis operators in order to minimize the use of cash.
- Advocate for changes to the Federal Tax Code to ensure that State licensed commercial cannabis businesses are taxed in the same manner as non-cannabis businesses, including but not limited to, advocating for the elimination of Federal Tax Code Section 280E. (Item 14)

Homelessness

ISSUE: Mendocino County has a large population of Homelessness although the core of the homeless population is in the city of Ukiah, the majority of resources are also located in Ukiah. Limited housing and rental availability is a large contribution for continued transient and homeless growth within the county. There is a community impact on local businesses, and they are being affected by the homeless population encampments that need to be addressed. There are resources that may be being underutilized because of the lack of knowledge to the homeless population.

STATE ACTION

- ACCESS Integrated Care Management: Fully operationalize the ACCESS initiative care coordination teams to coordinate care for key health and social services (e.g., mental health substance use, MediCal, Social Security, primary health, and general assistance enrollments etc.) which are critical determinants of successful entering and maintaining sheltering and housing placements.
- Increase or sustain funding to prevent and end homelessness through direct allocations to either to the county directly or the local continuum of care (COC) as the counties are responsible for the broad scope of services and mandates provided to successfully move individuals out of homelessness; Sustainable and flexible State funding sources to enable communities to serve more people with outreach, shelter, eviction prevention, supportive housing, and short term rent assistance programs; Establishment of immediate solutions to address encampments.
- Increased opportunities such as Project Homekey providing funding, separate regulatory rules specific to address immediate needs; multi-element approaches to address homelessness and

mental illness including cooccurring substance use disorders; and incentivized alignment of health, human services, and housing programs by facilitating data sharing, and providing one-time funding for systems redesign efforts undertaken by willing counties.

- Create new sources of funding and incentive programs to produce affordable housing through incentivized jurisdictional cooperation and regional housing planning
- Preserve mobile home parks as a valuable housing resource
- Improving rent stabilization tools including protections from displacement and unreasonable rent increases for mobile home park tenants.
- Ensuring that code enforcement does not result in closure of mobile home parks (or other affordable housing) unless it is an immediate danger to life, health and safety.
- Address disparities in housing through: Ensuring that disaster recovery resources reach all impacted households, including those with the lowest incomes who are often the hardest hit by disasters and have the fewest resources to recover.
- Advocate for increasing accessibility to levels of support from Federal and State food programs.
- Advocate for funding to assist local businesses with security, clean up, and restoration due to homelessness.

FEDERAL ACTION

- Homeless Prevention Assistance: Rental Assistance and Rapid Rehousing Support to prevent individuals at risk of losing their housing, especially during the COVID-19 pandemic that has tremendous financial impacts on low-income individuals and families

DRAFT



COUNTY OF MENDOCINO

STATE AND FEDERAL REPRESENTATIVES

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Mendocino County Board of Supervisors Agenda Summary

Item #: 2b)

To: General Government Standing Committee

From: Cannabis

Meeting Date: January 23, 2023

Department Contact: Kristin Nevedal
CEO Contact: Steve Dunncliff

Phone: 707-234-6680
Phone: 707-463-4441

Time Allocated: 30 Minutes

Agenda Title:

Discussion and Possible Action Including Providing Recommendations to Staff Regarding the Local Jurisdiction Assistance Grants Program Direct Grant and Fee Waiver Program Application Guidance Manual (LJAGP Application Guidance Manual); and Referral of the Manual to the Board of Supervisors with a Recommendation that it be Approved (Sponsor: Cannabis)

Recommended Action/Motion:

Provide recommendations to staff regarding the Local Jurisdiction Assistance Grant Program Direct Grant and Fee Waiver Application Guidance Manual (LJAGP Application Guidance Manual); and refer the Manual to the Board of Supervisors with a recommendation that it be approved.

Previous Board/Board Committee Actions:

On November 9, 2021, the Board of Supervisors approved the submission of the Local Jurisdiction Assistance Grant Program application and authorized the Cannabis Program Manager, or Department Head, to execute the grant agreement on behalf of the County of Mendocino, should the grant be awarded.

On October 17, 2022, the Standing Committee on General Government discussed the Local Jurisdiction Assistance Grants Program Direct Grant and Fee Waiver Program Manual (LJAGP Program Manual) and referred the LJAGP Program Manual to the Board of Supervisors for approval.

On December 6, 2022, the Board of Supervisors approved the LJAGP Program Manual and directed staff to develop a Local Jurisdiction Assistance Grant Program Direct Grant Application Guidance Manual (LJAGP Application Guidance Manual), share the LJAGP Application Guidance Manual with the public, and referred it to the General Government Standing Committee.

Summary of Request/Referral:

Cannabis Department staff request input and recommendations from the Standing Committee regarding the Local Jurisdiction Assistance Grants Program (LJAGP) Direct Grant and Fee Waiver Program Application Guidance Manual, and a referral back to the Board with a recommendation for approval of the Manual.

Supplemental Information Available Online At: N/A

Item #: 2b)

Fiscal Details:

source of funding: Local Jurisdiction Assistance Grant Program **budgeted in current f/y:** Yes

current f/y cost: N/A

annual recurring cost: N/A

budget clarification: N/A

if no, please describe:

revenue agreement: N/A

CEO Liaison: Steve Dunncliff, Deputy CEO

CEO Review: Yes

CEO Comments:

FOR COB USE ONLY

Executed By: Atlas Pearson, Deputy Clerk II

Date: January 23, 2023

Final Status:**Approved with Direction**



GENERAL INFORMATION FORM

All applicants must provide a completed General Information form

0.1 APPLICANT INFORMATION (REQUIRED SECTION)		
Applicant Name		
First Name (Required)	Middle Name (Optional)	Last Name (Required)
Applicant Mailing Address		
Street Address (Required)		
City (Required)	State (Required)	Zip Code (Required)
Applicant Contact Information		
Primary Phone Number (Required)	Primary Email Address (Required)	
Secondary Phone Number (Optional)	Secondary Email Address (Optional)	
Business Entity Name (If Applicable)		
Business Entity Name (If applicable)		
0.2 AGENT INFORMATION (IF APPLICABLE)		
Agent Name		
First Name (Required)	Middle Name (Optional)	Last Name (Required)
Agent Mailing Address		
Street Address (Required)		
City (Required)	State (Required)	Zip Code (Required)
Agent Contact Information		
Primary Phone Number (Required)	Primary Email Address (Required)	
Secondary Phone Number (Optional)	Secondary Email Address (Optional)	
0.3 CEQA PROJECT LOCATION INFORMATION (REQUIRED SECTION)		
Assessor's Parcel Numbers (APN)		
Primary APN (Required)	Additional APN (If applicable)	Additional APN (If applicable)
If more than three parcels are included in this application, list all additional APN above, separated by a ;		
Parcel Owner Information		
First Name (Required)	Middle Name (Optional)	Last Name (Required)
First Name (If applicable)	Middle Name (Optional)	Last Name (If applicable)
Business Entity Name (If applicable)		
Business Entity Name (Full name)		
0.4 COUNTY OF MENDOCINO APPLICATION AND PERMIT DESCRIPTION TABLES (A&P Tables)(REQUIRED SECTION)		

A&P Table 1: AG_Number (Use this table for direct grant applications that include one or more AG_Number)			
AG_Number (Required)		List all APN(s) associated with the AG_Number. If more than one APN is associated, separate each using a ;	
Street Address (Required)		City (Required)	Zip Code (Required)
DCC License Number 1 (Required)			
DCC License Number (Required)		Expiration Date (MM/DD/YYYY) (Required)	Provisional or Annual (Required)
DCC License Type 1 (Required)			
Nursery (If Nursery is checked do not complete any additional DCC License Number subsections on this Table)			
or (do NOT check both nursery above and a cultivation type below)			
Specialty Cottage Outdoor		Specialty Outdoor	Small Outdoor
Specialty Cottage ML1		Specialty ML1	Small ML1
Specialty Cottage ML2		Specialty ML2	Small ML2
Specialty Cottage Indoor		Specialty Indoor	Small Indoor
and (if applicable)			
Self-Distribution / Transport Only (check this if the applicant also holds a self-distribution/transport only license in association with the AG_Number referenced in this table)			
DCC License Number 2 (For multi-type cultivation only. Required if a second DCC cultivation license is associated with the AG_Number listed on this table.)			
DCC License Number (Required)		Expiration Date (MM/DD/YYYY) (Required)	Provisional or Annual (Required)
DCC License Type 2			
Specialty Cottage Outdoor		Specialty Outdoor	Small Outdoor
Specialty Cottage ML1		Specialty ML1	Small ML1
Specialty Cottage ML2		Specialty ML2	Small ML2
Specialty Cottage Indoor		Specialty Indoor	Small Indoor
DCC License Number 3 (For multi-type cultivation only. Required if a third DCC cultivation license is associated with the AG_Number listed on this table.)			
DCC License Number (Required)		Expiration Date (MM/DD/YYYY) (Required)	Provisional or Annual (Required)
DCC License Type 3			
Specialty Cottage Outdoor		Specialty Outdoor	Small Outdoor
Specialty Cottage ML1		Specialty ML1	Small ML1
Specialty Cottage ML2		Specialty ML2	Small ML2
Specialty Cottage Indoor		Specialty Indoor	Small Indoor
DCC License Number 4 (For multi-type cultivation only. Required if a fourth DCC cultivation license is associated with the AG_Number listed on this table.)			
DCC License Number (Required)		Expiration Date (MM/DD/YYYY) (Required)	Provisional or Annual (Required)
DCC License Type 4			
Specialty Cottage Outdoor		Specialty Outdoor	Small Outdoor
Specialty Cottage ML1		Specialty ML1	Small ML1
Specialty Cottage ML2		Specialty ML2	Small ML2
Specialty Cottage Indoor		Specialty Indoor	Small Indoor
A&P Table 2: AG_Number (Use this table for direct grant applications that have more than one AG_Number)			
AG_Number (Required)		Associated APN(s) (Required)	

Street Address (Required)		City (Required)		Zip Code (Required)	
DCC License Number 1 (required)					
DCC License Number (Required)		Expiration Date (MM/DD/YYYY) (Required)		Provisional or Annual (Required)	
DCC License Type 1 (required)					
Nursery (If Nursery is checked do not complete any additional DCC License Number subsections on this Table)					
or (do NOT check both nursery above and a cultivation type below)					
Specialty Cottage Outdoor		Specialty Outdoor		Small Outdoor	
Specialty Cottage ML1		Specialty ML1		Small ML1	
Specialty Cottage ML2		Specialty ML2		Small ML2	
Specialty Cottage Indoor		Specialty Indoor		Small Indoor	
and (if applicable)					
Self-Distribution / Transport Only (check this if the applicant also holds a self-distribution/transport only license in association with the AG_Number referenced in this table)					
DCC License Number 2 (For multi-type cultivation only. Required if a second DCC cultivation license is associated with the AG_Number listed on this table.)					
DCC License Number (Required)		DCC License Expiration Date (MM/DD/YYYY) (Required)		Provisional or Annual (Required)	
DCC License Type 2					
Specialty Cottage Outdoor		Specialty Outdoor		Small Outdoor	
Specialty Cottage ML1		Specialty ML1		Small ML1	
Specialty Cottage ML2		Specialty ML2		Small ML2	
Specialty Cottage Indoor		Specialty Indoor		Small Indoor	
DCC License Number 3 (For multi-type cultivation only. Required if a third DCC cultivation license is associated with the AG_Number listed on this table.)					
DCC License Number (Required)		DCC License Expiration Date (MM/DD/YYYY) (Required)		Provisional or Annual (Required)	
DCC License Type 3					
Specialty Cottage Outdoor		Specialty Outdoor		Small Outdoor	
Specialty Cottage ML1		Specialty ML1		Small ML1	
Specialty Cottage ML2		Specialty ML2		Small ML2	
Specialty Cottage Indoor		Specialty Indoor		Small Indoor	
DCC License Number 4 (For multi-type cultivation only. Required if a fourth DCC cultivation license is associated with the AG_Number listed on this table.)					
DCC License Number (Required)		DCC License Expiration Date (MM/DD/YYYY) (Required)		Provisional or Annual (Required)	
DCC License Type 4					
Specialty Cottage Outdoor		Specialty Outdoor		Small Outdoor	
Specialty Cottage ML1		Specialty ML1		Small ML1	
Specialty Cottage ML2		Specialty ML2		Small ML2	
Specialty Cottage Indoor		Specialty Indoor		Small Indoor	
A&P Table 3: CFBL_Number for Microbusiness (Use this table for a CFBL_Number associated with a microbusiness ONLY)					
CFBL_Number (Required)		Associated APN(s) (Required)			
Street Address (Required)		City (Required)		Zip Code (Required)	
DCC License Number 1 (Required)					
DCC License Number (Required)		DCC License Expiration Date (MM/DD/YYYY) (Required)		Provisional or Annual (Required)	

