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DARCIE ANTLE
CHIEF EXECUTIVE OFFICER
CLERK OF THE BOARD

CHRISTIAN M. CURTIS
COUNTY COUNSEL

MENDOCINO COUNTY
PUBLIC HEALTH, SAFETY, AND RESOURCES
COMMITTEE AGENDA
REGULAR MEETING
August 28, 2023 - 1:30 PM

Meeting Location(s): 501 Low Gap Road, Room 1070, Ukiah, CA. 95482 (Board Chambers)

Zoom Link: <https://mendocinocounty.zoom.us/j/87451947391>

Zoom Phone Number (if joining via telephone): 1 669 900 9128 ; Zoom Webinar ID: 874 5194 7391

Listed below are some of the Board of Supervisors Public Engagement options. For streaming options and a complete list of ways to interact with agenda items (or more information on any of these listed) please visit: <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

Written Comment

- Submit online via the eComment platform at <https://mendocino.legistar.com/Calendar.aspx>

Verbal Comment

- Speak in person at any physical meeting location when the Chair calls for Public Comment
- Join the Zoom Webinar and use the "raise hand" feature when the Chair calls for Public Comment (if joining via telephone: press *9 to raise your hand, and *6 to unmute yourself when called)
- Leave a voicemail message, up to 3 minutes in length, by calling 707-234-6333

*Note: Voicemail comments will no longer be played back during Open Session, but are immediately available to the full Board of Supervisors upon submittal.

COMMITTEE MEMBERS: Supervisor Gjerde and Supervisor Williams

1. CALL TO ORDER

2. COMMITTEE ACTION ITEMS

- 2a) Discussion and Possible Action Including Acceptance of Update from EKI Environment and Water, Inc.; Referral to the Board of Supervisors to Approve Submittal of a Grant Application to California Department of Water Resources, in the Amount of \$125,000 to Fund Development of Senate Bill 552-Mandated County Drought Resilience Plan (Countywide); and a Referral to the Board of Supervisors Regarding Any Appropriate Direction to Staff
(Sponsor: Water Agency)

Recommended Action:

Accept update from EKI Environment and Water, Inc.; provide a referral to the Board of Supervisors to approve submittal of a grant application to California Department of Water Resources, in the amount of \$125,000 to fund development of Senate Bill 552-mandated County Drought Resilience Plan (Countywide); and refer to the Board of Supervisors any appropriate direction to staff.

Attachments: [Presentation](#)

[Resolution](#)

[Attachment 1 - Organizational, Financial, Legal Information](#)

[Attachment 2 - Project Proposal](#)

3. OTHER BUSINESS

- 3a) Approval of the Minutes of the March 27, 2023 Regular Meeting

Recommended Action:

Approve the minutes of the March 27, 2023 regular meeting.

Attachments: [03-27-23 PHSR Minutes - DRAFT](#)

3b) PUBLIC EXPRESSION

Members of the public are welcome to address the Committee on items not listed on the agenda, but within the jurisdiction of the Committee. The Committee is prohibited by law from taking action on matters not on the agenda.

Individuals wishing to address the Committee under Public Expression are welcome to do so via any method listed on the front page of this agenda or on our Public Engagement page, at: <https://rb.gy/d3p0>

For more information on any of these methods, please call the Mendocino County Clerk of the Board at (707) 463-4441

3c) ANNOUNCEMENTS

ADJOURNMENT

Additional Meeting Information for Interested Parties

For a full list of the latest available options by which to engage with agenda items, please visit <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

All electronically submitted comment is immediately available to Supervisors, staff, and the general public by clicking this meetings eComment link at: <https://mendocino.legistar.com/Calendar.aspx>

LIVE WEB STREAMING OF COMMITTEE MEETINGS is available at <https://mendocino.legistar.com> or visit the Mendocino County YouTube channel. Meetings are also livestreamed from the Mendocino County Facebook page. For technical assistance, please contact the Clerk of the Board at (707) 463-4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos

Thank you for your interest in the proceedings of the Public Health, Safety, and Resources Committee.



Mendocino County Board of Supervisors Agenda Summary

Item #: 2a)

To: Public Health, Safety, and Resources Committee

From: Water Agency

Meeting Date: August 28, 2023

Department Contact: Howard Dashiell

Phone: 707-463-4363

CEO Contact: Steve Dunncliff

Phone: 707-463-4441

Time Allocated: 1 Hour

Agenda Title:

Discussion and Possible Action Including Acceptance of Update from EKI Environment and Water, Inc.; Referral to the Board of Supervisors to Approve Submittal of a Grant Application to California Department of Water Resources, in the Amount of \$125,000 to Fund Development of Senate Bill 552-Mandated County Drought Resilience Plan (Countywide); and a Referral to the Board of Supervisors Regarding Any Appropriate Direction to Staff

(Sponsor: Water Agency)

Recommended Action/Motion:

Accept update from EKI Environment and Water, Inc.; provide a referral to the Board of Supervisors to approve submittal of a grant application to California Department of Water Resources, in the amount of \$125,000 to fund development of Senate Bill 552-mandated County Drought Resilience Plan (Countywide); and refer to the Board of Supervisors any appropriate direction to staff.

Previous Board/Board Committee Actions:

On April 20, 2021, the Board of Supervisors (BOS) created an Ad Hoc Committee comprised of Supervisors McGourty and Haschak to work on drought-related issues. The Mendocino Countywide Drought Task Force began as an Ad-Hoc Committee meeting with public stakeholders on July 8, 2021, from 4:00 - 5:30 p.m. via Zoom and met bimonthly or quarterly thereafter. The Ad Hoc Committee provided updates to the BOS on October 19, 2021, November 9, 2021, November 16, 2021, and December 14, 2021, with a final update on August 2, 2022, at which time the Drought Task Force was transferred to the Public Health, Safety, and Resources (PHSR) Standing Committee. By Resolution Number (No.) 22-257 (December 13, 2022), the BOS approved BOS Agreement No. 22-310, with EKI Environment and Water, Inc. (EKI), to serve as the water resource specialist and to create a Mendocino County Water Resource Team (MCWRT) to serve as the Mendocino County Water Agency (MCWA). On February 27, 2023, the PHSR Committee, comprised of Supervisors Gjerde and Williams, discussed the Technical Advisory Committee (TAC) to prioritize community water projects for grant preparation assistance. On March 27, 2023, the PHSR Committee discussed the TAC to prioritize community water projects for grant preparation assistance.

Summary of Request/Referral:

The Drought Task Force, now incorporated into the PHSR Standing Committee, will receive an update from EKI regarding their preparation of a California Department of Water Resources (DWR) grant application, in

Item #: 2a)

the amount of \$125,000, to fund development of a County Drought Resilience Plan (DRP) mandated by Senate Bill (SB) 552. This grant will assist Mendocino County in achieving compliance with SB 552 which outlines that State and local governments will share the responsibility in preparing and acting in the case of a water shortage event. Preparation of the draft grant application has been performed by EKI under Task 4 of their existing agreement, within the allocated budget. It is requested the Drought Task Force provide input as needed and recommend to the BOS approval for submittal of the grant application to DWR.

