



Mendocino County

Legislation Details (With Text)

File #: 24-0593 **Version:** 1 **Name:**
Type: Approval **Status:** Consent Agenda
File created: 5/20/2024 **In control:** Auditor-Controller
On agenda: 6/4/2024 **Final action:**
Title: Approval of First Amendment (Third Amendment to Agreement No. PA-23-39) to BOS Agreement 23-195 with Regional Government Services Authority, in the Amount of \$50,000, for a New Total of \$208,000, for Fiscal Systems Review and Related Consulting and Advising Services, Effective October 7, 2022, through a New End Date of June 30, 2025 (Previous End Date: June 30, 2024)

Sponsors:

Indexes:

Code sections:

Attachments: 1. Agreement 23-195-A1

Date	Ver.	Action By	Action	Result
6/4/2024	1	Board of Supervisors		

To: BOARD OF SUPERVISORS

From: Auditor-Controller Treasurer-Tax Collector

Meeting Date: June 4, 2024

Department Contact: Sara Pierce

Phone: 707-463-4441

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of First Amendment (Third Amendment to Agreement No. PA-23-39) to BOS Agreement 23-195 with Regional Government Services Authority, in the Amount of \$50,000, for a New Total of \$208,000, for Fiscal Systems Review and Related Consulting and Advising Services, Effective October 7, 2022, through a New End Date of June 30, 2025 (Previous End Date: June 30, 2024)

Recommended Action/Motion:

Approve first amendment (third amendment to Agreement No. PA-23-39) to BOS Agreement 23-195 with Regional Government Services Authority, in the amount of \$50,000, for a new total of \$208,000, for fiscal systems review and related consulting and advising services, effective October 7, 2022 through a new end date of June 30, 2025 (previous end date: June 30, 2024); authorize the Chief Executive Officer or designee to sign any amendments that do not increase the maximum amount; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

October 7, 2022, Purchasing Agent approval of Agreement No. PA-23-39.

June 30, 2023, Purchasing Agent approval of first Amendment No. PA-23-39-A1.

December 5, 2023, Board of Supervisors approval of second Amendment No. BOS-23-195.

Summary of Request:

Regional Government Services Authority (RGS) is a public agency located in Carmel Valley, California, providing consulting, administrative, and project management services for local governments. RGS was founded in 2001 as a Joint Powers Authority (JPA) and began serving the needs of cities, counties, special districts, joint powers authorities, and other governmental entities in 2002. RGS provides support and consulting services exclusively for public agencies, in order to help meet needs related to common challenges such as decreasing revenues, increasing demands and costs for services, and loss of experienced staff.

Due to a lack of internal resources and the urgent need for critical financial reporting to the Board of Supervisors (BOS) and other State/Federal Agencies, on October 7, 2022, Mendocino County executed Agreement No. PA-23-39 with RGS at the Purchasing Agent (PA) level of approval, in the amount of \$38,000 for fiscal systems review services through June 30, 2023. Mendocino County identified RGS as a sole/single source for these unique services due to experience with the structure, workflows, and regulatory requirements which apply to and impact the delivery of work within public agencies, and status as a JPA staffed by Advisors with extensive professional and executive experience inside California local government agencies. Through Agreement No. PA-23-39, RGS began evaluation of Mendocino County's fiscal practices and processes, with an end goal to provide a final written report/assessment. On June 30, 2023, first Amendment No. PA-23-39-A1 was executed at the PA level of approval, extending the term through December 31, 2023, to allow RGS more time to review and generate a final report/assessment. On December 5, 2023, second Amendment No. BOS-23-195 was executed by the BOS, adding RGS Staff Advisor services and incidental expenses including travel, extending the term further through June 30, 2024, and increasing funds available for these services.

The proposed third Amendment to Agreement No. PA-23-39 extends the term again through June 30, 2025, increases the total amount available to cover the extended services, and updates the Exhibit A-1 and Exhibit B to reference services and rates in 2024. Once the proposed third Amendment is executed, it will be effective for the full term of the Agreement, from October 7, 2022 through June 30, 2025.

Alternative Action/Motion:

Return to staff for alternative action.

Strategic Plan Priority Designation: An Effective County Government

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: AC, 86-2189

current f/y cost: \$208,000 for the term of the Agreement.

annual recurring cost: N/A

budgeted in current f/y: Yes

if no, please describe: The Additional \$50,000 for this third Amendment will come from the Auditor's budget
revenue agreement: No

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: Yes

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Senior Deputy Clerk

Final Status: **Approved**

Date: June 4, 2024

Executed Item Type: Agreement
Number: 23-195-A1