DCC License Type 1 (Select Micro-Business and check the box associated with each activity conducted under the micro-business application or permit)			
Micro-Business (check the box associated with each activity conducted in association with the Micro-Business License)			
<input type="checkbox"/>	Specialty Cottage Outdoor	<input type="checkbox"/>	Specialty Outdoor
<input type="checkbox"/>	Specialty Cottage ML1	<input type="checkbox"/>	Specialty ML1
<input type="checkbox"/>	Specialty Cottage ML2	<input type="checkbox"/>	Specialty ML2
<input type="checkbox"/>	Specialty Cottage Indoor	<input type="checkbox"/>	Specialty Indoor
<input type="checkbox"/>	Nursery	<input type="checkbox"/>	Processing
<input type="checkbox"/>	Self-Distribution / Transport Only	<input type="checkbox"/>	Distribution
<input type="checkbox"/>	Store Front Retail	<input type="checkbox"/>	Delivery Only Retail
A&P Table 4: CFBL_Number (For direct grant applications that have a CFBL_Number associated with any one of the following activities.)			
CFBL_Number (Required)		Associated APN(s) (Required)	
Street Address (Required)		City (Required)	Zip Code (Required)
DCC License Number (Required)			
DCC License Number (Required)	DCC License Expiration Date (MM/DD/YYYY) (Required)		Provisional or Annual (Required)
DCC License Type (Select one)			
<input type="checkbox"/>	Processing		
<input type="checkbox"/>	Laboratory Testing	<input type="checkbox"/>	Shared Manufacturing
<input type="checkbox"/>	Non-Volatile Solvent Manufacturing	<input type="checkbox"/>	Volatile Solvent Manufacturing
<input type="checkbox"/>	Self-Distribution / Transport Only	<input type="checkbox"/>	Distribution
<input type="checkbox"/>	Store Front Retail	<input type="checkbox"/>	Delivery Only Retail
A&P Table 5: CFBL_Number (For direct grant applications that include a second CFBL_Number associated with any one of the following activities.)			
CFBL_Number (Required)		Associated APN(s) (Required)	
Street Address (Required)		City (Required)	Zip Code (Required)
DCC License Number (Required)			
DCC License Number (Required)	DCC License Expiration Date (MM/DD/YYYY) (Required)		Provisional or Annual (Required)
DCC License Type (Select one)			
<input type="checkbox"/>	Processing		
<input type="checkbox"/>	Laboratory Testing	<input type="checkbox"/>	Shared Manufacturing
<input type="checkbox"/>	Non-Volatile Solvent Manufacturing	<input type="checkbox"/>	Volatile Solvent Manufacturing
<input type="checkbox"/>	Self-Distribution / Transport Only	<input type="checkbox"/>	Distribution
<input type="checkbox"/>	Store Front Retail	<input type="checkbox"/>	Delivery Only Retail
A&P Table 6: CFBL_Number (For direct grant applications that include a third CFBL_Number associated with any one of the following activities.)			
CFBL_Number (Required)		Associated APN(s) (Required)	
Street Address (Required)		City (Required)	Zip Code (Required)
DCC License Number (Required)			
DCC License Number (Required)	DCC License Expiration Date (MM/DD/YYYY) (Required)		Provisional or Annual (Required)
DCC License Type (Select one)			

Processing		
Laboratory Testing		Shared Manufacturing
Non-Volatile Solvent Manufacturing		Volatile Solvent Manufacturing
Self-Distribution / Transport Only		Distribution
Store Front Retail		Delivery Only Retail
0.5 LOCAL EQUITY ENTREPRENEUR PROGRAM (LEEP) ELIGIBILITY (REQUIRED SECTION)		
0.51 Has the direct grant applicant applied for LEEP eligibility?		
		YES or NO (Required)
0.52 On what date did the direct grant applicant apply for LEEP eligibility?		
		MM/DD/YYYY (if applicable)
0.53 Provide the direct grant applicant's LEEP eligibility number		
		LEEP Eligibility Number (if applicable)
0.54 Has the direct grant applicant received direct grant funds through the LEEP program?		
		YES or NO (If applicable)
0.541 If so, does any of the funding applied for in this direct grant application assist with the completion of projects included in the approved LEEP direct grant agreement?		
		YES or NO (if applicable)
If the applicant answered YES to the previous question, the following section must be completed.		
0.542 What name is associated with the executed LEEP grant agreement and issued check. Identify the individual or business entity named in the executed LEEP grant agreement and issued check.		
First Name	Middle Name (optional)	Last Named
Business Entity Name		
0.543 Describe how the requested direct grant funding, or a portion of the requested direct grant funding, will be used to finish a project(s) funded by the LEEP direct grant program.		
Maximum 1500 characters		
0.6 SUMMARY OF FUNDING REQUESTED (REQUIRED SECTION)		
Enter the funding amount requested for each scope of project applied for on the attached SOP forms.		
BUDGET TAB 0.1 Combined Total		Enter Total Amount Requested
BUDGET TAB 1.0 Assistance with CEQA document preparation		Enter Amount Requested 1.0
BUDGET TAB 2.0 Improving air quality and reducing greenhouse gas emissions		Enter Amount Requested 2.0
BUDGET TAB 3.0 Remediation and relocation to an environmentally superior location		Enter Amount Requested 3.0
BUDGET TAB 4.0 Hydrology and improved water quality		Enter Amount Requested 4.0
BUDGET TAB 5.0 Combined Total		Enter Total Amount Requested

SCOPE OF PROJECT (SOP) FORM

SOP FORM 1.0 LOCAL CEQA DOCUMENT PREPARATION

1.1 DESCRIBE THE TYPE OF CEQA DOCUMENT(S) THE DIRECT GRANT APPLICANT IS REQUESTING ASSISTANCE PREPARING. (REQUIRED SECTION)	
AG_Number or CFBL_Number (Required)	Site-specific Initial Study, Addendum, or Checklist (Required)
AG_Number or CFBL_Number (If Applicable)	Site-specific Initial Study, Addendum, or Checklist (If Applicable)
AG_Number or CFBL_Number (If Applicable)	Site-specific Initial Study, Addendum, or Checklist (If Applicable)
AG_Number or CFBL_Number (If Applicable)	Site-specific Initial Study, Addendum, or Checklist (If Applicable)
AG_Number or CFBL_Number (If Applicable)	Site-specific Initial Study, Addendum, or Checklist (If Applicable)
AG_Number or CFBL_Number (If Applicable)	Site-specific Initial Study, Addendum, or Checklist (If Applicable)
AG_Number or CFBL_Number (If Applicable)	Site-specific Initial Study, Addendum, or Checklist (If Applicable)
AG_Number or CFBL_Number (If Applicable)	Site-specific Initial Study, Addendum, or Checklist (If Applicable)
1.2 DESCRIBE HOW THE REQUESTED FUNDING WILL BE USED TO ASSIST WITH THE PREPARATION OF THE CEQA DOCUMENT(S) IDENTIFIED IN SECTION 1.1 OF THIS FORM. THE DESCRIPTION SHOULD:	
<ul style="list-style-type: none"> IDENTIFY ANY CONTRACTED SUPPORT SERVICES TO BE UTILIZED AND THE SCOPE OF WORK EACH CONTRACTED PARTY WILL PROVIDE IDENTIFY ANY STUDY(IES) TO BE FUNDED AND THE REASON ANY SUCH STUDY(IES) IS NECESSARY 	
(REQUIRED SECTION)	
Maximum 3500 Characters	
1.3 DESCRIBE THE TIMELINE TO COMPLETE THE SCOPE OF WORK DESCRIBED IN 1.1 AND 1.2, ABOVE. (REQUIRED SECTION)	
Maximum 2000 Characters	

FORM 2.0 IMPROVING AIR QUALITY AND REDUCING GREENHOUSE GAS EMISSIONS

2.1 DESCRIBE THE PROPOSED RENEWABLE RESOURCE PROJECT*, INCLUDING:

- THE TYPE OF RENEWAL RESOURCE TO BE DEVELOPED (EX. – SOLAR, WIND, HYDROLOGICAL, GRID CONNECTION, ETC.) OR TYPE OF EQUIPMENT THAT WILL REPLACE THE COMBUSTION ENGINE CURRENTLY BEING USED BY THE COMMERCIAL CANNABIS BUSINESS
- A DETAILED PLAN EXPLAINING HOW EACH COMBUSTION ENGINE LISTED IN 2.2 WILL BE REPLACED BY THIS PROJECT INCLUDING HOW THE IDENTIFIED WATTAGE AND/OR HORSEPOWER FOR EACH ITEM WILL BE REPLACED BY THIS PROJECT
- 2.13 THE AMOUNT OF POTENTIAL RELIANCE THAT WILL REMAIN ON THE COMBUSTION ENGINE(S) LISTED BELOW, IF ANY.

(REQUIRED SECTION)

Maximum 3500 Characters

2.2 DESCRIBE EACH TYPE OF COMBUSTION ENGINE(S) CURRENTLY USED BY THE APPLICANT'S COMMERCIAL CANNABIS BUSINESS THAT WILL BE TRANSITIONED OUT OF USE DUE TO THE RENEWABLE RESOURCE DEVELOPMENT PROJECT(S) PROPOSED IN SECTION 2.1 OF THIS APPLICATION FORM. (REQUIRED SECTION)

Combustion Engine 1

AG_Number(s) and/or CFBL_Number(s) (Required. Separate each with a :)

Type of Combustion Engine Equipment (Required)

Make / Model (Required)

Hours of Use Annually (Required)

Type of Fuel (Required)

Gallons of Fuel Used Annually (Required)

Horsepower (If Applicable)

Watts (If Applicable)

Combustion Engine 2

AG_Number(s) and/or CFBL_Number(s) (Required. Separate each with a :)

Type of Combustion Engine Equipment (Required)

Make / Model (Required)

Hours of Use Annually (Required)

Type of Fuel (Required)

Gallons of Fuel Used Annually (Required)

Horsepower (If Applicable)

Watts (If Applicable)

Combustion Engine 3

AG_Number(s) and/or CFBL_Number(s) (Required. Separate each with a :)

Type of Combustion Engine Equipment (Required)

Make / Model (Required)

Hours of Use Annually (Required)

Type of Fuel (Required)

Gallons of Fuel Used Annually (Required)

Horsepower (If Applicable)

Watts (If Applicable)

Combustion Engine 4		
AG_Number(s) and/or CFBL_Number(s) (Required. Separate each with a :)		
Type of Combustion Engine Equipment (Required)	Make / Model (Required)	
Hours of Use Annually (Required)	Type of Fuel (Required)	Gallons of Fuel Used Annually (Required)
Horsepower (If Applicable)		Watts (If Applicable)
Combustion Engine 5		
AG_Number(s) and/or CFBL_Number(s) (Required. Separate each with a :)		
Type of Combustion Engine Equipment (Required)	Make / Model (Required)	
Hours of Use Annually (Required)	Type of Fuel (Required)	Gallons of Fuel Used Annually (Required)
Horsepower (If Applicable)		Watts (If Applicable)
Combustion Engine 6		
AG_Number(s) and/or CFBL_Number(s) (Required. Separate each with a :)		
Type of Combustion Engine Equipment (Required)	Make / Model (Required)	
Hours of Use Annually (Required)	Type of Fuel (Required)	Gallons of Fuel Used Annually (Required)
Horsepower (If Applicable)		Watts (If Applicable)
2.3 DESCRIBE HOW THE PROJECT(S) PROPOSED IN THIS SCOPE OF PROJECT APPLICATION WILL ASSIST THE DIRECT GRANT APPLICANT WITH MEETING CEQA REQUIREMENTS AND ACHIEVING AN ANNUAL LICENSE. (REQUIRED SECTION)		
Maximum 2000 Characters		
2.4 DESCRIBE THE TIMELINE FOR THE COMPLETION OF THE SCOPE OF PROJECT(S) PROPOSED IN SECTIONS 2.1 – 2.3 OF THIS DIRECT GRANT APPLICATION FORM		
Maximum 2000 Characters		

FORM 3.0 REMEDIATION AND RELOCATION TO AN ENVIRONMENTALLY SUPERIOR LOCATION

3.1 DESCRIBE EACH EXISTING STRUCTURE AND/OR DEVELOPMENT AREA THAT WILL BE REMOVED OR RELOCATED TO AN ENVIRONMENTALLY SUPERIOR LOCATION AND REMEDIATED. (REQUIRED SECTION)		
Development Structure or Area 1		
AG_Number or CFBL_Number (Required)		
Description of development to be removed or relocated and remediated. (Required)	Scale with Unit Label (Required)	Site Plan Label (Required)
Development Structure or Area 2		
AG_Number or CFBL_Number (Required)		
Description of development to be removed or relocated and remediated. (Required)	Scale with Unit Label (Required)	Site Plan Label (Required)
Development Structure or Area 3		
AG_Number or CFBL_Number (Required)		
Description of development to be removed or relocated and remediated. (Required)	Scale with Unit Label (Required)	Site Plan Label (Required)
Development Structure or Area 4		
AG_Number or CFBL_Number (Required)		
Description of development to be removed or relocated and remediated. (Required)	Scale with Unit Label (Required)	Site Plan Label (Required)
Development Structure or Area 5		
AG_Number or CFBL_Number (Required)		
Description of development to be removed or relocated and remediated. (Required)	Scale with Unit Label (Required)	Site Plan Label (Required)
Development Structure or Area 6		
AG_Number or CFBL_Number (Required)		
Description of development to be removed or relocated and remediated. (Required)	Scale with Unit Label (Required)	Site Plan Label (Required)
Development Structure or Area 7		
AG_Number or CFBL_Number (Required)		
Description of development to be removed or relocated and remediated. (Required)	Scale with Unit Label (Required)	Site Plan Label (Required)
Development Structure or Area 8		
AG_Number or CFBL_Number (Required)		

Description of development to be removed or relocated and remediated. (Required)	Scale with Unit Label (Required)	Site Plan Label (Required)
Development Structure or Area 9		
AG_Number or CFBL_Number (Required)		
Description of development to be removed or relocated and remediated. (Required)	Scale with Unit Label (Required)	Site Plan Label (Required)
Development Structure or Area 10		
AG_Number or CFBL_Number (Required)		
Description of development to be removed or relocated and remediated. (Required)	Scale with Unit Label (Required)	Site Plan Label (Required)
Development Structure or Area 11		
AG_Number or CFBL_Number (Required)		
Description of development to be removed or relocated and remediated. (Required)	Scale with Unit Label (Required)	Site Plan Label (Required)
Development Structure or Area 12		
AG_Number or CFBL_Number (Required)		
Description of development to be removed or relocated and remediated. (Required)	Scale with Unit Label (Required)	Site Plan Label (Required)
3.2 DESCRIBE THE REASON(S) FOR REMOVING OR RELOCATING AND REMEDIATING THE DEVELOPMENT LISTED IN SECTION 3.1 ABOVE. (REQUIRED SECTION)		
Maximum 3500 Characters		
3.3 DESCRIBE THE DEVELOPMENT ACTIVITIES THAT WILL TAKE PLACE TO REMOVE AND/OR RELOCATE THE DEVELOPMENT LISTED IN SECTION 3.1 ABOVE. (REQUIRED SECTION)		
Maximum 2000 Characters		
3.4 DESCRIBE HOW THE PROJECT(S) PROPOSED IN THIS SCOPE OF PROJECT APPLICATION WILL ASSIST THE DIRECT GRANT APPLICANT WITH MEETING CEQA REQUIREMENTS AND ACHIEVING AN ANNUAL LICENSE. (REQUIRED SECTION)		
Maximum 2000 Characters		
3.5 DESCRIBE THE TIMELINE IT WILL TAKE TO CONDUCT THE ACTIVITIES DESCRIBED IN SECTIONS 3.3 AND 3.4 ABOVE. (REQUIRED SECTION)		
Maximum 2000 Characters		