Supplemental Information Available Online At:

<https://www.mendocinocounty.org/government/mendocino-county-water-agency>

Fiscal Details:

source of funding: N/A

current f/y cost: \$0 additional cost

annual recurring cost: N/A

budget clarification: Work to prepare the grant application has been performed under existing agreement with no additional cost to County

budgeted in current f/y: N/A

if no, please describe:

revenue agreement: No

CEO Liaison: Steve Dunncliff, Deputy CEO

CEO Review: Yes

CEO Comments:

FOR COB USE ONLY

Executed By: Deputy Clerk

Date: Date Executed

Final Status: Item Status

Executed Item Type: item Number:

MENDOCINO COUNTY WATER RESOURCES TEAM

COMPLIANCE WITH SB-552

COUNTY OF MENDOCINO PUBLIC HEALTH, SAFETY, AND RESOURCES
COMMITTEE

28 AUGUST 2023

DISCUSSION OVERVIEW

- Continued Compliance With SB-552
- DRP Grant Application
- Next steps



<https://ucanr.edu/blogs/blogcore/postdetail.cfm?postnum=17090>

CONTINUED COMPLIANCE WITH SB-552: PRIMARY COUNTY REQUIREMENTS (CA WATER CODE § 10609.70):

- CWC § 10609.70. (a): Task Force
 - Establish a standing county drought and water shortage task force.
 - To facilitate drought and water shortage preparedness for state small water systems and domestic wells
 - Invite representatives from the state and other local governments (GSAs, Water Suppliers, Residents) to participate in the task force.
 - An alternative process may be established in lieu of a task force.
 - Task force should be established before 1 Jan 2022 and continue to exist to be in compliance.
- CWC § 10609.70. (b): Drought Resiliency Plan (DRP)
 - Develop a plan that includes potential drought and water shortage risk and proposed interim and long-term solutions for state small water systems and domestic wells.
 - A stand-alone plan or as part of an existing plan (hazard mitigation, emergency operation, climate action, or general plans).
 - Developed in consultation with the Task Force.

TASK FORCE RESPONSIBILITIES & POTENTIAL ROLES

Requirements

Established before 1 Jan 2022.

Have regularly scheduled meetings during non-emergency periods, and more frequent meetings during drought and water shortage emergencies.

Provide level of function and participation included in SB-552 and demonstrate its continuation in perpetuity.

Facilitate drought and water shortage preparedness and collaborate in development of DRP.



Potential Roles

Share findings and recommendations with communities and provide briefings to the BOS.

Identify data gaps and necessary actions for improved drought and water shortage planning.

Facilitating proactive planning and coordination to reduce risk of water shortage (GSP implementation, SB-552 compliance, human right to water, etc.)

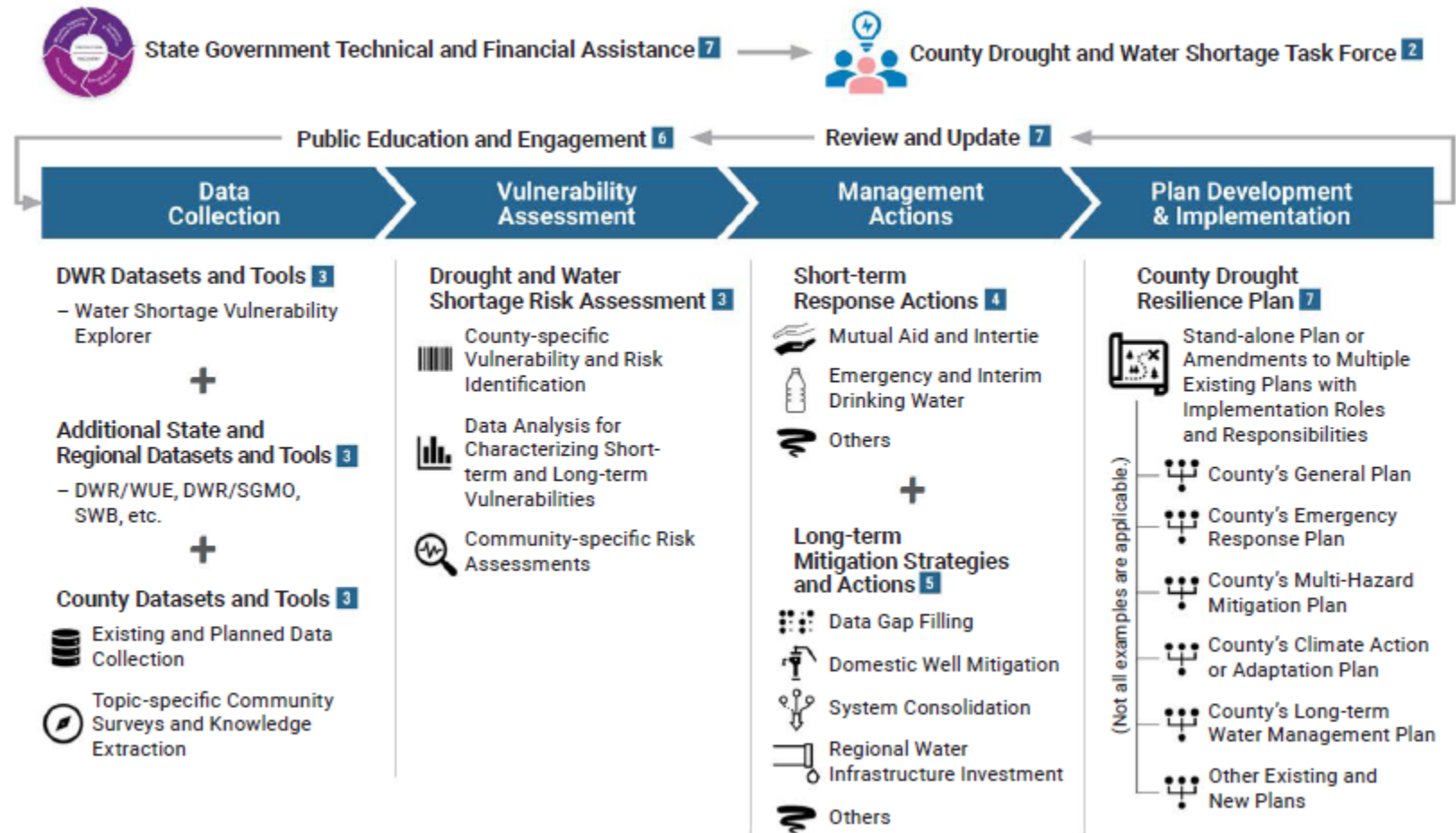
Share and pursue funding opportunities for improving water resiliency.

Encourage and implement long-term planning that anticipates budget and policy needs.

DROUGHT RESILIENCY PLAN DEVELOPMENT

DWR Guidebook's DRP Development Process

- At a **minimum**, the following needs to be considered:
 - Consolidations for existing water systems and domestic wells.
 - Domestic well drinking water mitigation programs.
 - Provision of emergency and interim drinking water solutions.
 - An analysis of the steps necessary to implement the plan.
 - An analysis of local, state, and federal funding sources available to implement the plan.



TASK FORCE & DRP STATUS:

Task Force

- Recommendations:
 - Develop a charter per DWR Guidebook to include Task Force's:
 - Purpose and goal
 - Membership
 - Responsibilities
 - Meeting Schedule and parameters
 - Establish a clear meeting frequency and revise the agenda item to explicitly refer to the Task Force:
 - Per DWR, meet: bi-annually during normal conditions, monthly during the early onset and biweekly during active drought.
 - Ensure outreach to “Core” members and document such efforts.

In Progress

DRP

- EKI connected with DWR to get a better sense of DRP requirements:
 - DWR is processing the first grant application from Humboldt. Program seems to be flexible.
 - SB-552 does not, at the moment, put any legal responsibilities on the County to manage/mitigate/support domestic wells and State Smalls.
 - DRP will define County and other entities' responsibilities. Those need to be defined in close coordination with other entities and through Task Force.
 - There is still no legal enforcement measure outlined if County does not do as said in DRP.
 - DWR cautioned us to see the pattern. Things recently have started with unfunded mandates, plans, and then turned into regulations.

