



# Mendocino County

## Legislation Details (With Text)

**File #:** 24-0255      **Version:** 1      **Name:**  
**Type:** Approval      **Status:** Consent Agenda  
**File created:** 2/9/2024      **In control:** Public Health  
**On agenda:** 2/27/2024      **Final action:**  
**Title:** Approval of Retroactive Second Amendment (Third Amendment to Agreement No. BOS-21-068) with North Coast Opportunities, Inc., in the Amount of \$0 for a Maximum Total of \$35,000, to Provide Meal and Personal Hygiene Supplies and Delivery During the COVID-19 Pandemic, Including Personnel, Travel, Meals, Basic Hygiene Supplies, and Indirect Costs, Effective January 1, 2021, through June 30, 2023

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Agreement 21-068-A2, 2. Original Agreement

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**To: BOARD OF SUPERVISORS**

**From:** Public Health

**Meeting Date:** February 27, 2024

**Department Contact:** Jenine Miller, Psy.D.

**Phone:** 707-472-2341

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Retroactive Second Amendment (Third Amendment to Agreement No. BOS-21-068) with North Coast Opportunities, Inc., in the Amount of \$0 for a Maximum Total of \$35,000, to Provide Meal and Personal Hygiene Supplies and Delivery During the COVID-19 Pandemic, Including Personnel, Travel, Meals, Basic Hygiene Supplies, and Indirect Costs, Effective January 1, 2021, through June 30, 2023

**Recommended Action/Motion:**

Approve retroactive second amendment (third amendment to Agreement No. BOS-21-068) with North Coast Opportunities, Inc., in the amount of \$0 for a maximum total of \$35,000, to provide meal and personal hygiene supplies and delivery during the COVID-19 pandemic, including personnel, travel, meals, basic hygiene supplies, and indirect costs, effective January 1, 2021, through June 30, 2023; authorize the Public Health Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

April 20, 2021, Item 4(x), Board of Supervisors (BOS) approval of Agreement No. BOS-21-068.  
October 19, 2021, Item 4(t), BOS approval of first Amendment No. BOS-21-068-A1.  
May 11, 2022, Department Head approval of second Amendment No. PH-21-026.

**Summary of Request:**

Since August 2020, North Coast Opportunities, Inc. (NCO) has been supporting the County of Mendocino in an effort to assist the community during the COVID-19 pandemic. On April 20, 2021, the County of Mendocino Board of Supervisors (BOS) approved retroactive Agreement No. BOS-21-068 with NCO in the amount of \$25,000, for COVID-19 relief services to families requiring urgent support to address housing and food crises, from January 1, 2021 through June 30, 2021. On October 19, 2021, the BOS approved first Amendment No. BOS-21-068-A1 to increase the amount available for these services to \$35,000, and to extend the term an additional year, through June 30, 2022. On May 11, 2022, the Public Health Director approved second Amendment No. PH-21-026 to extend the termination date another year, through June 30, 2023.

The proposed retroactive third Amendment to Agreement No. BOS-21-068 adds personnel, travel, meals, basic hygiene supplies, and indirect costs as qualified expenses under this Agreement. The need and costs for these services were unpredictable and unexpected during the time of the pandemic, and this third Amendment was not anticipated. Public Health began processing this third Amendment as soon as the need was recognized and the costs realized, and this third Amendment is before the BOS retroactively. Once this third Amendment is executed, it will be effective for the full term of the Agreement, from January 1, 2021 through June 30, 2023.

**Alternative Action/Motion:**

Return to staff for alternative handling.

**Strategic Plan Priority Designation:** A Safe and Healthy County

**Supervisory District:** All

**Vote Requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** 4010, 86-2189

**current f/y cost:** \$35,000 for the term of the Agreement.

**budget clarification:** N/A

**annual recurring cost:** N/A

**budgeted in current f/y (if no, please describe):** Yes

**revenue agreement:** No

**AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL:** Yes

**CEO Liaison:** Tony Rakes, Acting Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

---

Executed By: Atlas Pearson, Senior Deputy Clerk

Date: February 27, 2024

Final Status: **Approved**

Executed Item Type: Agreement

Number: 21-068-A2