FORM 4.0 HYDROLOGY AND IMPROVED WATER QUALITY

4.1 DESCRIBE THE LOCATION AND TYPE OF HYDROLOGY AND/OR IMPROVED WATER QUALITY PROJECT(S) THE APPLICANT IS REQUESTING GRANT FUNDING FOR. (REQUIRED SECTIN)	
AG_Number(s) and/or CFBL_Numbers	
APN(s)	
<input type="checkbox"/>	4.11 Reduce dependence on surface water
<input type="checkbox"/>	4.12 Reduce dependence on ground water
<input type="checkbox"/>	4.13 Improve water quality
<input type="checkbox"/>	4.14 Conduct hydrological study(ies)
YES or NO	Type of Project(s) Proposed (Check all that apply)
<p>4.2 DESCRIBE THE REASON(S) FOR AND THE SCOPE OF WORK FOR EACH OF THE PROPOSED PROJECTS IDENTIFIED IN SECTION 4.1 ABOVE. INCLUDE A DESCRIPTION OF HOW EACH PROPOSED PROJECT WILL RESULT IN ACHIEVING THE STATED GOAL ASSOCIATED WITH CORRESPONDING CATEGORY CHECKED IN SECTION 4.1, ABOVE. THE DESCRIPTION SHOULD CLEARLY DESCRIBE THE FOLLOWING, AS APPLICABLE:</p> <ul style="list-style-type: none"> • ANY ASPECTS OF THE PROPOSED PROJECT(S) THAT WILL REQUIRE ADDITIONAL LOCAL OR STATE AGENCY PERMITTING • ANY ASPECTS OF THE PROJECT(S) PROPOSED THAT ARE REQUIRED DUE TO THE ISSUANCE OF A RELATED LOCAL OR STATE AGENCY PERMIT OR LICENSE (EX. – LAKE OR STREAMBED ALTERATION AGREEMENT AND/OR WATER BOARD PROJECTS) • ANY NEW DEVELOPMENT THAT WILL OCCUR, SUCH AS THE INSTALLATION OR REMOVAL OF ONE OR MORE: <ul style="list-style-type: none"> ○ WATER STORAGE VESSEL(S) ○ CULVERT(S), ○ ROLLING DIP(S), ○ BRIDGE(S), FOR EXAMPLE • ANY MONITORING AND/OR REPORTING REQUIREMENTS THAT ARE INCLUDED IN THE PROPOSED PROJECT(S) • ANY CONTRACTORS, CONSULTANTS, ENGINEERS, BIOLOGISTS, AND/OR HIRED ASSISTANCE NECESSARY TO COMPLETE THE PROJECT(S), AND • THE DEVELOPMENT OF ANY PERFORMANCE STANDARDS PLANS THAT MAY BE REQUIRED AND INCLUDED IN THE SCOPE OF WORK FOR THE PROPOSED PROJECT(S) 	
Maximum 4500 Characters	
4.3 DESCRIBE HOW THE PROJECT(S) PROPOSED IN THIS SCOPE OF PROJECT APPLICATION WILL ASSIST THE DIRECT GRANT APPLICANT WITH MEETING CEQA REQUIREMENTS AND ACHIEVING AN ANNUAL LICENSE. (REQUIRED SECTION)	
Maximum 2000 Characters	
4.4 DESCRIBE THE TIMELINE FOR COMPLETING THE SCOPE OF WORK FOR THE PROPOSED PROJECT(S).	
Maximum 2000 Characters	

**LOCAL JURISDICTION
ASSISTANCE GRANT
PROGRAM (LJAGP)
DIRECT GRANT
APPLICATION
GUIDANCE MANUAL**

DRAFT FOR DISCUSSION ONLY

COUNTY OF MENDOCINO CANNABIS
DEPARTMENT
V. 01/17/2023

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Local Jurisdiction Assistance Grant Program (LJAGP) Overview

In October 2021, the Department of Cannabis Control (DCC) announced the availability of \$100 million in funding for the Local Jurisdiction Assistance Grants Program (LJAGP). The LJAGP dedicates funding to local jurisdictions with the greatest needs to transition provisional licensees to annual licenses. The LJAGP is authorized by the Budget Act of 2021, Item 1115-101-0001 – For local assistance, found in Senate Bill 129 (2021).

Local jurisdictions eligible to receive grant funding represent those with significant numbers of provisional licenses who are legacy and equity applicants, and provisional licensees that are more likely to have arduous environmental compliance requirements associated with CEQA. The LJAGP allocated \$100 million on a one-time basis to aid local jurisdictions and their provisional licensees in completing CEQA compliance requirements necessary to achieve annual licensure. LJAGP funds may also be used to aid local jurisdictions in more expeditiously reviewing provisional licensee local requirements. Allowable uses are intended to encourage local jurisdictions to administer grant funds in ways that allow the DCC to transition provisional licenses to annual licenses more expeditiously without sacrificing California’s environmental commitments.

Additional funding was allocated to those local jurisdictions that have received grant funding from the state to support an already established local equity program. Grant Program funds are available for encumbrance prior to disbursement at any time during the grant period, but funds shall be expended no later than March 31, 2025.

The County of Mendocino was one of the 21 local jurisdictions deemed eligible for LJAGP funding and in January 2022, the county was awarded over \$17.5 million in assistance, a portion of which was set aside by county staff for the purpose of offering direct grants and fee waivers to qualified provisional license holders located within the unincorporated areas of Mendocino County.

Timeline

Events (Events may be added to this table as determined necessary by the MCD)	Dates (Dates are tentative and may be modified)
Notice of Funding Availability Release with Draft Direct Grant Application and Application Guidelines	January 20, 2023
Application Guidelines and Application Forms Published	February 3, 2023
Application Submission Period Opens	February 17, 2023
Questions and Answers Period Due Date	February 17, 2023
Questions and Answers Posted	February 24, 2023
Last Day to Submit Applications	March 10, 2023
Grant Award Notification	April 2023
Last Day for Grant Funding Expenditures	2-year agreements? This would certainly help equity applicants who are first time provisional license holders

	and my not get their provisional until June 2023.
Final Progress Report Due	End of LJAGP Agreement with the State or the beginning of the last reporting period.

Definitions

The following terms used in this document are defined below, unless the context clearly indicates otherwise:

- a) "Annual license" means a non-provisional license issued by the Department of Cannabis Control pursuant to Section 26050 of the Business and Professions Code.
- b) "Applicant" means a person or business entity with an active County of Mendocino application to conduct commercial cannabis activities within the unincorporated area of the County.
- c) "Direct grant applicant" or "LJAGP direct grant applicant" refers to the applicant applying for funding under the County of Mendocino's Local Jurisdiction Assistance Grant Program (LJAGP) Direct Grant Program.
- d) "Grantee" means a person or business entity that is the recipient of funds pursuant to the direct grant program.
- e) "LEEP direct grant awardee" or "LEEP awardee" means the individual or business entity that has received direct grant funds from the Local Equity Entrepreneur Program. LEEP direct awardee or LEEP awardee does not include an individual or business entity that has only received technical assistance and/or one or more LEEP waivers.
- f) "Maximum Characters" means the maximum number of characters that may be used to respond to a question including spaces. If the direct grant applicant exceeds the maximum number of characters when responding to any of the sections that have a maximum number of characters assigned to it, MCD staff will only consider the number of characters allowed. Any additional characters will not be considered during the review.
- g) "Permit holder" or "permittee" means a person or business entity with an active County of Mendocino permit to conduct commercial cannabis activities within the unincorporated area of the County.
- h) "Provisional license" means a provisional license issued by the Department of Cannabis Control pursuant to Section 26050.2 of the Business and Professions Code, to engage in cultivation, nursery, processing, manufacturing, distribution, testing, or retail activities.

Eligible Applicants and Maximum Direct Grant Funding Amounts

The County of Mendocino permits all aspects of the commercial cannabis supply chain. The permitting of commercial cannabis businesses is regulated by two separate ordinances. The Mendocino Commercial Cannabis Regulations (MCCR) is implemented by the Mendocino Cannabis Department (MCD) and the Facilities Ordinance implemented by the Mendocino Planning and Building Services (PBS). The MCCR established a permitting pathway for cultivation and nursery operations. The Facilities

Ordinance established a permitting pathway for all non-cultivation aspects of the supply chain.

Individuals and business entities with an active commercial cannabis application and/or a valid commercial cannabis permit issued pursuant the MCCR or the Facilities Ordinance who also hold the appropriate provisional state license from the DCC, may qualify for assistance from the LJAGP Direct Grant & Fee Waiver program for the purposes of achieving compliance with the California Environmental Quality Act (CEQA) and achieving state annual licensure. In addition to an active commercial cannabis application or valid commercial cannabis permit, and the appropriate state provisional license, individuals and business entities must not be delinquent on any County of Mendocino commercial cannabis business tax.

LJAGP direct grant applicants may use one direct grant application packet to apply for multiple projects that benefit multiple local applicants and/or permit holders so long as all of the following are true:

- The LJAGP direct grant applicant is also the local applicant and/or permit holder of the commercial cannabis businesses that will benefit from the projects proposed in the direct grant application, and
- Parcels, or APNs, associated with the local applications and/or permits included in the LJAGP direct grant application packet are contiguous, and
- The parcels or APNs associated with the local applications and/or permits included in the LJAGP direct grant application packet are under the same ownership.

Local applicants and permit holders that have more than one commercial cannabis business that are located on non-contiguous parcels, or on contiguous parcels under different ownership, must complete a separate direct grant application for each of the businesses located on non-contiguous parcels or on contiguous parcel that are under different ownership.

Under no circumstances, may a direct grant applicant apply for LJAGP direct grant funding for projects that would benefit a local applicant or permit holder that is different from the direct grant applicant.

LJAGP Direct Grant Funding Expenditures

Eligible provisional license holders may be awarded up to \$100,000 in LJAGP funding from the LJAGP Direct Grant & Fee Waiver Program. Some fee waivers may be applied for and awarded without applying for a direct grant, however, if the direct grant application packet includes proposed projects that require local or state permitting to complete, the direct grant applicant must identify the required local or state permit type, the permit fee amount, and apply for the applicable fee in the direct grant application or include the applicable fee in the IN-KIND/MATCHING FUNDS EXPLANATION.

LJAGP direct grants may be awarded after the approval of a complete LJAGP direct grant application packet submitted to the MCD on forms, and in the format, prescribed by the MCD.

The County will issue LJAGP direct grant funds to an awardee in increments. The first increment of funds issued shall not exceed 50 percent of the LJAGP direct grant agreement's total amount. The second increment of funds, and any additional issuance

of funds, shall not exceed 25 percent of the LJAGP direct grant agreement's total and shall only be awarded after the MCD has approved receipts provided by the awardee showing that the awardee has appropriately spent down at least 80 percent of the issued funds.

Eligible and Ineligible Uses for Direct Grant Funding

Eligible Uses and Costs

1.0 LOCAL CEQA DOCUMENT PREPARATION

LJAGP direct grant funds may be used for the purpose of completing the development of CEQA documentation required to qualify for an annual state license. LJAGP grant funds awarded in this category may be used for the purpose of hiring consultants and other professionals necessary to prepare or complete any required CEQA document and to complete any required CEQA related studies.

Examples of CEQA documents that might be required include:

- A site-specific initial study to qualify for a local discretionary permit or an annual state license,
- An addendum to make minor technical changes or additions to an adopted negative declaration or a certified environmental impact report, or
- A checklist, such as an Appendix G Checklist, as required to achieve an annual state license.

Fee waivers will be made available separately from the LJAGP direct grant for fees associated with CEQA document filing and/or CEQA document review conducted by the MCD or PBS.

2.0 IMPROVING AIR QUALITY AND REDUCING GREENHOUSE GAS EMISSIONS

Direct grant funds may be used for the purposes of improving air quality and reducing greenhouse gas emissions by eliminating the commercial cannabis business's use of combustion engines. Examples of equipment with combustion engines eligible for transition to renewal resources include:

- a) Gasoline, diesel, and propane generators used to power the commercial cannabis business's activities,
- b) Gasoline water pumps used for the purposes of accessing the commercial cannabis business's irrigation and/or potable water needs, and
- c) Other equipment as approved by the MCD.

Examples of projects that may improve air quality and reduce greenhouse gas emissions include:

- The installation of a solar system(s) resulting in the elimination of one or more combustion engine generators as the commercial cannabis business's primary power source,
- The installation of a solar water pump to replace the use of one or more combustion engine water pumps used to supply irrigation or potable water to the commercial cannabis business,
- Connection to a public utility service provider resulting in the elimination of reliance on a combustion engine generator as a primary power source, and
- Other projects as approved by the MCD.

3.0 REMEDIATION AND RELOCATION TO AN ENVIRONMENTALLY SUPERIOR LOCATION

Direct grant funds may be used for the purposes of removing and/or relocating any portion of a commercial cannabis cultivation business to an environmentally superior location and remediating the original location. Remediation and relocation proposals may include but are not limited to the following types of projects:

- a) The removal or relocation and remediation of any portion of a commercial cannabis cultivation site located within a streamside management area, a wetland, and/or floodplain,
- b) The removal or relocation and remediation of any portion of a commercial cannabis cultivation site that is determined to have potential impacts to sensitive species,
- c) Related local and state permitting fees required to complete the proposed project as approved by the MCD, and
- d) Other removal or remediation and relocation projects as approved by the MCD.