DRP GRANT APPLICATION

DWR

Non-competitive Grant
(Up to \$125,000)

←!Not Both!→

Direct Technical
Assistance

Step 1:
County fills
out Grant
Application

- Counties submit grant applications to DWR (countyDRP@water.ca.gov)
- DWR staff reviews, may need follow-up with county

Step 2:
DWR-
County
Grant
Agreement

- DWR staff and county further coordinate to develop an agreement and statement of work
- Approval of Agreement
- Estimated max value: ~\$125K/county

Step 3:
County
conducts
work

- County conducts work described the Statement of Work (and Agreement).
- County submits invoices for reimbursement to DWR staff (countyDRP@water.ca.gov)

Step 4:
County DRP
complete

- County submits plan and evidence of task force to WUEdata county portal for sharing space

Step 1:
County fills
out DTA
Application
Form

- Counties submit to DWR
- DWR reviews, may need follow-up with county

Step 2: Co-
Develop
County Work
Plan

- Coordinate/ with contractor to further discuss with county for development of County Work Plan
- Program coordination and approval
- Estimated max value: ~\$125K/county

Step 3:
Assistance
implemented

- Direct technical assistance provided with DWR oversight

Step 4:
County DRP
complete

- County submits plan and evidence of task force to WUEdata county portal for sharing space (not required by law to submit to DWR, but is part of the DTA agreement)

Applications due by the end of 2023!

GRANT APPLICATION FOR SB-552

- EKI in coordination with DOT has compiled the first draft for grant application.
- Grant has a funding cap of \$125,000 and is awarded on a first-come first-serve basis up to 29 December 2023.
- It follows DWR's Small Community Drought Relief Grant.

<https://water.ca.gov/-/media/DWR-Website/Web-Pages/Water-Basics/Drought/Files/Resources/Small-Community-Drought-Relief-Guidelines20229202022.pdf>

- No cost share is required.
- It can cover:
 - Expenses for process and procedural support to develop the county drought and water shortage task force
 - Expenses for the development of a County Drought Resilience Plan

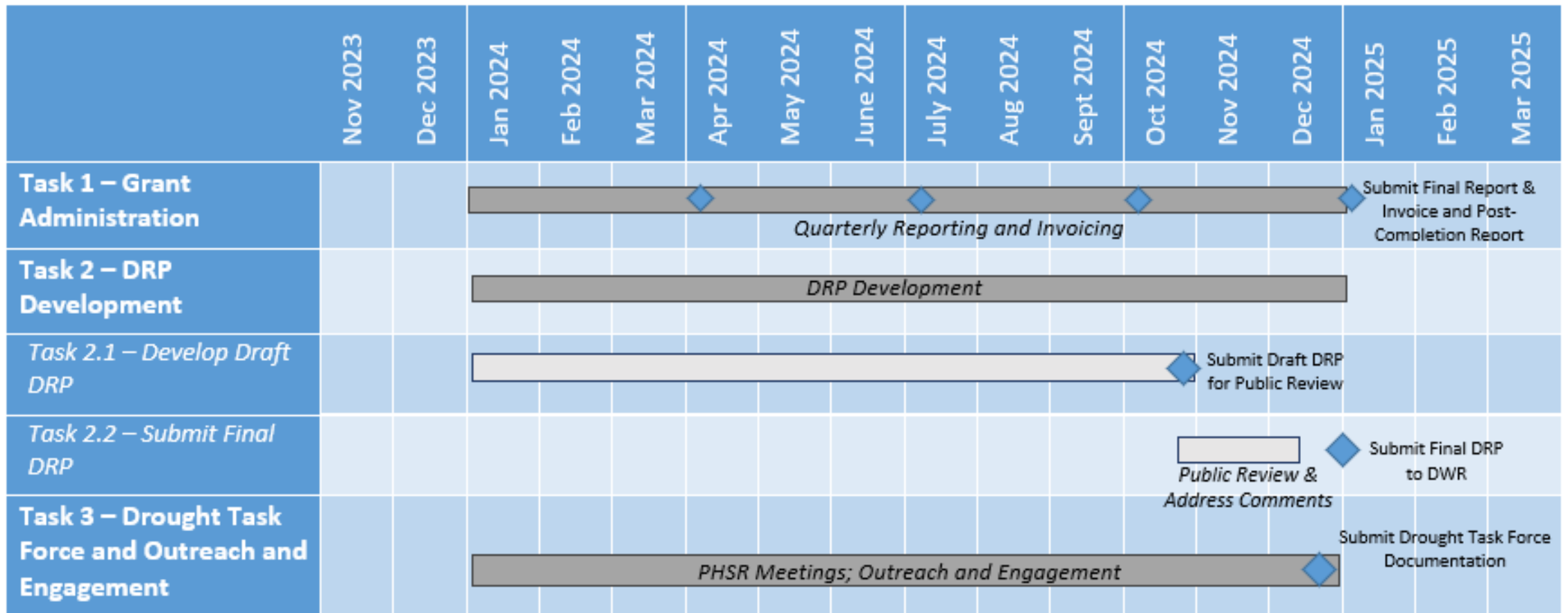
COUNTY'S APPLICATION

- We are requesting the full amount: \$125,000.
- MCWA/DOT will cooperate with EO and UCCE-Mendocino to execute the grant.
 - County is expected to hire a consultant to accomplish majority of Task 2 and parts of Task 3.
 - UCCE- Mendocino is expected to cooperate with the County to accomplish parts of Task 2 and majority of Task 3.
- Other water stakeholders are expected to be closely engaged in the development of the DRP through Task Force (PHSR) meetings.
- The proposed Task Order and Budget is designed as:

Description	Budget
Task 1 - Grant Administration	\$11,000
Task 2 - Drought Resilience Plan Development	\$72,000
Subtask 2.1 – Develop Draft DRP	\$52,000
Subtask 2.2 – Submit Final DRP	\$21,000
Task 3 - Drought Task Force Outreach & Documentation	\$42,000
Subtask 3.1 – Convene CDTF Meetings	\$17,000
Subtask 3.2 – Outreach and Engagement	\$25,000
TOTAL	\$125,000

IMPLEMENTATION SCHEDULE

- Grant is expected to have a 1-year execution timeline.
- The following schedule is proposed to accomplish the scope:



NEXT STEPS

- County to adopt the authorizing resolution to be included in the proposal.
 - Authorizing Resolution is on the agenda for BOS September meeting.
 - The resolution includes all necessary components of the sample provided by DWR in its application package.
- Submit DRP Application to DWR and maintain communications to provide additional information, as needed, and furnish an agreement.