Examples of projects that remove or relocate and remediate a portion of a commercial cannabis cultivation business to an environmentally superior location may include:

- The relocation of an agricultural chemical shed located in a flood plain, to a location on the parcel outside the flood plain,
- The removal of a drying shed located within a streamside management and remediation of the streamside management area,
- The removal and/or relocation of a portion of a cultivation area, immature plant area, or nursery area from within a streamside management area to a previously disturbed hay field located on the same parcel, or
- Other projects as approved by the MCD.

4.0 HYDROLOGY AND IMPROVED WATER QUALITY

Direct grant funds may be used for the purposes of:

- a) Reducing the commercial cannabis business's dependence on surface and/or ground water resources,
- b) Conducting hydrological studies, and
- c) Improving water quality.

Example projects that may reduce dependence on surface water include:

- The installation of irrigation and/or potable water storage vessels that assist the commercial cannabis business with meeting a cannabis related forbearance requirement identified in the associated California Department of Fish and Wildlife (CDFW) Lake or Streambed Alteration Agreement (LSAA) and State Water Resource Control Board (SWRCB) Division of Water Rights (DWR) and/or Division of Water Quality (DWQ) filings,
- The installation of a rainwater catchment system that eliminates the commercial cannabis business's reliance on one or more surface water diversion(s) as identified in the business's LSAA and/or DWR and/or DWQ filing(s),
- Related local and state permitting fees required to complete the proposed project as approved by the MCD, and
- Other projects as determined by the MCD.

Example projects that may reduce dependence on ground water include:

- The installation of a rainwater catchment system that eliminates the commercial cannabis business’s reliance on one or more source of ground water as identified in the local application and/or permit application materials,
- Related local and state permitting fees required to complete the proposed project as approved by the MCD, and
- Other projects as determined by the MCD.

Example projects related to conducting hydrological studies might include:

- The hiring of consultants, scientists, hydrologists, engineers, or other contracted parties to conduct a water availability analysis or hydrological connectivity analysis required a local or state cannabis permitting or licensing agency, and
- Other projects as determined by the MCD.

Example projects that may improve water quality include:

- The hiring of consultants, scientists, hydrologists, engineers, or other contractors necessary to ensuring compliance with and/or the completion of projects required to maintain compliance with local and state cannabis permitting and licensing regulations, and
- Other projects as determined by the MCD.

Ineligible Uses and Expenses

The following projects, or expenses are considered ineligible uses under the LJAGP direct grant program and will not be allowed.

GENERAL INELIGIBLE USES

- a) Costs and fees related to litigation,
- b) Payment of fines or other penalties incurred for violations of environmental laws and regulations,
- c) State or local commercial cannabis license or application fees excluding fees related to CEQA compliance and review,
- d) Costs incurred outside the Grant Funding Expenditure period,
- e) Costs of membership in business, technical, and professional organizations,
- f) Funding for the purposes of correcting a compliance issue, violation, or other reason cited by the County of Mendocino as a reason(s) for denial of a commercial cannabis application or the revocation of a commercial cannabis permit, and
- g) Other prohibited uses as determined by the MCD

1.0 LOCAL CEQA DOCUMENT PREPARATION

- a) Funding for the purposes of hiring consultants, biologists, engineers, or other contracted parties to assist with the correction and/or remediation of any penalty or violation of environmental laws and regulations,
- b) Funding for the purposes of paying contracted parties for work that occurred outside the Grant Funding Expenditure period, and
- c) Other prohibited uses as determined by the MCD.

2.0 IMPROVING AIR QUALITY AND REDUCING GREENHOUSE GAS EMISSIONS

- a) Funding for projects that do not result in the elimination of reliance on a piece of equipment with a combustion engine,
- b) Funding for expenses incurred by a proposed project outside of the Grant Funding Expenditure period, and

- c) Other prohibited uses as determined by the MCD.

3.0 REMEDIATION AND RELOCATION TO AN ENVIRONMENTALLY SUPERIOR LOCATION

- a) Funding for the removal or relocation of any portion of a commercial cannabis cultivation operation that does not include a remediation plan that has been approved by the MCD,
- b) Funding for the relocation of any portion of a commercial cannabis cultivation operation to a parcel that is not contiguous to and/or not under the same ownership as the parcel where the cultivation application or permit is located according to MCD records,
- c) Funding for expenses related to the removal, relocation, and/or remediation of any portion of a cannabis cultivation operation that were incurred outside of the Grand Funding Expenditure period, and
- d) Other prohibited uses as determined by the MCD.

4.0 HYDROLOGY AND IMPROVED WATER QUALITY

- a) Funding for the purposes of developing a new surface water diversion or a new groundwater source,
- b) Funding for water storage that would violate local or state environmental laws or regulations,
- c) Funding for the purposes of conducting work necessary to resolve a penalty or violation issued in relation to local or state environmental laws or regulations,
- d) Funding for the purposes of conducting work within a streamside management area that has not been permitted by the appropriate local and state agency(ies),
- e) Funding for the purposes of paying expenses related to HYDROLOGY AND IMPROVED WATER QUALITY that were incurred outside the Grand Funding Expenditure period, and
- f) Other prohibited uses as determined by the MCD.

Question and Answer Process

Questions regarding the LJAGP direct grant application and its requirements must be emailed to LJAGPGrantApp@MendocinoCounty.org. The MCD must receive questions by February 17, 2023, at 11:59 pm.

LJAGP direct grant applicants or interested parties may access the Questions and Answers web page from the Grant Funding web page. The MCD may group together similar or related questions or reword them for clarity. The MCD will post all Questions and Answers approximately one week after the deadline. The posted Questions and Answers are subject to updates. It is the LJAGP direct grant applicant's responsibility to check the Questions and Answers web page for the latest information.

Application Requirements

LJAGP Direct Grant Applications

In order to receive funding, the direct grant applicant must submit a completed GENERAL INFORMATION FORM, at least one completed SCOPE OF PROJECT (SOP) FORM, a properly formatted and completed SUPPLEMENTAL MATERIALS document, a

completed MASTER BUDGET template, and a completed IN-KIND/MATCHING FUNDS EXPLANATION.

GENERAL INFORMATION FORM

All LJAGP direct grant applicants must submit a completed GENERAL INFORMATION FORM. Failure to submit a complete GENERAL INFORMATION FORM, will result in denial of the LJAGP direct grant application.

0.1 APPLICANT INFORMATION (REQUIRED SECTION)
The direct grant applicant must be a local applicant or local permit holder for a commercial cannabis business located within the unincorporated area of Mendocino County.
Applicant Name (Required Subsection)
Enter the name of the direct grant applicant. The individual named in this section will be considered the primary contact for the direct grant application, the signatory on any awarded direct grant agreement, and responsible for ensuring that any awarded funds are used in accordance with section V. XXXXX of the Direct Grant Program Manual . The direct grant applicant must also be the local applicant or local permit holder of the commercial cannabis business(es) that will benefit from any awarded application for LJAGP direct grant funds. If the LJAGP direct grant award will be awarded to a business entity, use this section to provide the name of the individual acting as the primary contact and legal signatory for the business entity listed below.
Applicant Mailing Address (Required Subsection)
Enter the mailing address used by the direct grant applicant listed in section 0.1 of this GENERAL INFORMATION FORM to receive US Postal service mail or the equivalent.
Applicant Contact Information (Required Subsection)
Enter the primary <u>and</u> secondary contact information for the direct grant applicant listed in section 0.1 of this GENERAL INFORMATION FORM.
Business Entity Name (If Applicable)
If the direct grant applicant intends to receive direct grant funds in the name of a business entity, enter the full name of the business entity as it appears on the business entity formation documents. If this section is completed, the applicant must also submit business formation documents showing that the named applicant is legally authorized to enter into a direct grant agreement on behalf of the business entity.
0.2 AGENT INFORMATION (IF APPLICABLE)
This section should only be filled out if the direct grant applicant is working with an agent who will be responsible for filing the direct grant application packet and will be responsible for responding to any direct grant application questions County staff might have during the direct grant application review. The agent information submitted must be accompanied by an executed LJAGP Agent Consent form, which can be found on the MCD's Cannabis Grants page. Only one agent may be listed per direct grant application packet.
0.3 CEQA PROJECT LOCATION INFORMATION (REQUIRED SECTION)
This section should be used to describe the location of the project(s) proposed in this direct grant application.
Assessor's Parcel Numbers (APN) (Required Subsection)
Enter the APN for each parcel associated with all projects proposed in this direct grant application packet. Direct grant applicants may include multiple SOP FORMS that

propose a project or projects that span more than one APN, or parcel, in one direct grant application packet if all of the following are true:

- The APNs associated with the projects proposed in the direct grant application packet are located on contiguous parcels that are under the same ownership, and
- The local applicant or local permit holder is the same as the direct grant applicant.

Parcel Owner Information (Required Subsection)

Enter the parcel(s) owner(s) name as it appears on their government issued identification. If the parcel(s) owner(s) are different from the direct grant applicant, the applicant must also provide a current Property Owner Consent form, which can be found on the MCD's [Forms and Resources](#) page. If the property is owned by a business entity, enter the name of the individual legally authorized to sign the property owner consent form on behalf of the business entity listed in the next subsection.

Business Entity Name (If Applicable)

If the parcel(s) is owned by a business entity, enter the full name of the Business Entity as shown on the business entity formation documents. If the parcel(s) is owned by a business entity, include the business entity formation documents showing that the property owner names in the Property Owner Information subsection, has the legal authority to provide property owner consent.

0.4 COUNTY OF MENDOCINO APPLICATION AND PERMIT DESCRIPTION TABLES (REQUIRED SECTION)

This section should be used to describe the local application(s) and local permit(s) that will receive support with achieving an annual state license should the direct grant applicant be awarded LJAGP direct grant funding. The direct grant applicant should fill out the appropriate table(s) necessary to describe all local applications and/or local permits included in the direct grant application packet.

A&P Table 1: AG_Number (Use this table for direct grant applications that have one or more AG_Number)

This table must be completed if the SCOPE OF PROJECT FORM(S) in this direct grant application packet would provide assistance to a local application or local permit for cultivation or nursery activities. If the AG_Number described in Table 1, is for a multi-type cultivation operation that has more than one DCC cultivation license associated with it, use the additional DCC License Number and DCC License Type sections to describe the licenses associated with the local multi-type cultivation application or permit.

A&P Table 2: AG_Number (Use this table for direct grant applications that have more than one AG_Number)

This table must be completed if the SCOPE OF PROJECT FORM(S) in this direct grant application packet would provide assistance to more than one local application or local permit for cultivation or nursery activities. If the AG_Number described in Table 2, is for a multi-type cultivation operation that has more than one DCC cultivation license associated with it, use the additional DCC License Number and DCC License Type sections to describe the licenses associated with the multi-type cultivation application or permit.

A&P Table 3: CFBL_Number for Microbusiness (Use this table for a CFBL_Number associated with a microbusiness ONLY)

This table must be completed if the SCOPE OF PROJECT FORM(S) in this direct grant application packet would provide assistance to a local microbusiness applicant or permit holder.

A&P Table 4: CFBL_Number (For direct grant applications that have a CFBL_Number associated with any one of the following activities.)

This table must be completed if the SCOPE OF PROJECT FORM(S) in this direct grant application packet would provide assistance to a local CFBL application or permit associated with a single activity that is not cultivation, nursery, or microbusiness related.

A&P Table 5: CFBL_Number (For direct grant applications that have a second CFBL_Number associated with any one of the following activities.)

This table must be completed if the SCOPE OF PROJECT FORM(S) in this direct grant application packet would provide assistance to a second local CFBL application or permit associated with a single activity that is not cultivation, nursery, or microbusiness related.

A&P Table 6: CFBL_Number (For direct grant applications that have a third CFBL_Number associated with any one of the following activities.)

This table must be completed if the SCOPE OF PROJECT FORM(S) in this direct grant application packet would provide assistance to a third local CFBL application or permit associated with a single activity that is not cultivation, nursery, or microbusiness related.

0.5 LOCAL EQUITY ENTREPRENEUR PROGRAM (LEEP) ELIGIBILITY (REQUIRED SECTION)

0.51 Has the direct grant applicant applied for LEEP eligibility? (Required Subsection)

This is a required section and must be responded to by entering either YES or NO. Other entries will not be accepted.

If the direct grant applicant answers NO to this section, the direct grant applicant should not fill out the remainder of the 0.5 LOCAL EQUITY ENTREPRENEUR PROGRAM (LEEP) ELIGIBILITY section. If the applicant responds YES to this question, then they must fill out the remainder of this section accordingly.

0.52 On what date did the direct grant applicant apply for LEEP eligibility? (If Applicable)

Enter the date that the direct grant applicant submitted a complete equity application to the Elevate Impact.

0.53 Provide the direct grant applicant's LEEP eligibility number (If Applicable)

If the direct grant applicant has received a LEEP Eligibility Certification letter, enter the eligibility certification number.

0.54 Has the direct grant applicant received direct grant funds through the LEEP program?

Only answer YES or NO to this question. Other responses will not be accepted.

The direct grant applicant should respond YES to this question if they have both an executed LEEP direct grant agreement and have received a check in the amount of the executed LEEP direct grant agreement from the County of Mendocino.

If the direct grant applicant does not have an executed LEEP direct grant agreement AND has not received a check from the County of Mendocino the direct grant applicant should respond NO to this question.

If the direct grant applicant has an executed LEEP direct grant agreement but has not yet received a check from the County of Mendocino, the direct grant applicant should respond NO to this question.

If the direct grant applicant responds no to this question, the direct grant applicant should skip subsections 0.541, 0.542 and 0.543, and go onto the section 0.6 of the GENERAL INFORMATION FORM.

0.541 If so, does any of the funding applied for in this grant application packet assist in the completion of projects included in the approved LEEP direct grant agreement? (If Applicable)

Only answer YES or NO to this question. Other responses will not be accepted. Enter YES if one or more projects proposed in this direct grant application packet, builds upon a project identified in an executed LEEP direct grant agreement. Enter NO to this question if none of the projects proposed in this direct grant application packet build upon an executed LEEP direct grant agreement. If the direct grant applicant answers YES to this question, the direct grant applicant must complete the remainder of the 0.5 LOCAL EQUITY ENTREPRENEUR PROGRAM (LEEP) ELIGIBILITY section. If the direct grant applicant responds NO to this question, the direct grant application should skip the remainder of the questions associated with section 0.5 and move onto section 0.6 SUMMARY OF FUNDING REQUESTED.

0.542 What name is associated with the executed LEEP grant agreement and issued check? Identify the individual or business entity named in the executed LEEP grant agreement and issued check.

This section must be completed if the direct grant applicant has answered YES to 0.54 of the GENERAL INFORMATION FORM. Enter the LEEP direct grant awardee's first and last name into the space provided. If the LEEP direct grant agreement and check was issued in the name of a business entity, enter the name of the person who signed the LEEP direct grant agreement on behalf of the business entity and the name of the business entity as it appears on the LEEP direct grant agreement and issued award check.

0.543 describe how the requested direct grant funding, or a portion of the requested direct grant funding, will be used to finish a project(s) funded by the LEEP direct grant program.

Use this section to provide a brief description of how the direct grant funding applied for in this direct grant application will be used to finish any portion of a project(s) funded by the LEEP direct grant program. This section is required if the direct grant applicant answered YES to section 0.541.

If no portion of the direct grant funding applied for in this direct grant application will be used to complete a project awarded pursuant to a LEEP direct grant, this section should be completed by responding with NOT APPLICABLE.

0.6 SUMMARY OF FUNDING REQUESTED (REQUIRED SECTION)

Use this section to provide a description of the funding requested in the direct grant application packet. The direct grant applicant should enter the total amount of funding requested for each tab that corresponds to projects proposed in this direct grant application packet. The amount of funding requested on each tab of the MASTER BUDGET SPREADSHEET must be entered into subsections the corresponding subsections below. If the direct grant applicant is not submitting project proposals for any of the subsections, enter 0 into the applicable field. Each funding amount entered should match the amount listed on the corresponding MASTER BUDGET SPREADSHEET tab.

BUDGET TAB Combined Total

BUDGET TAB 1.0 Assistance with CEQA Document Preparation
BUDGET TAB 2.0 Improving Air Quality and Reducing Greenhouse Gas Emissions
BUDGET TAB 3.0 Remediation and Relocation to An Environmentally Superior Location
BUDGET TAB 4.0 Hydrology and Improved Water Quality
SUPPLEMENTAL MATERIALS
0.1 APPLICANT INFORMATION (REQUIRED SECTION) <ul style="list-style-type: none"> Business Formation Documents, if the parcel(s) are owned by a business entity, the direct grant applicant must submit business formation documents showing that the individual who signed the property owner consent form has the legal authority to do so.
0.2 AGENT INFORMATION (IF APPLICABLE) <ul style="list-style-type: none"> LJAGP Agent Consent form, to be developed
0.3 CEQA PROJECT LOCATION INFORMATION (REQUIRED SECTION) <ul style="list-style-type: none"> Property Owner Consent Form, if the parcel(s) are owned by an individual or business entity that is different than the applicant. Business Formation Documents, if the direct grant application is in the name of a business entity, the direct grant applicant must submit business formation documents showing that the individual named in 0.1 of the GENERAL INFORMATION FORM is legally authorized to enter into a direct grant agreement on behalf of the business entity noted in this section.
0.4 COUNTY OF MENDOCINO APPLICATION AND PERMIT DESCRIPTION TABLES (REQUIRED SECTION) <ul style="list-style-type: none"> Provide a copy of each DCC license listed on the Table(s) provided in this section. The DCC licenses should be ordered in the SUPPLEMENTAL MATERIALS document in the order they are identified in the application.
MASTER BUDGET
IN-KIND / MATCHING FUNDS EXPLANATION

SCOPE OF PROJECT (SOP) FORMS

LJAGP direct grant applicants may apply for direct grant funding by submitting one or more SOP FORMS, along with the GENERAL INFORMATION FORM. For each SOP FORM submitted, the direct grant applicant must also submit the corresponding SUPPLEMENTAL MATERIALS using the SUPPLEMENTAL MATERIALS template, complete the corresponding SOP BUDGET tab found on the MASTER BUDGET template, and complete the corresponding SOP tab found on the IN-KIND/MATCHING FUNDS EXPLANATION template.

SOP FORM 1.0 LOCAL CEQA DOCUMENT PREPARATION

Direct grant applicants may apply for funds for the purpose of completing the development of California Environmental Quality Act (CEQA) documentation required to achieve a state annual license. LJAGP direct grant funds awarded in this category may be used for the purpose of hiring consultants and other professionals necessary to prepare and/or complete the preparation of any required CEQA document and to complete any necessary CEQA related studies.

SOP FORM 1.0 must be completed by direct grant applicants applying for funding for the purpose of developing and/or completing the development of one or more required CEQA document(s). CEQA document preparation, studies related to CEQA document preparation, may not be applied for using a different SOP FORM or other method.

Direct grant applications submitting a SOP FORM 1.0, must also submit:

- A GENERAL INFORMATION FORM, and
- A SUPPLEMENTAL MATERIALS document, including the SUPPLEMENTAL MATERIALS associated with the project(s) proposed in SOP FORM 1.0, and
- A MASTER BUDGET, with the SOP 1.0 BUDGET tab completed, and
- An IN-KIND/MATCHING FUNDS EXPLANATION, with the SOP 1.0 tab completed.

1.1 DESCRIBE THE TYPE OF CEQA DOCUMENT(S) THE APPLICANT IS REQUESTING ASSISTANCE PREPARING. (REQUIRED SECTION)

This section should be used to describe each AG_Number or CFBL_Number the direct grant applicant is seeking CEQA document preparation assistance for. The direct grant applicant should only enter one AG_Number or CFBL_Number per row (line) and describe the type of CEQA documentation that will be prepared.

1.2 DESCRIBE HOW THE REQUESTED FUNDING WILL BE USED TO ASSIST WITH THE PREPARATION OF THE CEQA DOCUMENT(S) IDENTIFIED IN SECTION 1.1 OF THIS FORM. THE DESCRIPTION SHOULD:

- **IDENTIFY ANY CONTRACTED SUPPORT SERVICES TO BE UTILIZED AND THE SCOPE OF WORK EACH CONTRACTED PARTY WILL PROVIDE**
- **IDENTIFY ANY STUDY(IES) TO BE FUNDED AND THE REASON ANY SUCH STUDY(IES) IS NECESSARY**

(REQUIRED SECTION)

This section should be used to describe the Scope of Work that will be conducted to prepare and/or complete the CEQA documents identified in the SOP FORM 1.0. The direct grant applicant should clearly describe the scope of work to be conducted by any contracted party such as consultant(s), biologist(s), engineer(s), etc. If the direct grant applicant is requesting funding to conduct one or more CEQA related studies, the applicant must also describe the reason why the study must be conducted. If the study

is required by a state or local agency, the applicant must also provide verification of this requirement in the Supplemental Documents provided.

This description must not exceed 3,500 Characters, including spaces.

1.3 DESCRIBE THE TIMELINE TO COMPLETE THE SCOPE OF WORK DESCRIBED IN 1.1 AND 1.2, ABOVE. (REQUIRED SECTION)

Use this section to describe the timeline associated with completion of each project proposed in this SOP FORM. The timeline description should start upon receipt of any awarded LJAGP direct grant funding and run through the completion of each project proposed in this SOP FORM.

The response to this section must not exceed 2,000 Characters, including spaces.

SOP 1.0 SUPPLEMENTAL MATERIALS (REQUIRED)

The direct grant applicant must use the SUPPLEMENTAL MATERIALS template and include the following documentation in section SOP FORM 1.0 SUPPLEMENTAL MATERIALS, as applicable:

- Any invoice, estimate, bid, or contract showing the anticipated costs associated with completing the CEQA document preparation project(s) proposed in SOP FORM 1.0, and
- If one or more CEQA related study is proposed in SOP FORM 1.0, provide written verification from the local or state agency requiring the study.

SOP 1.0 BUDGET (REQUIRED)

If the direct grant application packet includes a SOP FORM 1.0, the direct grant applicant must also complete the SOP 1.0 BUDGET tab found on the MASTER BUDGET template.

SOP FORM 2.0 IMPROVING AIR QUALITY AND REDUCING GREENHOUSE GAS EMISSIONS

LJAGP direct grant funds may be used for the purposes improving air quality and reducing greenhouse gas emissions by eliminating the commercial cannabis business's use of combustion engines. Engines eligible for transition to renewal resources include:

- a) Gasoline, diesel, and propane powered combustion engine generators used to power the commercial cannabis business's activities,
- b) Water pumps, with combustion engines, used for the purposes of commercial cannabis business's irrigation and/or potable water needs, and
- c) Other equipment as approved by the Cannabis Department.

SOP FORM 2.0 must be completed by direct grant applicants applying for funding for the purpose of developing renewal resources to eliminate reliance on combustion engines. Renewable resource projects that eliminate reliance on combustion engines, may not be applied for using a different SOP FORM or other method.

Direct grant applications submitting a SOP FORM 2.0, must also submit:

- A GENERAL INFORMATION FORM, and
- A SUPPLEMENTAL MATERIALS document, including the SUPPLEMENTAL MATERIALS associated with the project(s) proposed in SOP FORM 2.0, and
- A MASTER BUDGET, with the SOP 2.0 BUDGET tab completed, and
- An IN-KIND/MATCHING FUNDS EXPLANATION, with the SOP 2.0 tab completed.

2.1 DESCRIBE THE PROPOSED RENEWABLE RESOURCE PROJECT*, INCLUDING:

- **THE TYPE OF RENEWAL RESOURCE TO BE DEVELOPED (EX. – SOLAR, WIND, HYDROLOGICAL, GRID CONNECTION, ETC.) OR TYPE OF EQUIPMENT THAT WILL REPLACE THE COMBUSTION ENGINE CURRENTLY BEING USED BY THE COMMERCIAL CANNABIS BUSINESS**
- **A DETAILED PLAN EXPLAINING HOW EACH COMBUSTION ENGINE LISTED IN 2.2 WILL BE REPLACED BY THIS PROJECT INCLUDING HOW THE IDENTIFIED WATTAGE AND/OR HORSEPOWER FOR EACH ITEM WILL BE REPLACED BY THIS PROJECT**
- **2.13 THE AMOUNT OF POTENTIAL RELIANCE THAT WILL REMAIN ON THE COMBUSTION ENGINE(S) LISTED BELOW, IF ANY.**

(REQUIRED SECTION)

Direct Grant applicants may only apply for direct grant funding for the purposes of Improving Air Quality and Reducing Greenhouse Gas Emission *if* the renewal resource development or replacement equipment will be eliminating one or more combustion engine used as the primary source of power for the commercial cannabis business(es), or eliminate one or more piece of equipment with a combustion engine used in association with the commercial cannabis business(es) identified in this direct grant application.

The direct grant applicant should use this section to describe any proposed renewable resource project(s) including:

- How much power will be provided by the renewable resource project(s),
- Which County of Mendocino commercial cannabis application(s) and/or permit(s) will benefit from the renewable resource project(s),
- Any local or state permits required for the development of the renewable resource project,

- How the renewable resource project will be installed or developed including whether contractors, engineers, and/or other hired help will be involved in the project,
- What type of combustion engine(s) will be eliminated as a primary power source or source of equipment used, and
- The amount of potential reliance that may remain on internal combustion engine(s) after the project’s development has been completed.

The response to this section must not exceed 3,500 Characters, including spaces.

2.2 DESCRIBE EACH TYPE OF COMBUSTION ENGINE(S) CURRENTLY USED BY THE DIRECT GRANT APPLICANT’S COMMERCIAL CANNABIS BUSINESS(ES) THAT WILL BE TRANSITIONED OUT OF USE DUE TO THE PROJECT(S) PROPOSED IN SECTION 2.1 OF THIS APPLICATION FORM. (REQUIRED SECTION)

Use this section to describe each combustion engine that will be transitioned out of “primary use” should this direct grant application be awarded, and the renewable resource project(s) described in section 2.1 are completed. All combustion engines listed in this section must be associated with at least one AG_Number or CFBL_Number. List each and every AG_Number and/or CFBL_Number using the following format. For AG_Numbers follow this naming convention: AG_20XX-XXXX. For CFBL Numbers follow this naming convention: CFBL_20XX-XXXX. If the direct grant applicant will be listing more than one AG_Number or CFBL_Number, separate each AG_Number or CFBL_Number by a ;.

2.3 DESCRIBE HOW THE PROJECT(S) PROPOSED IN THIS SCOPE OF PROJECT APPLICATION WILL ASSIST THE DIRECT GRANT APPLICANT WITH MEETING CEQA REQUIREMENTS AND ACHIEVING AN ANNUAL STATE LICENSE. (REQUIRED SECTION)

Use this section to describe how the project(s) proposed in this SOP FORM will assist the direct grant applicant with meeting CEQA requirements and achieving an annual state license

The response to this section must not exceed 2,000 Characters, including spaces.

2.4 DESCRIBE THE TIMELINE FOR THE COMPLETION OF THE SCOPE OF PROJECT(S) PROPOSED IN SECTIONS 2.1 – 2.3 OF THIS DIRECT GRANT APPLICATION FORM

Use this section to describe the timeline associated with the completion of each project proposed in this SOP FORM. The timeline description should start upon receipt of any awarded LJAGP direct grant funding, break each proposed project into phases that includes the amount of proposed funding to be spent in each phase of project and run through the completion of each project proposed in this SOP FORM.

The response to this section must not exceed 2,000 Characters, including spaces.

SOP 2.0 SUPPLEMENTAL MATERIALS (REQUIRED)

The direct grant applicant must use the SUPPLEMENTAL MATERIALS template and include all invoices, estimates, bids, or contracts showing the anticipated costs associated with completing the project(s) proposed in SOP FORM 2.0.

The direct grant applicant must also provide an up-to-date site plan showing where each combustion engine proposed for transition to a renewable resource is currently located and where each renewable resource project will be located upon completion of any funded proposed project(s).