QUESTIONS & ANSWERS



RESOLUTION NO. 23-

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS AUTHORIZING THE CHIEF EXECUTIVE OFFICER, AS THE MENDOCINO COUNTY WATER AGENCY GENERAL MANAGER, OR THE DIRECTOR OF TRANSPORTATION, TO SUBMIT A GRANT APPLICATION TO CALIFORNIA DEPARTMENT OF WATER RESOURCES TO IMPLEMENT THE MENDOCINO COUNTY DROUGHT RESILIENCE PLAN DEVELOPMENT AND DROUGHT TASK FORCE PARTICIPATION PROJECT, AND TO ACCEPT THE GRANT, IF AWARDED, AND EXECUTE THE GRANT AGREEMENT AND SIGN ANY OTHER NECESSARY RELATED DOCUMENTS ON BEHALF OF MENDOCINO COUNTY (COUNTYWIDE)

WHEREAS, Mendocino County proposes to implement the Mendocino County Drought Resilience Plan Development and Drought Task Force Participation Project; and

WHEREAS, the Mendocino County Drought Resilience Plan Development and Drought Task Force Participation Project is being developed in response to a drought scenario, as defined by Water Code section 13198(a) and is intended to: (1) address immediate impacts on human health and safety; (2) address immediate impacts on fish and wildlife resources; or, (3) provide water to persons or communities that lose or are threatened with the loss or contamination of water supplies;

WHEREAS, the County of Mendocino has the legal authority and is authorized to enter into a funding agreement with the State of California; and

WHEREAS, the County of Mendocino intends to apply for grant funding from the California Department of Water Resources (DWR) for the Mendocino County Drought Resilience Plan Development and Drought Task Force Participation Project; and

WHEREAS, this grant will assist Mendocino County in achieving compliance with Senate Bill 552 (SB 552), which outlines that State and local governments will share the responsibility in preparing and acting in the case of a water shortage event; and

WHEREAS, Mendocino County Water Agency (MCWA) is requesting the Board authorize the submittal of a grant application for assistance from DWR to implement the Mendocino County Drought Resilience Plan Development and Drought Task Force Participation Project under the MCWA (Budget Unit 0326); authorize the Chief Executive Officer, as MCWA General Manager, or the Director of Transportation, to send the application, to accept the grant(s), if awarded with no local match required beyond incidental in-kind match for staff time already funded, and to execute the grant agreement and sign any other necessary related documents on behalf of Mendocino County.

NOW THEREFORE, BE IT RESOLVED that the Mendocino County Board of Supervisors hereby:

1. Pursuant and subject to all of the terms and provisions of Budget Act of 2021 (Stats. 2021, ch. 69, § 112), authorizes and directs the County of Mendocino Chief Executive Officer (CEO), as MCWA General Manager, or the Director of Transportation, to prepare and file an application for funding with the Department of Water Resources, and take such other actions as necessary or appropriate to obtain grant funding; and

2. If the grant is awarded, authorizes and directs the County of Mendocino CEO, as MCWA General Manager, or the Director of Transportation, to execute the funding agreement with the Department of Water Resources and any amendments thereto; and
3. Authorizes and directs the County of Mendocino CEO, as MCWA General Manager, or the Director of Transportation, to submit any required documents, invoices, and reports, and to sign any other necessary related documents on behalf of Mendocino County.

The foregoing Resolution introduced by Supervisor _____, seconded by Supervisor _____, and carried this _____ day of _____, 2023, by the following vote:

AYES:
NOES:
ABSENT:

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: DARCIE ANTLE
Clerk of the Board

GLENN MCGOURTY, Chair
Mendocino County Board of Supervisors

Deputy

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

APPROVED AS TO FORM:
CHRISTIAN M. CURTIS
County Counsel

BY: DARCIE ANTLE
Clerk of the Board

Deputy

Attachment 1, Part I – Application Cover Sheet

Application for Small Community Drought Relief Program pursuant to Budget Act of 2021


The _____
(Exact legal name of local entity applying for the grant) (PWSID)

Of _____
(Mailing address of local entity)

Of the County of _____, State of California, does hereby apply to the
California Department of Water Resources for a grant in the amount of \$_____.

For the following project under the Small Community Drought Relief Program:

(Specify project title)

By _____ Date _____
(Signature  authorized representative)

(Print or type name of authorized representative) (Title)

Telephone (_____) _____ E-mail _____

Brief Proposal Description:

The Project's main objective is to assist the County in achieving compliance with SB-552 by taking specific actions: Firstly, it aims to strengthen the County's outreach and engagement efforts to foster greater participation in County-wide drought planning and the County Drought Task Force (CDTF), aligning with the ultimate goal of SB-552. Secondly, the Project will ensure regular CDTF meetings under the Public Health, Safety, and Resources (PHSR) committee, focusing on improving engagement and participation among core members. Lastly, the Project will focus on the development of a comprehensive Drought Resilience Plan (DRP) that incorporates valuable input and feedback gathered from active CDTF sessions. This DRP will outline effective drought and water shortage emergency response strategies and propose long-term mitigation measures specifically designed for domestic wells and state small water systems, as outlined in California Water Code (CWC) Section 10609.70.

Attachment 1, Part II – Applicant’s Representatives

Project Name _____

Primary Project Contact

Name _____ Title _____

Address _____

Telephone (____) _____ FAX (____) _____

E-mail _____

Alternate Project Contact

Name _____ Title _____

Address _____

Telephone (____) _____ FAX (____) _____

E-mail _____

Alternate Project Contact (If Applicable)

Name _____ Title _____

Address _____

Telephone (____) _____ FAX (____) _____

E-mail _____

Type of Organization: _____
(city, county, water district, non-profit, etc.)

Attach a copy of the applicant’s charter and the names and titles of its officers.

Attachment I, Part III – Summary of Project Costs

Provide a summary of the financing information about the proposed project, including cost share (if applicable).

		<u>% of Total Cost</u>
Total Cost of Project:	\$ _____	
Amount Requested:	\$ _____	_____
Amount of Cost Share ⁽¹⁾ :	\$ _____	_____
Amount of Federal Contribution:	\$ _____	_____
In-kind Contributions:	\$ _____	_____
Amount to be Funded by Other Sources: (Describe below in table.)	\$ _____	_____

Sources of funds from partner agencies for this project, if applicable:

Amount	Name of Source	Status of Funds ⁽²⁾
\$		
\$		
\$		
\$		
Total: \$		

Is the project entirely benefiting a Disadvantaged Community (DAC) or a Severely Disadvantaged Community (SDAC)? (Y/N): _____

If the project is partially benefiting DAC or SDAC, provide the percentage of grant funds to directly benefit a DAC or SDAC: _____

Additional explanation, if necessary:

Notes:

⁽¹⁾ No cost share is required; however, grantees are required to show cost share (e.g., federal, local, or other funds) if an awarded project costs more than the grant amount.

⁽²⁾ Identify the current status of funds: available, planned/budgeted, awarded, or pending.

Attachment I, Part IV – Authorizing Resolution

If possible, include a resolution adopted by the applicant's governing body authorizing the application for a grant under this program that designates a representative to sign the application, and in the event of an award of grant funds, a representative to execute the funding agreement and all necessary documentation (e.g. invoices, progress reports, etc.). If the resolution has not been adopted prior to the application's submission, indicate in the proposal document when a signed resolution will be received by DWR. A signed, certified resolution must be received prior to the execution of a grant agreement with the State. In some cases, an applicant may have a standing (permanent) delegation, applicable ordinance, or bylaws that already delegate a representative. In such cases, please include the applicable documents with your application. Attached is a sample resolution template that may be used:

RESOLUTION NO. [xxxx]

A RESOLUTION OF THE [GOVERNING BODY] OF THE [AGENCY NAME]
AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION
FOR THE [PROJECT TITLE]

WHEREAS, [Agency Name] proposes to implement [Project Title];

WHEREAS, [Project Title] is being implemented in response to a drought scenario, as defined by Water Code section 13198(a) and is intended to: (1) address immediate impacts on human health and safety; (2) address immediate impacts on fish and wildlife resources; or, (3) provide water to persons or communities that lose or are threatened with the loss or contamination of water supplies;

WHEREAS, [Agency Name] has the legal authority and is authorized to enter into a funding agreement with the State of California; and

WHEREAS, [Agency Name] intends to apply for grant funding from the California Department of Water Resources for the [Project Title];

THEREFORE, BE IT RESOLVED by the [Governing Body] of the [Agency Name] as follows:

1. That pursuant and subject to all of the terms and provisions of Budget Act of 2021, as amended (Stats. 2022, ch. 44, § 25), the [Agency Name] [Title of Authorized Representative], or designee is hereby authorized and directed to prepare and file an application for funding with the Department of Water Resources, and take such other actions as necessary or appropriate to obtain grant funding.