SOP 2.0 BUDGET (REQUIRED)

The direct grant applicant must complete the SOP 2.0 BUDGET tab found on the MASTER BUDGET template. The SOP 2.0 BUDGET must include a line entry for each expense the direct grant applicant is seeking funding for using a SOP FORM 2.0. Each line item must have an invoice, estimate, bid, or contract describing the listed expense included in the SOP 2.0 SUPPLEMENTAL MATERIALS section of the SUPPLEMENTAL MATERIALS document.

SOP FORM 3.0 REMEDIATION AND RELOCATION TO AN ENVIRONMENTALLY SUPERIOR LOCATION

SOP FORM 3.0 should be used by direct grant applicants to apply for funding for the purposes of removing and/or relocating any portion of a commercial cannabis cultivation or nursery application or permit to an environmentally superior location and remediating the original location. Removal or relocation and remediation proposals may include but are not limited to the following types of projects:

- a) The removal or relocation and remediation of any portion of a commercial cannabis cultivation site located within a streamside management area, a wetland, and/or floodplain,
- b) The removal or relocation and remediation of any portion of a commercial cannabis cultivation site that is determined to have potential impacts to sensitive species as required to meet local or state permit and licensing requirements, and
- c) Other removal or remediation and relocation projects as approved by the MCD.

SOP FORM 3.0 must be completed by direct grant applicants applying for funding for the purpose of removing and/or relocating any portion of a commercial cannabis cultivation or nursery application or permit to an environmentally superior location and remediating the original location. Removal, relocation, and remediation projects may not be applied for using a different SOP FORM or by another method.

Direct grant applications submitting a SOP FORM 3.0, must also submit:

- A GENERAL INFORMATION FORM, and
- A SUPPLEMENTAL MATERIALS document, including the SUPPLEMENTAL MATERIALS associated with the project(s) proposed in SOP FORM 3.0, and
- A MASTER BUDGET, with the SOP 3.0 BUDGET tab completed, and
- An IN-KIND/MATCHING FUNDS EXPLANATION, with the SOP 3.0 tab completed.

3.1 DESCRIBE EACH EXISTING STRUCTURE AND/OR DEVELOPMENT AREA THAT MUST BE REMOVED OR RELOCATED TO AN ENVIRONMENTALLY SUPERIOR LOCATION AND REMEDIATED. (REQUIRED SECTION)

Use this section to describe each existing structure and/or development area that must be removed or relocated to an environmentally superior location and the original location remediated.

For the purposes of the SOP FORM 3.0, the following meanings apply -

“Description of development to be removed or relocated and remediated” means any of the following:

- Road,
- Graded flat,
- Hoop house(s) and/or greenhouse(s),
- Water storage vessels,
- Shed or other related structure, and
- Other types of development as approved by MCD staff.

“Scale with Unit Label.”, means provide the size of the development described on the same line or row.

“Site Plan Label”, means provide the label used on the site plan to identify the development description described on the same line or row.

The direct grant applicant must list all structures and/or areas proposed to be removed or relocated and remediated.

3.2 DESCRIBE THE REASON(S) FOR REMOVING OR RELOCATING AND REMEDIATING THE DEVELOPMENT LISTED IN SECTION 3.1 ABOVE. (REQUIRED SECTION)

Use this section to describe the reason(s) for removing or relocating and remediating each of the structures or areas listed in subsection 3.1. Provide a description of the local or state permitting or licensing requirement that mandates the removal or relocation and remediation of the commercial cannabis business's related development. Using the SUPPLEMENTAL ATTACHMENTS template, include written verification from the local or state agency requiring the removal or relocation of the commercial cannabis development.

The response to this section must not exceed 3,500 Characters, including spaces.

3.3 DESCRIBE THE DEVELOPMENT ACTIVITIES THAT WILL TAKE PLACE TO REMOVE AND/OR RELOCATE THE DEVELOPMENT LISTED IN SECTION 3.1 ABOVE. (REQUIRED SECTION)

The direct grant applicant should use this section to describe the activities necessary to remove or relocate any portion of the cannabis cultivation application or permit to an environmentally superior location and to remediate the original site. For each project that involves the removal or relocation of a portion of a cultivation site, also describe the remediation plan for each original location.

The response to this section must not exceed 3,500 Characters, including spaces.

3.4 DESCRIBE HOW THE PROJECT(S) PROPOSED IN THIS SCOPE OF PROJECT APPLICATION WILL ASSIST THE DIRECT GRANT APPLICANT WITH MEETING CEQA REQUIREMENTS AND ACHIEVING AN ANNUAL LICENSE. (REQUIRED SECTION)

Use this section to describe how the project(s) proposed in this SOP FORM will assist the direct grant applicant with meeting CEQA requirements and achieving an annual state license

The response to this section must not exceed 2,000 Characters, including spaces.

3.5 DESCRIBE THE TIMELINE IT WILL TAKE TO CONDUCT THE ACTIVITIES DESCRIBED IN SECTIONS 3.3 AND 3.4 ABOVE. (REQUIRED SECTION)

Use this section to describe the timeline associated with the completion of each project proposed in this SOP FORM. The timeline description should start upon receipt of any awarded LJAGP direct grant funding, break each proposed project into phases that includes the amount of proposed funding to be spent in each phase of project and run through the completion of each project proposed in this SOP FORM.

The response to this section must not exceed 2,000 Characters, including spaces.

SOP 3.0 SUPPLEMENTAL MATERIALS (REQUIRED)

The direct grant applicant must use the SUPPLEMENTAL MATERIALS template and include all invoices, estimates, bids, or contracts showing the anticipated costs associated with completing the project(s) proposed in SOP FORM 3.0.

The direct grant applicant must provide written verification from the local or state agency requiring the removal or relocation of the commercial cannabis development. The direct grant applicant must also provide an up-to-date site plan showing where each structure or area proposed for removal or relocation is currently located and any proposed future location of the structure or area. The site plan must also show the streamside management area, wetland, flood plain, or other environmental feature with the feature's boundaries clearly delineated. The distance between any proposed

new development and the closest edge of the environmental feature must be shown on the site plan.

SOP 3.0 BUDGET (REQUIRED)

The direct grant applicant must complete the SOP 3.0 BUDGET tab found on the MASTER BUDGET template. The SOP 3.0 BUDGET must include a line entry for each expense the direct grant applicant is seeking funding for using a SOP FORM 3.0. Each line item must have an invoice, estimate, bid, or contract describing the listed expense included in the SOP 3.0 SUPPLEMENTAL MATERIALS section of the SUPPLEMENTAL MATERIALS document submitted with the direct grant application packet.

SOP FORM 4.0 HYDROLOGY AND IMPROVED WATER QUALITY

Direct Grand funds may be used for the purposes of reducing the commercial cannabis business's dependence on surface and/or ground water resources, conducting hydrological studies, and/or improving water quality. Direct grant applicants applying for funding in one or more of these categories must complete a SOP FORM 4.0.

HYDROLOGY AND IMPROVED WATER QUALITY projects may not be applied for using a different SOP FORM or by another method.

Direct grant applications submitting a SOP FORM 4.0, must also submit:

- A GENERAL INFORMATION FORM, and
- A SUPPLEMENTAL MATERIALS document, including the SUPPLEMENTAL MATERIALS associated with the project(s) proposed in SOP FORM 4.0, and
- A MASTER BUDGET, with the SOP 4.0 BUDGET tab completed, and
- An IN-KIND/MATCHING FUNDS EXPLANATION, with the SOP 4.0 tab completed.

4.1 DESCRIBE THE LOCATION AND TYPE OF HYDROLOGY AND/OR IMPROVED WATER QUALITY PROJECT(S) THE APPLICANT IS REQUESTING GRANT FUNDING FOR. (REQUIRED SECTION)

Direct grant applicants must enter all AG_Numbers and CFBL_Numbers that will benefit from the project(s) identified in the SOP FORM 4.0. For each AG_Number and CFBL_Number entered into this section, the direct grant applicant must include all APNs associated with the AG_Number(s) and CFBL_Number(s) listed.

4.11 Reduce dependence on surface water

Answer YES or NO to this question. Other entries will not be accepted.

If the project(s) proposed in SOP FORM 4.0 are related to reducing dependence on surface water such as the installation of forbearance storage and or the development of a rainwater catchment system to replace a surface water diversion, the direct grant applicant should respond YES to this question. There may be other reasons to respond YES to this question.

However, if the project(s) proposed in SOP FORM 4.0 do NOT relate to reducing reliance on a surface water diversion then the direct grant applicant should respond NO to this question.

4.12 Reduce dependence on ground water

Answer YES or NO to this question. Other entries will not be accepted.

If the projects proposed in SOP FORM 4.0 are related to reducing dependence on ground water, such as the installation of a rainwater catchment system to replace the use of a ground water source, the direct grant applicant should respond YES to this question. There may be other reasons to respond YES to this question.

However, if the project(s) proposed in SOP FORM 4.0 will NOT result in the reduction of reliance on one or more sources of ground water then the direct grant applicant should respond NO to this question.

4.13 Improve water quality

Answer YES or NO to this question. Other entries will not be accepted.

If the project(s) proposed in SOP FORM 4.0 will improve water quality, such as the completion of one or more projects identified in the direct grant applicant's Department of Fish and Wildlife Lake or Streambed Alteration Agreement, the direct grant applicant should respond YES to this question. There may be other reasons to respond YES to this question.

However, if the project(s) proposed in SOP FORM 4.0 will NOT result in an improvement to water quality, then the direct grant applicant should respond NO to this question.

4.14 Conduct hydrological study(ies)

Answer YES or NO to this question. Other entries will not be accepted.

If the project(s) proposed in SOP FORM 4.0 include conducting one or more hydrological studies, such as a Water Availability Analysis, the direct grant applicant should respond YES to this question. There may be other reasons to respond YES to this question.

However, if the project(s) proposed in SOP FORM 4.0 does not include one or more hydrological studies, then the direct grant applicant should respond NO to this question.

4.2 DESCRIBE THE REASON(S) FOR AND THE SCOPE OF WORK FOR EACH OF THE PROPOSED PROJECTS IDENTIFIED IN SECTION 4.1 ABOVE. INCLUDE A DESCRIPTION OF HOW EACH PROPOSED PROJECT WILL RESULT IN ACHIEVING THE STATED GOAL ASSOCIATED WITH CORRESPONDING CATEGORY CHECKED IN SECTION 4.1, ABOVE.

THE DESCRIPTION SHOULD CLEARLY DESCRIBE THE FOLLOWING, AS APPLICABLE:

- ANY ASPECTS OF THE PROPOSED PROJECT(S) THAT WILL REQUIRE ADDITIONAL LOCAL OR STATE AGENCY PERMITTING
- ANY ASPECTS OF THE PROJECT(S) PROPOSED THAT ARE REQUIRED DUE TO THE ISSUANCE OF A RELATED LOCAL OR STATE AGENCY PERMIT OR LICENSE (EX. – LAKE OR STREAMBED ALTERATION AGREEMENT AND/OR WATER BOARD PROJECTS)
- ANY NEW DEVELOPMENT THAT WILL OCCUR, SUCH AS THE INSTALLATION OR REMOVAL OF ONE OR MORE:
 - WATER STORAGE VESSEL(S)
 - CULVERT(S),
 - ROLLING DIP(S),
 - BRIDGE(S), FOR EXAMPLE
- ANY MONITORING AND/OR REPORTING REQUIREMENTS THAT ARE INCLUDED IN THE PROPOSED PROJECT(S)
- ANY CONTRACTORS, CONSULTANTS, ENGINEERS, BIOLOGISTS, AND/OR HIRED ASSISTANCE NECESSARY TO COMPLETE THE PROJECT(S), AND
- THE DEVELOPMENT OF ANY PERFORMANCE STANDARDS PLANS THAT MAY BE REQUIRED AND INCLUDED IN THE SCOPE OF WORK FOR THE PROPOSED PROJECT(S)

This section should be used to provide a description of the project(s) proposed in the SOP FORM 4.0. The description should describe all of the following for each proposed project included on this SOP FORM:

- The reason(s) for the proposed project,
- The scope of work for the proposed project,
- A description of any local or state agency permits that will be required to complete the scope of work associated with the proposed project,
- A description of why the proposed project must be conducted including identification the regulatory agency(ies) requiring the proposed project,
- A description of the development included in the proposed project,
- A description of any ongoing monitoring requirements associated with the proposed project(s), and
- A description of any Performance Standards Plans required to be prepared and adhered to by a local or state agency in relationship to one or more projects proposed in the 4.0 Form.

The response to this section must not exceed 4,500 Characters, including spaces.

4.3 DESCRIBE HOW THE PROPOSED PROJECT(S) WILL ASSIST THE APPLICANT WITH MEETING THE PROJECT SPECIFIC CEQA REQUIREMENTS NECESSARY TO ACHIEVE AN ANNUAL STATE LICENSE.

Use this section to describe how the project(s) proposed in this SOP FORM will assist the direct grant applicant with meeting CEQA requirements and achieving an annual state license

The response to this section must not exceed 2,000 Characters, including spaces.

4.4 DESCRIBE THE TIMELINE FOR COMPLETING THE SCOPE OF WORK FOR THE PROPOSED PROJECT(S).

Use this section to describe the timeline associated with the completion of each project proposed in this SOP FORM. The timeline description should start upon receipt of any awarded LJAGP direct grant funding, break each proposed project into phases that includes the amount of proposed funding to be spent in each phase of project and run through the completion of each project proposed in this SOP FORM.

The response to this section must not exceed 2,000 Characters, including spaces.

SOP 4.0 SUPPLEMENTAL MATERIALS (REQUIRED)

The direct grant applicant must use the SUPPLEMENTAL MATERIALS template and include all invoices, estimates, bids, or contracts showing the anticipated costs associated with completing the project(s) proposed in SOP FORM 4.0.

The direct grant applicant must include an up-to-date site plan that shows the location of the project(s) proposed in SOP FORM 4.0.

If the proposed project(s) are required by a local or state agency to achieve an annual state license, provide written documentation of the requirement. Additionally, the direct grant applicant must provide a written documentation of any state or local permitting fees that may be required to complete the project(s) proposed in SOP FORM 4.0.