2. The [Agency Name] [Title of Authorized Representative], or designee is hereby authorized and directed to execute the funding agreement with the Department of Water Resources and any amendments thereto.
3. The [Agency Name] [Title of Authorized Representative], or designee is hereby authorized and directed to submit any required documents, invoices, and reports required to obtain grant funding.

CERTIFICATION I hereby certify that the foregoing Resolution was duly and regularly adopted by the [Governing Body Name] of the [agency name] at the meeting held on [date], motion by [member name] and seconded by [member name], motion passed by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:



[Printed Name]

[Title], [Governing Body]

Attest:

[Printed Name]

[Secretary/Clerk]



ATTACHMENT 2 – PROJECT PROPOSAL, TASKS, and BUDGET

TITLE OF PROJECT

Mendocino County Drought Resilience Plan Development and Drought Task Force Participation Project

PROJECT MANAGEMENT

Mendocino County Water Agency (MCWA) operates within the umbrella of the Mendocino County Department of Transportation (DOT), benefiting from an established and efficient organizational structure. The MCWA Director, Howard Dashiell, also serves as the Director of DOT and brings extensive experience in managing complex projects and grants and facilitating seamless coordination between departments and interdisciplinary teams. Additionally, the Deputy Director of DOT, Amber Fisette, will act as the project manager for this Project, with a proven track record in successful grant administration and project implementation.

In recent years, MCWA and DOT have successfully executed agreements with the Department of Water Resources (DWR) under Proposition 1 and Proposition 68 Sustainable Groundwater Management (SGM) grants to develop the Ukiah Valley Basin Groundwater Sustainability Plan (GSP), recently approved by DWR. MCWA also led the collaboration and coordination efforts between the Cities of Ukiah and Fort Bragg under the Small Community Drought Relief Program, securing appropriate funding to provide hauled water to the City of Fort Bragg during the recent historic drought.

For this Project, MCWA will collaborate with Mendocino County Executive Office to enhance its capacity in outreach and coordination efforts required to develop the Drought Resiliency Plan (DRP) and maintain regular and effective County Drought Task Force (CDTF) meetings. Mr. Steve Dunncliff, Deputy CEO, will be the lead collaborator to facilitate the outreach and engagement effort. MCWA also intends to collaborate with the University of California Cooperative Extension (UCCE)-Mendocino to assist in DRP development and outreach to vulnerable communities. MCWA has a successful coordination history with UCCE-Mendocino, ensuring a deeper understanding of local conditions and feasible solutions for the County's drought planning.

MCWA expects to hire a consultant through a competitive process compliant with County's procurement process, primarily to lead the DRP development. The proposed budget includes the expected consultant hiring costs based on average hourly rates used by existing DOT contractors. This collaborative approach ensures enhanced access to resources and support, further bolstering MCWA's capacity to execute the project successfully.



Key Personnel

Project Director:

Name: Howard Dashiell
Email Address: dashielh@mendocinocounty.org
Phone Number: (707) 463-4363

Project Manager:

Name: Amber Fisette
Email Address: fisettea@mendocinocounty.org
Phone Number: (707) 234-2838

Other Cooperators:

Name: Steve Dunnicliff (Mendocino County Executive Office)
Email Address: dunnicls@mendocinocounty.org
Phone Number: (707) 463-4441

Name: John M. Harper (UCCE-Mendocino)
Email Address: jmharper@ucanr.edu
Phone Number: (707) 463-4495

Partnerships

The County's workplan to successfully accomplish this Project does not include formal partnerships for grant administration, project management, or project execution except for cooperators listed above. The MCWA, Project lead agency, is a special district governed by the Board of Supervisors sitting as the Board of Directors. MCWA encompasses the entire County except that like functions are shared in certain instances by the Mendocino County Russian River Flood Control and Water Conservation Improvement District (RRFC), which was formed within the Mendocino County Flood Control and Water Conservation District (predecessor of MCWA) as a special district in 1955. RRFC's sphere of influence encompasses the Russian River Watershed.

Although formal partnerships are not planned at this stage, the MCWA intends to collaborate as part of its scope and as a necessity to enhance its drought planning efforts, including engaging water stakeholders, cities, water districts, Groundwater Sustainability Agency (GSA), tribes, water companies, non-governmental agencies (NGOs), and members of the public in its CDTF meetings and DRP development process. The independent, non-County entities within



Mendocino County that provide water, wastewater, and conservation and flood control service providers that will be invited to participate as part of the collaborative process are as follows:

- The RRFC;
- The Ukiah Valley Basin Groundwater Sustainability Agency (UVBGS), managing the Ukiah Valley Groundwater basin that includes the County of Mendocino, the City of Ukiah, RRFC, and the Upper Russian River Water Agency (URRWA), as its member agencies;
- URRWA, a joint powers agency (JPA) formed to provide a vehicle for the consolidation of its member water districts, Calpella County Water District (CWD), Millview CWD, Redwood Valley CWD, and Willow CWD, into a unified regional water agency;
- Mendocino County Inland Water and Power Commission (IWPC), a joint powers agency including RRFC, Mendocino County, the City of Ukiah, Redwood Valley CWD, and Potter Valley Irrigation District, formed to facilitate coordination between the Potter Valley Irrigation District and Pacific Gas & Electric (PG&E) regarding the Potter Valley Project;
- Tribal nations located within Mendocino County, including Cahto Tribe, Coyote Valley Band of Pomo Indians, Guidiville Indian Rancheria, Hopland Band of Pomo Indians, Manchester Band of Pomo Indians, Pinoleville Pomo Nation, Potter Valley Tribe, Redwood Valley Little River Band of Rancheria of Pomo, Round Valley Reservation, and Sherwood Valley Rancheria;
- Brooktrails Township Community Services District;
- City of Ukiah;
- City of Willits;
- Potter Valley Irrigation District;
- Rogina Water Company Inc;
- Willow County Water District-Calpella;
- Willow County Water District-Redwood Valley;
- Willow County Water District-Willow;
- Willow County Water District-Millview;
- Willow County Water District-Hopland;
- Willow County Water District-River Estates;
- North Gualala Water Company;
- Irish Beach Water District;
- Elk County Water District;
- Point Arena Water Works;
- Covelo Community Services District;
- City of Fort Bragg;
- Surfwood Mutual Water Corporation;
- City of 10000 Buddhas;
- Mendocino City Community Services District;
- Westport County Water District;
- Laytonville Community Water District; and,
- Round Valley County Water District Covelo.



SCOPE OF WORK AND PROJECT DESCRIPTION

The Drought Resilience Plan Development and Drought Task Force Participation Project (Project) aims to support Mendocino County's compliance with Senate Bill (SB)-552 by developing a robust Drought Resilience Plan (DRP) and fostering active engagement in the County Drought Task Force (CDTF). This Project is crucial to enhancing the County's drought resiliency and preparedness to effectively respond to severe water shortage events. The limited County staff and financial resources necessitate State assistance to complete the Project and achieve SB-552 compliance successfully.

From July 2021 to September 2022, the County established a County Drought Task Force (CDTF) with leadership from two County Supervisors and held monthly public meetings. In September 2022, the CDTF was integrated into the Public Health, Safety, and Resources (PHSR) Standing Committee, which includes a dedicated agenda item to address drought and water shortage matters at each of its monthly meetings. These meetings are Brown Act-compliant public meetings and are announced on the County's drought website. Consequently, the County has fulfilled the requirements outlined in CWC Section 10609.70(a) for establishing a standing County drought and water shortage task force. While the PHSR meetings are open to the public, the County has identified the need for enhanced participation from "core" CDTF members, including public water suppliers, the Ukiah Valley Basin Groundwater Sustainability Agency (UVBGS), domestic well owners, and residents relying on state small water systems. To address this, the Project will facilitate direct outreach to these stakeholders, ensuring their valuable input is incorporated into drought and water shortage planning and the development of the County Drought Response Plan (DRP). Additionally, regular updates on drought resources will be provided on the County's webpage.

Secondly, this Project will support the development of a County DRP including all required elements, such as a Drought and Water Shortage Risk Assessment, a drought and water shortage emergency response plan, and a long-term water shortage mitigation plan for domestic wells, state small water systems, and other vulnerable communities. The County, 56% of which is classified as a disadvantaged or severely disadvantaged community (DAC or SDAC), has been severely impacted by drought in the past. The past three years have presented the County with severe drought conditions and significant water supply challenges. The 2020-2021 drought in the County rivaled the 1976-77 drought as the record drought, resulting in severely diminished water supplies and shortages experienced by many water users.

Declines in groundwater levels within the Ukiah Valley Groundwater Basin, limited water transfers from the Potter Valley Project (PVP), historically low levels in Lake Mendocino, along with shortages and supply uncertainties in coastal areas, further emphasized the necessity of drought planning and coordinated efforts throughout the County. The severity of the shortage led to various emergency water supply and conservation measures, such as water hauling and voluntary and mandatory surface water curtailments. However, the County's prior experience and established operational foundations during the previous drought from 2012 to 2015



provided valuable lessons in streamlining its response and underscored the need for enhanced planning and coordination. This is especially relevant given the expectation of more extreme climatic conditions, the impacts of climate change, and increased supply uncertainties related to the Potter Valley Project (PVP) and the conditions of coastal aquifers.

As part of the DRP, the County will coordinate with water suppliers, the UVBGS, and other relevant parties to evaluate drought risk throughout the County and develop a portfolio of feasible emergency and long-term drought response actions that different responsible entities can undertake. The County will evaluate the feasibility, costs, and funding sources of various solutions, identify triggers, and develop an implementation roadmap for their enactment.

PROJECT OBJECTIVE

The objective of the Project is to support County in complying with SB-552 requirements through: (1) Enhancing the County's outreach and engagement to increase participation in County-wide drought planning and CDTF to achieve the underlying goal of the SB-552, (2) Maintaining regularly scheduled CDTF meetings under the PHSR committee and improve engagement and participation of core members, and, (3) Developing a DRP, utilizing input and feedback provided in active CDTF session, that outlines drought and water shortage emergency response and short- and long-term mitigation strategies for domestic wells and state small water systems (California Water Code [CWC] Section 10609.70).

TASK BREAKDOWN

The Project work efforts have been grouped into three tasks, which collectively address County requirements specified in SB-552. Task 1, Grant Administration, will occur over the entire duration of the Project and will cover reporting and invoicing to DWR for work efforts under Tasks 2 and 3. Task 2 covers the development of the DRP, which includes a Drought and Water Shortage Risk Assessment and the development of short- and long-term drought mitigation strategies. Task 3 includes outreach and engagement efforts to CDTF core members, water stakeholders, and the public. A detailed budget based on the County and average consultant billing rates and the estimated level of effort is provided at the end of this section (**Table 1**). Specific Task deliverables are indicated under each task. The budget and deliverables are summarized under the Budget and Deliverables Sections, respectively.

Task 1 – Grant Administration

Grant Administration will cover the administrative needs associated with executing the Grant Agreement, including invoicing and associated reporting. This task includes all work efforts needed to prepare and submit Grant invoicing documents, quarterly reporting documents, post-completion reports, and oversee the successful execution of the grant's scope, including administrative tasks to hire an appropriate consultant and furnish agreements to cooperate with UCCE-Mendocino and the consultant.



The County anticipates submitting three (3) quarterly reports and invoices during Project progression, a Final Report and invoice upon completion of Tasks 2 and 3, and a Post-Completion Report at the end of the one-year Grant Administration period (see **Schedule**).

Deliverables

- Three (3) Quarterly Progress Reports and Invoices
- Final Report and Invoice
- Post-Completion Report

Task 2 – Drought Resilience Plan Development

This task includes all work efforts required to develop the DRP based on DRP elements identified in DWR's County DRP Guidebook, dated March 2023. The County expects to hire a consultant and cooperate with UCCE-Mendocino to facilitate the development of the DRP and accomplish this task.

Subtask 2.1 – Develop Draft DRP

The County will develop a SB-552 compliant DRP that includes the following elements:

1. *Drought and Water Shortage Risk Assessment*: The County aims to understand pathways and potential impacts of water shortage events on County residents and the environment. The County will utilize publicly available data as well as data provided by the State, County, and other relevant parties (e.g., UCCE-Mendocino and UVBGS).

The County will identify potential drought impacts by reviewing records from previous drought periods and identify areas that are most susceptible to water shortages, including areas with high densities of domestic wells and areas served by state small water systems. The County will investigate both the physical and social vulnerability of these populations through a comprehensive risk assessment approach using the checklists provided in the DRP.

2. *Short-Term Response Actions*: In coordination with water stakeholders and water managers, a portfolio of short-term response actions will be established under an interim action plan to address immediate public health and safety needs during a water shortage event. The County will consider and evaluate the feasibility of emergency actions, which may include but are not limited to:
 - Emergency supply agreements between County water suppliers;
 - Emergency interties between neighboring water systems;
 - County-wide policies (e.g., streamlining well construction permits, mandatory conservation measures).
 - Emergency drinking water supplies (e.g., bottled water, fill stations).

Additional emergency actions will be considered based on discussions at the CDTF. Emergency actions and solutions will be selected based on their implementation



feasibility by the County or other identified lead agency. The DRP will include clear triggers and an implementation strategy for each identified solution.

3. *Long-Term Mitigation Strategy and Actions:* In coordination with water stakeholders and water managers, County will develop long-term mitigation strategies, including preventive measures, for areas susceptible to drought and water shortage conditions. Long-term mitigation strategies may include but are not limited to:
- Developing a domestic well mitigation program in coordination with the UVBGSa;
 - Consolidation of existing water systems (e.g., consolidation of the Upper Russian River Water Agency member agencies) and domestic wells;
 - Development of conservation strategies and education for demand reduction;
 - Identification and prioritization of infrastructure projects that provide additional sources of supply; and,
 - Data acquisition and data gap filling.

Additional strategies and actions will be considered based on discussions at the CDTF and input gathered from outreach and engagement activities (Task 3). Long-term mitigation strategies will be selected and developed based on their implementation feasibility by identified lead agencies or through County-wide or regional coordination.

4. *Implementation Considerations:* In this section, the County will create a roadmap to DRP implementation, including a discussion of funding sources and coordination between County departments, water suppliers and stakeholders, and other agencies (e.g., UVBGSa).

This subtask includes all planning efforts related to DRP development (e.g., goal-setting, consultation for plan development), any required analyses, preparing the administrative draft of the plan, and revisions based on CDTF and the Board of Supervisors comments. The County anticipates publishing a draft DRP for public review on the PHSR committee webpage within ten months from the Grant agreement execution.