SOP 4.0 BUDGET (REQUIRED)

The direct grant applicant must complete the SOP 4.0 BUDGET tab found on the MASTER BUDGET template. The SOP 4.0 BUDGET must include a line entry for each expense the direct grant applicant is seeking funding for using a SOP FORM 4.0. Each line item must have an invoice, estimate, bid, or contract describing the listed expense included in the SOP 4.0 SUPPLEMENTAL MATERIALS section of the SUPPLEMENTAL MATERIALS document submitted with the direct grant application packet.

SUPPLEMENTAL MATERIALS

All supplemental materials required by the responses provide in the GENERAL INFORMATION FORM, and/or the SOP FORMS must be included in the SUPPLEMENTAL MATERIALS document and formatted according to these instructions.

Complete this section once the SUPPLEMENTAL MATERIALS template has been completed.

MASTER BUDGET

MASTER BUDGET tab INSTRUCTIONS

MASTER BUDGET tab COMBINED BUDGET

MASTER BUDGET tab 1.0

MASTER BUDGET tab 2.0

MASTER BUDGET tab 3.0

MASTER BUDGET tab 4.0

Complete this section once the MASTER BUDGET template has been completed.

Application Submission Process

LJAGP direct grant applications may only be submitted via email to

LJAGPGrantAppl@MendocinoCounty.org. Each direct grant application packet must include the following four attachments, formatted as described below.

1. LJAGP DIRECT GRANT APPLICATION. The LJAGP Direct Grant Application must include the GENERAL INFORMATION FORM, and all SOP FORMS used to describe the project(s) proposed in the direct grant application. The GENERAL INFORMATION FORM and SOP FORMS must be combined into a single pdf, in numerical order and without page numbers. For example, the FORM should be the first form in the pdf, followed by SOP FORM 1.0, if applicable, then SOP FORM 2.0 if applicable, then SOP FORM 3.0 if applicable, and then by SOP FORM 4.0, if applicable.

If any of the SOP FORMS are not applicable to the direct grant application, do not include the form. If the direct grant applicants only applied for project(s) using SOP FORMS 1.0 and 3.0, the direct grant applicant would order the forms as follows: GENERAL INFORMATION FORM, followed by the SOP FORM 1.0, followed by the SOP FORM 3.0.

The direct grant applicant must use the following naming convention for this pdf document: APPLICANT LAST NAME FIRST NAME LJAGP APPLICATION. (ex – SMITH MARY LJAGP APPLICATION.pdf). The name used in this naming convention must be the Applicant NAME entered into section 0.1 of the GENERAL INFORMATION FORM.

Failure to properly format, order, and include all required pages in the LJAGP DIRECT GRANT APPLICATION, may result in the denial of the LJAGP direct grant application packet.

2. SUPPLEMENTAL MATERIALS. Each LJAGP direct grant applicant must submit a SUPPLEMENTAL MATERIALS document, using the SUPPLEMENTAL MATERIALS template. The direct grant applicant must include all SUPPLEMENTAL MATERIALS required by each section of the LJAGP DIRECT GRANT APPLICATION materials submitted.

Do NOT insert page numbers on the pages of the SUPPLEMENTAL MATERIALS document. If you are inserting a contract or regulatory document, for example, that includes page numbers, you do NOT need to remove the page numbers. However, do not format the final SUPPLEMENTAL MATERIALS document to insert consecutive page numbers.

The direct grant applicant must use the SUPPLEMENTAL MATERIALS template provided, only inserting information into the relevant sections. If there is a section in the template that is not relevant to the LJAGP direct application packet being submitted, simply move onto a relevant section and insert the required the SUPPLEMENTAL MATERIALS, leaving un-relevant sections blank.

Failure to properly format, order, and include all required SUPPLEMENTAL MATERIALS may result in the denial of the LJAGP direct grant application packet.

3. MASTER BUDGET.

Complete this section upon development of the MASTER BUDGET template.

4. IN-KIND/MATCHING FUNDS EXPLANATION.

Complete this section upon development of the IN-KING/MATCHING FUNDS EXPLANATION template.



Mendocino County Board of Supervisors Agenda Summary

Item #: 2C)

To: General Government Standing Committee

From: Cannabis

Meeting Date: January 23, 2023

Department Contact: Kristin Nevedal

Phone: 707-234-6680

CEO Contact: Steve Dunicliff

Phone: 707-463-4441

Time Allocated: 15 Minutes

Agenda Title:

Discussion and Possible Action Including Providing Recommendations to Staff; and Referral of the Approval of the County of Mendocino Cannabis Department Monthly Update for January to the Board of Supervisors (Sponsor: Cannabis)

Recommended Action/Motion:

Provide recommendations to staff; and refer the approval of the County of Mendocino Cannabis Department Monthly Update for January to the Board of Supervisors.

Previous Board/Board Committee Actions:

On April 19, 2022, the County of Mendocino Board of Supervisors directed Department staff to provide a written update during the second Board of Supervisors meeting, each month.

On August 16, 2022, the County of Mendocino Board of Supervisors referred the topic of Cannabis to the General Government Committee.

Summary of Request/Referral:

Department staff requests that the General Government Committee provide recommendations to staff regarding the above referenced monthly update and consider a referral to the Board of Supervisors recommending approval of the Department's Monthly Update.

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: N/A

current f/y cost: N/A

annual recurring cost: N/A

budget clarification: N/A

budgeted in current f/y: N/A

if no, please describe:

revenue agreement: N/A

Item #: 2c)

CEO Liaison: Steve Dunnicliff, Deputy CEO

CEO Review: Yes

CEO Comments:

FOR COB USE ONLY

Executed By: Atlas Pearson, Deputy Clerk II

Final Status:**Approved**

Date: January 23, 2023



COUNTY OF MENDOCINO

CANNABIS DEPARTMENT

125 E. COMMERCIAL • WILLITS • CA • 95490

WWW.MENDOCINOCOUNTY.ORG/CANNABISPROGRAM



KRISTIN NEVEDAL – DIRECTOR

PHONE 707•234•6680

FAX 707•234•6337

CANNABISPROGRAM@MENDOCINOCOUNTY.ORG

MCDPOD@MENDOCINOCOUNTY.ORG

January 2023, County of Mendocino Cannabis Department (MCD) Update

Contents

- 1
- The County of Mendocino Cannabis Department (MCD) Has Moved to Willits..... 2
- MCD Staffing..... 2
- Accela Application Management Platform..... 3
- Application Review Update 3
 - In Good Standing Portal 4
 - Application Processing Timelines 4
- State Licensing Timelines 5

The County of Mendocino Cannabis Department (MCD) Has Moved to Willits

On November 14, 2022, the County of Mendocino Cannabis Department (MCD) moved from 579 Low Gap Road in Ukiah, California to the Willits Justice Center (WJC), located in the City of Willits.

New location!

Willits Justice Center (WJC)

125 East Commercial Street, 2nd Floor
Willits, California 95490

Same phone number!

707-234-6680

Same email addresses!

MCDPOD@mendocinocounty.org

For application, permitting, and cannabis planning related questions and communications.

CannabisProgram@mendocinocounty.org

For general inquiries and grant related questions and communications.

New MCD counter hours effective as of December 6, 2022!

Monday	By appointment only.
Tuesday	9:00 am – noon & 1:00 pm – 4:00 pm
Wednesday	9:00 am – noon & 1:00 pm – 4:00 pm
Thursday	9:00 am – noon & 1:00 pm – 4:00 pm
Friday	By appointment only.

MCD Staffing

In October 2021, when the Board of Supervisors transitioned the Cannabis Program from a division of Planning and Building Services to the County of Mendocino Cannabis Department (MCD), the Board also approved a staffing plan for twenty-two fulltime employees. By September 2022, the MCD had reached maximum occupancy at its Ukiah offices. The recent move to the Willits Justice Center provides the office space necessary to actively recruit and hire new staff.

Year	Month	Staff Person	Position
2018	July	1. Nicholas Duncan	Planner II
2019	February	2. Gabriella Eaton	Planner II
2021	March	3. Kristin Nevedal	Director
	November	4. William Riley	Program Administrator
	December	5. Diana De Los Santos	Planner I
2022	February	6. Audrey Gardner	Department Analyst
	April	7. Angelina Lane	Planner Tech II
	May	8. Tarah Rhine	Planner Cartographer
		9. Kasie Miller	Planner Tech I
		10. David Strock	Planner Tech I

	July	11. Gregory Withrow	Planner II
	September	12. Heidi Cremelle	Administrative Assistant
		13. Elora Babbini	Chief Planner
November	14. Trish Tracy	Staff Assistant III	
Actively Recruiting	15. Vacant	Program Manager	
	16. Vacant	Senior Planner	
	17. Vacant	Office Services Supervisor	
	18. Vacant	Department Analyst (underfill Planner II)	
	19. Vacant	Planner I/II	
	20. Vacant	Planner I/II	
	21. Vacant	Administrative Assistant	
	22. Vacant	Staff Assistant III	

Accela Application Management Platform

On December 6, 2022, the Board of Supervisors approved a three-year agreement with Carahsoft, an Accela software and services provider. The Department is currently working with Carahsoft to implement the software which will provide application and permit tracking accessible by both the department and the public, a public facing electronic application portal, a project management platform for department staff, an electronic field inspection application, an automated notification system to assist permit holders with maintaining annual permits, and an electronic shopping cart that will expand payment options for applicants.

Application Review Update

MCD staff continues to process renewal applications, modification applications, and transfer applications. Currently a number of issued permits have expired yet no renewal application has been received. In an effort to ensure annual permits are renewed the department has sent notices to permit holders with expired permits, permits that are about to expire, and to applicants with permits that expire within 60- or 90-days. MCD staff has also been directed to complete the review any Appendix G Checklist submission previously assigned to the planner.

Application review, for applications not previously issued, will begin in the first quarter of 2023, and will be prioritized based on when the local applicant's state issued provisional license is scheduled to expire. The following tables provide additional information regarding issued permits, application statuses, and the MCD's plan for reviewing applications not previously issued.

Description	Active AG Numbers	Deprioritized AG Numbers
Total Active AG Numbers	841	414
Issued Permits	241	83

Applications	600	331
• Complete Applications	309	141
• In Good Standing Portal	119	51
• Incomplete 2021/2022 Portal Applications	172	139
Vegetation Modification Reviews		
• Applications Under Review	35	17
• Permit Holders	Unknown	Unknown

Sensitive Species Habitat Review – Referrals to CDFW	Active AG Numbers
Number of Referrals	125
• Initial Referrals	113
• Re-Referrals	12
Common CDFW Comment Responses	
• Requested Bio Surveys	56
• Requested Site Visits	8
Timeline of Work Conducted	
• MCD Sent First Referral	1/27/2021
• First Response Received from CDFW	3/25/2022
• CDFW Suspension of Referral Services	7/28/2022
• Last Response Received	10/5/2022
Appendix G Checklist	
• Complete Checklists Received	46
• Complete Checklists Assigned for Review	4

In Good Standing Portal

In Good Standing Applications	122
De-prioritized In Good Standing Applications	51
• Delinquent taxes	37
• DCC Compliance issues	42
In Good Standing Portal Submissions (as of January 11, 2023)	72
• Number of Unique* Applications Submitted	58
• Number of submissions deprioritized and not reviewed	6
• Complete Applications	1

*Some applicants have submitted more than one time. The term "unique" is meant to clarify that 58 individual applicants have submitted applications, 13 of which have been submitted more than once.

Application Processing Timelines

Timeline for DCC Provisional License Renewals	Est. Applications	Est. Number of Weeks	Projected Timeline
July 2023 License Renewals	33	8	January -February 2023
August 2023 License Renewals	17	4	March 2023
September 2023 License Renewals	30	7	April - May 2023

October 2023 License Renewals	6	1	June 2023
November 2023 License Renewals	11	3	June 2023
December 2023 License Renewals	22	5	July - August 2023
January 2024 License Renewals	22	5	August - September 2023
February 2024 License Renewals	14	3	October 2023
March 2024 License Renewals	19	4	November 2023
April 2024 License Renewals	22	5	December 2023 January 2024
May 2024 License Renewals	32	7	January – February 2024
June 2024 License Renewals	28	6	March – April 2024
Subtotals	256	59	1.25 Years

The above numbers are based on the following assumptions: 200 Staff Hours / Application; 11 Full Time Planners plus 20 Contract Planners; and assumes an 80% productivity rate

State Licensing Timelines

The Department of Cannabis Control (DCC) may not renew a provisional license after January 1, 2025, and no provisional license shall be effective after January 1, 2026.

Timelines for Issuing New Provisional Licenses	Application Deadline	Issuance Deadline	Renewal Deadline
New Applications (General) - All new applicants for commercial cannabis licenses with some exceptions	March 30, 2022	June 30, 2022	January 1, 2025
Small Cultivator Exception - Applicants with less than 20,000 sq. ft. of outdoor canopy	June 30, 2022	September 30, 2022	January 1, 2025
Local Equity Applicant Exception - Local equity applicants who meet the requirements of a jurisdiction's local equity program where they operate and would not cause the applicant to hold multiple cultivations licenses that exceed one acre of total canopy for outdoor or 22,000 sq. ft. for mixed-light or indoor	March 31, 2023	June 30, 2023	January 1, 2025

CEQA Progress for New and Renewed Provisional Licenses

New Provisional Licenses & Renewals Until June 30, 2022

If CEQA is not complete

1. Evidence that CEQA compliance is underway.
2. Evidence that compliance with local ordinances is completed or underway.

New Provisional Licenses & Renewals from July 1, 2022 - June 30, 2023

If CEQA is not complete, a determination from the DCC that one of the following requirements has been met:

1. The lead agency is in the process of preparing a site-specific initial study, addendum, or checklist; or
2. The lead agency (local jurisdiction) has made substantial progress during the previous 12-months toward completing project-specific environmental review by drafting, preparing, or circulating for public review an environmental document; or
3. If the DCC is the lead agency, information requested by the DCC of the provisional licensee that demonstrates the furtherance of environmental review; or
4. Information submitted to the DCC by the provisional licensee applicant that demonstrates evidence of substantial progress toward compliance with CEQA during the previous 12-month term

Renewals On or After July 1, 2023

If CEQA is not complete, a determination from the DCC that one of the following requirements has been met:

1. The lead agency for the license has prepared and circulated for public review a negative declaration or a mitigated negative declaration.
2. The lead agency for the license has determined that an environmental impact report (EIR) is required and has either made substantial progress in preparing that EIR, or has a contract or contracts with consultants in place for the preparation of that EIR
3. The lead agency has certified to the DCC that it has conducted a reasonably comprehensive site-specific review and has reviewed, prepared, and deemed complete an initial study, addendum, or checklist which demonstrates consistency with a previously circulated and adopted negative declaration, mitigated negative declaration, or environmental impact report
4. The lead agency for the license has reviewed, prepared, and deemed complete a notice of exemption, except for ministerial projects not subject to CEQA

Department of Fish and Wildlife Progress – For Cultivation Related Activities

New Provisional Licenses & Renewals Until June 30, 2023

For cultivation activities, any of the following documents:

1. A final Lake or Streambed Alteration Agreement (LSAA); or
2. A draft LSAA signed and returned to the Department of Fish and Wildlife (DFW); or
3. Written verification by the DFW that a LSAA is not needed; or
4. Written verification by DFW that the applicant has submitted a notification as prescribed, submitted payment of applicable fees, and is responsive

Renewals On or After July 1, 2023

For cultivation activities, any of the following documents:

1. A final streambed alteration agreement (LSAA); or
2. A draft LSAA signed and returned to the Department of Fish and Wildlife (DFW); or
3. Written verification by the DFW that a LSAA is not needed.

New License & Provisional Renewal Restrictions

A provisional license shall not be renewed if the DCC is notified of either or both of the following:

1. The State Water Resources Control Board has notified the DCC that the provisional licensee is not in compliance with (a) or (b) of Section 26060.1 or the principles, guidelines, and requirements established pursuant to 13149 of the Water Code.
2. The Department of fish and Wildlife has notified the DCC that the provisional licensee is not in compliance with any final streambed alteration agreement, any conditions set forth in a signed draft streambed alteration agreement, or a condition established pursuant to subdivision (a) or paragraphs (1) and (2) of subdivision (b) of Business and Professions Code Section 26060.1



Mendocino County Board of Supervisors Agenda Summary

Item #: 3b)

To: General Government Standing Committee

From: Executive Office

Meeting Date: January 23, 2023

Department Contact: Atlas Pearson

Phone: 707-463-4441

CEO Contact: Darcie Antle

Phone: 707-463-4441

Time Allocated: 15 Minutes

Agenda Title:

Approval of Minutes of October 17, 2022 Regular Meeting

Recommended Action/Motion:

Approve minutes of October 17, 2022 regular meeting.

FOR COB USE ONLY

Executed By: Atlas Pearson, Deputy Clerk II

Final Status: **Approved**

Date: January 23, 2023



GLENN MCGOURTY
1st District
Supervisor
Vice-Chair

**MAUREEN
MULHEREN**
2nd District
Supervisor

JOHN HASCHAK
3rd District
Supervisor

DAN GJERDE
4th District
Supervisor

TED WILLIAMS
5th District
Supervisor
Chair



DARCIE ANTLE
Chief Executive Officer/
Clerk of the Board

CHRISTIAN M. CURTIS
County Counsel

COUNTY ADMINISTRATION CENTER
501 Low Gap Road, Room 1070
Ukiah, CA 95482
(707) 463-4441 (t)
(707) 463-5649 (f)
cob@mendocinocounty.org

MENDOCINO COUNTY
GENERAL GOVERNMENT COMMITTEE
ACTION MINUTES – October 17, 2022

BEFORE THE BOARD OF SUPERVISORS
COUNTY OF MENDOCINO - STATE OF CALIFORNIA
FAIR STATEMENT OF PROCEEDINGS
(PURSUANT TO CALIFORNIA GOVERNMENT CODE §25150)

AGENDA ITEM NO. 1 – CALL TO ORDER (1:30 P.M.)

Present: Chair Mulheren and Supervisor Gjerde. Chair Mulheren presiding.

Staff Present: Darcie Antle, Chief Executive Officer; Christian M. Curtis, County Counsel; Atlas Pearson, Senior Deputy Clerk of the Board; and Kim Saylor, Deputy Clerk of the Board.

AGENDA ITEM NO. 2 – COMMITTEE ACTION ITEMS

**2A) DISCUSSION AND POSSIBLE ACTION INCLUDING PROVIDING RECOMMENDATIONS TO STAFF REGARDING THE LOCAL JURISDICTION ASSISTANCE GRANTS PROGRAM DIRECT GRANT AND FEE WAIVER PROGRAM MANUAL (LJAGP PROGRAM MANUAL); AND REFERRAL OF THE LJAGP PROGRAM MANUAL TO THE BOARD OF SUPERVISORS FOR APPROVAL
(SPONSOR: CANNABIS)**

Presenter/s: Kristin Nevedal, Director, Cannabis.

Public Comment: Paul Hansbury; Michael Katz; Susan Tibbon; Angela Crohn; Hannah Nelson; Chantal Simone Pietre; and Corinne Powell.

Committee Action: Upon motion by Supervisor Gjerde, and seconded by Supervisor Mulheren, IT IS ORDERED that the General Government Committee provides recommendations to staff regarding the development and implementation of the Local Jurisdiction Assistance Grant Program Direct Grant and Fee Waiver Program Manual (LJAGP Program Manual); and refers the LJAGP Program Manual to the Board of Supervisors for approval. The motion carried by the following vote:

Aye: 2 – Supervisor Mulheren and Supervisor Gjerde

No: 0 – None

Absent: 0 – None

COMMITTEE RECESS: 2:58 P.M – 3:11 P.M

**2B) DISCUSSION AND POSSIBLE ACTION INCLUDING PROVIDING RECOMMENDATIONS TO STAFF AND A REFERRAL TO THE BOARD OF SUPERVISORS REGARDING THE STREAMLINING OF CANNABIS DEPARTMENT PROGRAMS AND CHAPTER 10A.17
(SPONSOR: CANNABIS)**

Presenter/s: Kristin Nevedal, Director, Cannabis Program.

Public Comment: Hannah Nelson; Michael Katz; Susan Tibbon; Paul Hansbury; Corinne Powell; Chantal Simon Pietre; Blaire AuClair; and Jude Thilman.

Committee Action: No Action Taken

COMMITTEE RECESS: 2:58 P.M – 3:11 P.M

AGENDA ITEM NO. 3 – OTHER BUSINESS**3A) PUBLIC EXPRESSION**

Presenter/s: None.

3B) ANNOUNCEMENTS

Withdrawn.

THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE GENERAL GOVERNMENT COMMITTEE ADJOURNED AT 5:04 P.M.

Attest: ATLAS M.A. PEARSON
Senior Deputy Clerk of the Board


MAUREEN MULHEREN, Chair



NOTICE: PUBLISHED MINUTES OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS MEETINGS

- Effective March 1, 2009, Board of Supervisors minutes will be produced in “action only” format. As an alternative service, public access to recorded Board proceedings will be available on the Board of Supervisors’ website in indexed audio format
- LIVE WEB STREAMING OF BOARD MEETINGS is now available via the County’s YouTube Channel. If technical assistance is needed, please contact The Mendocino County Executive Office at (707) 463-4441.
- Minutes are considered draft until adopted/approved by the Board of Supervisors
- The Board of Supervisors’ action minutes are also posted on the County of Mendocino website at: www.mendocinocounty.org/government/board-of-supervisors
- To request an official record of a meeting of the Mendocino County Board of Supervisors, please contact the Executive Office at (707) 463-4441
- Please reference the departmental website to obtain additional resource information for the Board of Supervisors and Clerk of the Board: www.mendocinocounty.org/government/board-of-supervisors

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors



Mendocino County Board of Supervisors Agenda Summary

Item #: 3C)

To: General Government Standing Committee

From: Executive Office

Meeting Date: January 23, 2023

Department Contact: Atlas Pearson

Phone: 707-463-4441

CEO Contact: Darcie Antle

Phone: 707-463-4441

Time Allocated: 15 Minutes

Agenda Title:

Approval of Minutes of December 12, 2022, Regular Meeting

Recommended Action/Motion:

Approve minutes of December 12, 2022, regular meeting.

FOR COB USE ONLY

Executed By: Atlas Pearson, Deputy Clerk II

Final Status: **Approved**

Date: January 23, 2023



GLENN MCGOURTY
1st District
Supervisor
Vice-Chair

**MAUREEN
MULHEREN**
2nd District
Supervisor

JOHN HASCHAK
3rd District
Supervisor

DAN GJERDE
4th District
Supervisor

TED WILLIAMS
5th District
Supervisor
Chair



DARCIE ANTLE
Chief Executive Officer/
Clerk of the Board

CHRISTIAN M. CURTIS
County Counsel

COUNTY ADMINISTRATION CENTER
501 Low Gap Road, Room 1070
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(707) 463-4441 (t)
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cob@mendocinocounty.org

MENDOCINO COUNTY
GENERAL GOVERNMENT COMMITTEE
ACTION MINUTES – December 12, 2022

BEFORE THE BOARD OF SUPERVISORS
COUNTY OF MENDOCINO - STATE OF CALIFORNIA
FAIR STATEMENT OF PROCEEDINGS
(PURSUANT TO CALIFORNIA GOVERNMENT CODE §25150)

AGENDA ITEM NO. 1 – CALL TO ORDER (9:00 A.M.)

Present: Chair Mulheren and Supervisor Gjerde. Chair Mulheren presiding.

Staff Present: Darcie Antle, Chief Executive Officer; Christian M. Curtis, County Counsel; Atlas Pearson, Senior Deputy Clerk of the Board; and Kim Saylor, Deputy Clerk of the Board.

AGENDA ITEM NO. 2 – COMMITTEE ACTION ITEMS

2A) DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION REGARDING THE DEVELOPMENT OF THE MENDOCINO COUNTY’S 2023 LEGISLATIVE PLATFORM (SPONSOR: EXECUTIVE OFFICE)

Presenter/s: Darcie Antle, Chief Executive Officer; Dylan Knowles, Administrative Analyst; and Kristin Nevedal, Director, Cannabis.

Public Comment: Hannah Nelson; Michael Katz; Paul Hansbury; and Jude Thilman.

Points of Discussion:

- The Committee heard from staff and went through the Memo submitted by the Mendocino Cannabis Alliance, providing direction to staff regarding what points to incorporate into the 2023 Mendocino County Legislative Platform.

Committee Action: No Action Taken.

2B) DISCUSSION AND POSSIBLE ACTION INCLUDING PROVIDING RECOMMENDATIONS TO STAFF AND A REFERRAL TO THE BOARD OF SUPERVISORS REGARDING THE COUNTY OF MENDOCINO CANNABIS DEPARTMENT MONTHLY UPDATE (SPONSOR: CANNABIS)

Presenter/s: Kristin Nevedal, Director, Cannabis.

Public Comment: Hannah Nelson; Michael Katz; and Jude Thilman.

COMMITTEE RECESS: 10:57 A.M – 11:13 A.M

Committee Action: No Action Taken

2C) DISCUSSION AND POSSIBLE ACTION INCLUDING PROVIDING A RECOMMENDATION TO THE BOARD OF SUPERVISORS TO APPROVE A RESOLUTION AUTHORIZING THE COUNTY OF MENDOCINO CANNABIS DEPARTMENT DIRECTOR TO SUBMIT A GRANT APPLICATION AND AGREEMENT TO THE GOVERNOR’S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT FOR THE CANNABIS EQUITY GRANTS PROGRAM FOR LOCAL JURISDICTIONS FISCAL YEAR 2022-2023 FOR AN AMOUNT UP TO \$5,000,000 FOR PURPOSES OF FUNDING THE MENDOCINO COUNTY LOCAL EQUITY PROGRAM FOR AN ADDITIONAL YEAR (SPONSOR: CANNABIS)

Presenter/s: Kristin Nevedal, Director, Cannabis.

Public Comment: Michael Katz; Jude Thilman; Paul Hansbury; and Hannah Nelson.

Committee Action: Upon motion by Supervisor Mulheren, seconded by Supervisor Gjerde, IT IS ORDERED that the Board of Supervisors Provide a recommendation to the Board of Supervisors to approve a Resolution authorizing the County of Mendocino Cannabis Department Director to submit a grant application and agreement to the Governor's Office of Business and Economic Development for the Cannabis Equity Grants Program for Local Jurisdictions fiscal year 2022-2023 for an amount up to \$5,000,000 for purposes of funding the Mendocino County Local Equity Program for an additional year. The motion carried by the following vote:

Aye: 2 – Supervisor Mulheren and Supervisor Gjerde

No: 0 – None

Absent: 0 – None

2D) DISCUSSION AND POSSIBLE ACTION REGARDING THE HANDLING OF VEGETATION MODIFICATION IN CONNECTION WITH APPLICATIONS FOR COMMERCIAL CANNABIS CULTIVATION UNDER MENDOCINO COUNTY CODE CHAPTER 10A.17 (SPONSOR: COUNTY COUNSEL)

Presenter/s: Kristin Nevedal, Director, Cannabis.

Public Comment: Hannah Nelson; Jude Thilman; and Michael Katz.

LUNCH RECESS: 12:49 P.M – 1:20 P.M

THE COMMITTEE RETURNED TO ITEM 2D, AND CONTINUED THE ITEM TO THE JANUARY 2023 GENERAL GOVERNMENT COMMITTEE MEETING.

AGENDA ITEM NO. 3 – OTHER BUSINESS

3A) PUBLIC EXPRESSION

Presenter/s: Michael Katz.

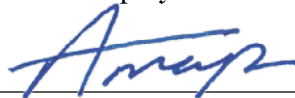
3B) ANNOUNCEMENTS

Withdrawn.

THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE GENERAL GOVERNMENT COMMITTEE ADJOURNED AT 2:14 P.M.

Attest: ATLAS M.A. PEARSON
Senior Deputy Clerk of the Board


MAUREEN MULHEREN, Chair



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