Deliverables

- Draft DRP

Subtask 2.2 – Submit Final DRP

Prior to publishing the draft DRP, County will hold a public workshop during a CDTF meeting to discuss DRP and explain the commenting process. The County will address and record any public comments on the Draft DRP and upload the final plan to the DWR portal (anticipated to be developed in 2023), or as otherwise directed by DWR staff. The Final DRP will be submitted within twelve months of the grant agreement execution.

Deliverables

- Final DRP



Task 3 – Drought Task Force: Outreach and Engagement

This task includes all work efforts to maintain regularly scheduled CDTF meetings during the course of the grant, as well as supporting outreach, engagement, and education efforts to improve participation in the existing CDTF.

CDTF "Core" Members include:

1. County departments involved in or affected by water shortages – Executive Office, Water Agency, Transportation, Public Health, and Office of Emergency Services
2. Major Public Water Suppliers (PWS) – City of Ukiah, City of Fort Bragg, City of Willits, Russian River Flood Control and Conservation Improvement District, Mendocino City Community Services District (MCCSD)
3. UVBGS; and,
4. Mendocino County Resources Conservation District (MCRCD).

The County also seeks participation and membership from Tribes, smaller PWSs, domestic well owners, and residents of state small water systems. The outreach strategy includes regular updates to the County CDTF website, ensuring timely dissemination of information, maintaining and updating the County contact list and CDTF invitation list to guarantee effective communication, and applying thoughtful and inclusive communication practices for relevant notifications.

Under subtask 3.2, targeted outreach and educational efforts will supplement Task 2's DRP development. These efforts may include individual or small group meetings with stakeholders, water purveyors, and water suppliers surrounding identified local issues, mitigation strategies, and projects, and workshops and educational events to facilitate development and future implementation of the DRP. These efforts will be supported by County staff, UCCE-Mendocino advisors, and the consultant. The County may decide to implement a technical advisory committee (TAC) from stakeholders and interested parties to work with the County staff, UCCE-Mendocino, and the consultant in providing appropriate recommendations to the CDTF for DRP development and implementation. This would likely streamline the public discussion and education during CDTF meetings.

Subtask 3.1 – Convene CDTF Meetings

The County will hold regularly scheduled CDTF meetings based on its developed charter or, more frequently, as needed for the development of the DRP. CDTF meetings are open to the public and held as a standing agenda item under the PHSR committee. CDTF meetings include the attendance of two County supervisors and relevant County staff, preparation of materials and proper noticing, and relevant work efforts from staff and consultants depending on the agenda item. Under this subtask, it is assumed that the County will hold quarterly meetings to comply with SB-552 and to develop, review, and adopt the DRP (a total of four meetings during the one-year grant period).

Deliverables



- Evidence that the CDTF has been established.
- Records that invited membership are inclusive of those listed in SB-552.
- Meeting materials for up to four PHSR CDTF meetings for DRP development

Subtask 3.2 – Outreach and Engagement

County plans to improve participation and involvement in the CDTF, especially with respect to DRP development, through increased outreach and engagement efforts. Outreach and engagement efforts may include, but are not limited to, regular updates of the County drought resource webpage, direct outreach (email or mailer) to the identified CDTF members to notify them of PHSR meeting dates, and community engagement and education on drought conditions, DRP development, and water conservation conducted by the County staff, UCCE-Mendocino, and consultants. While the extent of community and engagement will be better defined in combination with the DRP development under Task 2, MCWA expects the UCCE-Mendocino to lead up to two public meetings/workshops for drought planning education and the consultant team in coordination with the County and UCCE-Mendocino to hold up to 8 meetings and interviews with a selected group of stakeholders identified based on CDTF participation and DRP development process. This subtask also includes documentation of these efforts and submittal of this documentation to DWR.

Deliverables

- Documentation of past and planned PHSR meetings and conducted outreach and engagement.

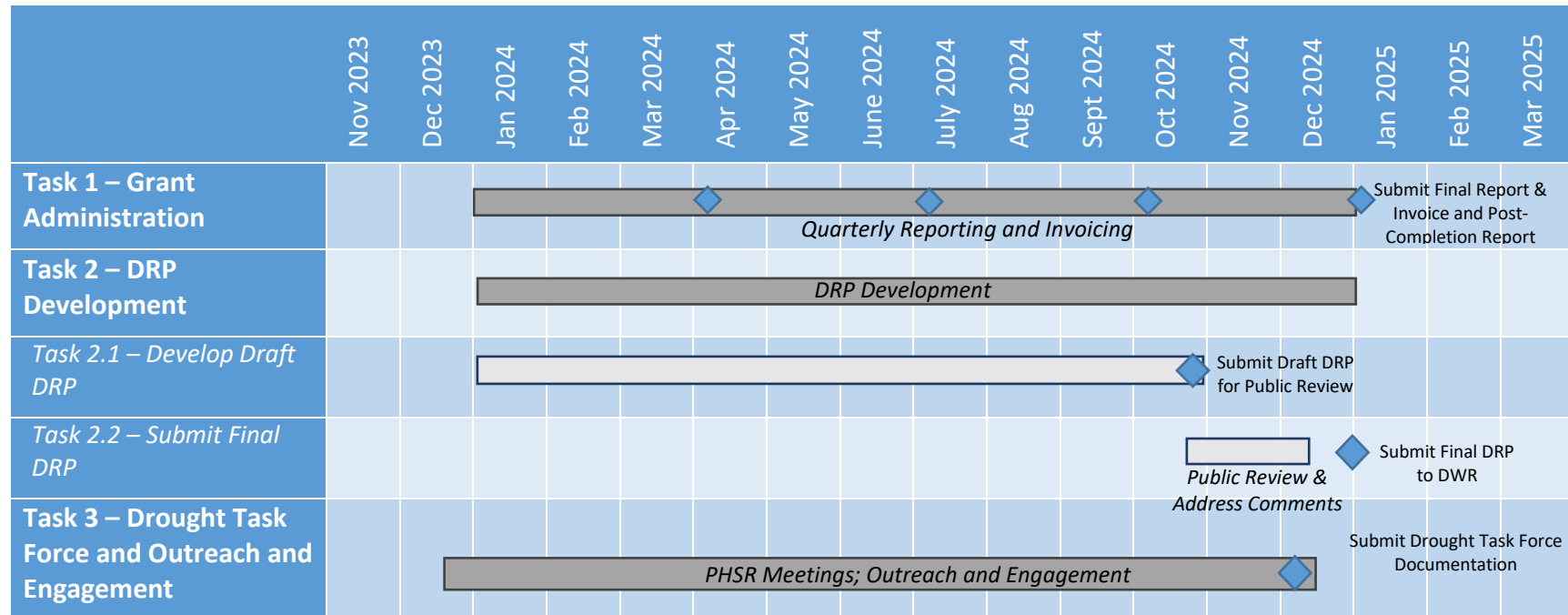


TABLE 1. DETAILED ESTIMATED BUDGET

Tasks	County Labor				UCCE- Mendocino		Consultant Labor				Total Requested Budget (Rounded)
	Director	Deputy Director	Deputy CEO	Total County Labor	Advisor	Total UCCE Labor	Project Manager	Senior Engineer/ Scientist	Engineer/ Scientist	Total Consultant Labor	
	\$181	\$117	\$150	(\$)	\$100	(\$)	\$320	\$286	\$200	(\$)	
<u>Task 1 - Grant Administration</u>	16	72	-	\$11,320	-	-	-	-	-	-	\$11,000
<u>Task 2 - Drought Resilience Plan Development</u>	26	36	-	\$8,918	-	\$1,446	48	70	132	\$61,780	\$72,000
Subtask 2.1 – Develop Draft DRP	18	24	-	\$6,066	16	\$1,446	32	50	100	\$44,540	\$52,052
Subtask 2.2 – Submit Final DRP	8	12	-	\$2,852	-	-	16	20	32	\$17,240	\$20,092
<u>Task 3 - Drought Task Force and Outreach and Engagement</u>	32	28	24	\$12,668	-	\$8,400	24	32	20	\$20,832	\$42,000
Subtask 3.1 – Convene CDTF Meetings	16	16	8	\$5,968	12	\$1,200	-	-	-	\$0	\$7,168
Subtask 3.2 – Outreach and Engagement	16	12	16	\$6,700	72	\$8,400	24	32	20	\$20,832	\$34,732
TOTAL:	74	136	24	32,906	100	9,762	72	102	152	82,612	\$125,000



SCHEDULE





BUDGET

A summary of estimated costs for tasks involved for SB-552 compliance is provided below. **Attachment A** includes a detailed task breakdown, including estimated billing rates and funding source.

Task	Description	Budget
1	Grant Administration	\$11,000
2	Drought Resilience Plan Development	\$72,000
3	Drought Task Force Outreach & Documentation	\$42,000
	TOTAL	\$125,000

DELIVERABLES

The following project deliverables are proposed as indicated for each task/subtask in the Task Breakdown section. The schedule reflects the timeline for the main deliverables.

- Task 1 - Grant Administration
 - Three (3) Quarterly Progress Reports and Invoices
 - Final Report and Invoice
 - Post-Completion Report
- Task 2 - Drought Resilience Plan Development
 - Draft DRP
 - Final DRP
- Task 3 - Drought Task Force and Outreach and Engagement
 - Evidence that the CDTF has been established.
 - Records that invited membership is inclusive of those listed in SB-552.
 - Meeting materials for up to four PHSR CDTF meetings for DRP development
 - Documentation of past and planned PHSR meetings and conducted outreach and engagement.



Mendocino County Board of Supervisors Agenda Summary

Item #: 3a)

To: Public Health, Safety, and Resources Committee

From: Executive Office

Meeting Date: August 28, 2023

Department Contact: Atlas Pearson

Phone: 707-463-4441

CEO Contact: Darcie Antle

Phone: 707-463-4441

Time Allocated: 15 Minutes

Agenda Title:

Approval of the Minutes of the March 27, 2023 Regular Meeting

Recommended Action/Motion:

Approve the minutes of the March 27, 2023 regular meeting.

FOR COB USE ONLY

Executed By: Deputy Clerk

Date: Date Executed

Final Status: Item Status

Executed Item Type: item Number:

GLENN MCGOURTY
1st District
Supervisor
Chair

MAUREEN MULHEREN
2nd District
Supervisor
Vice-Chair

JOHN HASCHAK
3rd District
Supervisor

DAN GJERDE
4th District
Supervisor

TED WILLIAMS
5th District
Supervisor



DARCIE ANTLE
Chief Executive Officer/
Clerk of the Board

CHRISTIAN M. CURTIS
County Counsel

COUNTY ADMINISTRATION CENTER
501 Low Gap Road, Room 1070
Ukiah, CA 95482
(707) 463-4441 (t)
(707) 463-5649 (f)
cob@mendocinocounty.org

PUBLIC HEALTH, SAFETY, AND RESOURCES COMMITTEE

ACTION MINUTES – March 27, 2023

BEFORE THE BOARD OF SUPERVISORS
COUNTY OF MENDOCINO - STATE OF CALIFORNIA
FAIR STATEMENT OF PROCEEDINGS
(PURSUANT TO CALIFORNIA GOVERNMENT CODE §25150)

AGENDA ITEM NO. 1 – OPEN SESSION (ROLL CALL 1:48 P.M.)

Present: Committee Member/Chair Dan Gjerde and Committee Member/Supervisor Ted Williams. Chair Gjerde presiding.

Staff Present: Darcie Antle, Chief Executive Officer; Christian M. Curtis, County Counsel; Atlas M.A. Pearson, Senior Deputy Clerk of the Board; Kim Saylor, Deputy Clerk of the Board; and Lillian Bearden, Deputy Clerk of the Board.

AGENDA ITEM NO. 2 – REGULAR CALENDAR

2A - DISCUSSION AND POSSIBLE ACTION INCLUDING ACCEPTANCE OF UPDATE FROM EKI ENVIRONMENT AND WATER, INC., REGARDING DISCUSSIONS AND RECOMMENDATIONS OF THE MENDOCINO COUNTY WATER RESOURCES TEAM TECHNICAL ADVISORY COMMITTEE TO PRIORITIZE COMMUNITY WATER PROJECTS FOR GRANT PREPARATION ASSISTANCE (COUNTYWIDE); AND REFERRAL TO THE BOARD OF SUPERVISORS REGARDING ANY APPROPRIATE DIRECTION TO STAFF - SPONSOR: WATER AGENCY

Presenter/s: Howard Dashiell, Director, Transportation; and Amir Mani, Consultant, EKI Environment and Water.

Public Comment: None.

Committee Action: Upon motion by Supervisor Williams, seconded by Supervisor Gjerde, IT IS ORDERED that the Public Health, Safety, and Resources Committee accepts update from EKI Environment and Water, Inc., regarding discussions and recommendations of the Mendocino County Water Resources Team Technical Advisory Committee to prioritize community water needs (Countywide); and refers to the Board of Supervisors any appropriate direction to staff. The motion carried by the following vote:

Aye: 2 – Supervisor Williams and Supervisor Gjerde

No: 0 – None

Absent: 0 – None

AGENDA ITEM NO. 3 – OTHER BUSINESS**3A) PUBLIC EXPRESSION**

Presenter/s: None.

3B) APPROVAL OF MINUTES OF FEBRUARY 27, 2023 REGULAR MEETING - SPONSOR: EXECUTIVE OFFICE

Presenter/s: Atlas Pearson, Senior Deputy Clerk of the Board.

Public Comment: None.

Committee Action: Upon motion by Supervisor Williams, seconded by Supervisor Gjerde, IT IS ORDERED that the Public Health, Safety, and Resources Committee approves minutes of the February 27, 2023, Regular Meeting. The motion carried by the following vote:

Aye: 2 – Supervisor Williams and Supervisor Gjerde

No: 0 – None

Absent: 0 – None

THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADJOURNED AT 2:13 P.M.

Attest: ATLAS M.A. PEARSON
Senior Deputy Clerk of the Board

DAN GJERDE, Chair

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS MEETINGS

- Effective March 1, 2009, Board of Supervisors minutes will be produced in “action only” format. As an alternative service, public access to recorded Board proceedings will be available on the Board of Supervisors’ website in indexed audio format
- LIVE WEB STREAMING OF BOARD MEETINGS is now available via the County’s YouTube Channel. If technical assistance is needed, please contact The Mendocino County Executive Office at (707) 463-4441.
- Minutes are considered draft until adopted/approved by the Board of Supervisors
- The Board of Supervisors’ action minutes are also posted on the County of Mendocino website at: www.mendocinocounty.org/government/board-of-supervisors
- To request an official record of a meeting of the Mendocino County Board of Supervisors, please contact the Executive Office at (707) 463-4441
- Please reference the departmental website to obtain additional resource information for the Board of Supervisors and Clerk of the Board: www.mendocinocounty.org/government/board-of-supervisors

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors