



Mendocino County

Legislation Details (With Text)

File #: 17-0692 **Version:** 1 **Name:**
Type: Resolution **Status:** Adopted
File created: 7/24/2017 **In control:** Executive Office
On agenda: 8/15/2017 **Final action:**
Title: Adoption of Resolution Authorizing the Executive Office, Central Services Division to Destroy Records Identified in the Resolution, Pursuant to Government Code Section 26202; and Authorization to Destroy Future Records that are Eligible for Destruction

Sponsors:

Indexes:

Code sections:

Attachments: 1. Resolution 17-115

Date	Ver.	Action By	Action	Result
8/15/2017	1	Board of Supervisors		

To: Board of Supervisors

From: Executive Office

Meeting Date: August 15, 2017

Department Contact: Janelle Rau

Phone: 463-4441

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Adoption of Resolution Authorizing the Executive Office, Central Services Division to Destroy Records Identified in the Resolution, Pursuant to Government Code Section 26202; and Authorization to Destroy Future Records that are Eligible for Destruction

Recommended Action/Motion:

Adopt Resolution authorizing the Executive Office, Central Services Division to destroy records identified in the Resolution; authorize the destruction of future records that are eligible for destruction pursuant to Government Code section 26202 and Resolution 09-202 without returning to the Board on an annual basis; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

The Board of Supervisors approved Resolution No. 09-202 to establish a master records retention schedule for the General Services Agency, Central Services Division.

Summary of Request:

The Executive Office, Central Services Division is requesting the Board to consider and adopt a resolution authorizing the destruction of records identified in the attached Exhibit A of the proposed resolution, pursuant to the Records Retention Schedule adopted by the Board. Further, it is requested that the Board authorize the

Executive Office, Central Services Division to destroy future records that are eligible for destruction pursuant to Government Code section 26202 and Resolution 09-202 without returning to the Board on an annual basis.

Alternative Action/Motion:

Return to staff for alternative handling.

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: N/A

Budgeted in Current F/Y: N/A

Current F/Y Cost: N/A

Annual Recurring Cost: N/A

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Jill Martin, Deputy CEO

CEO Review: Yes

CEO Comments:



FOR COB USE ONLY

Executed By: Nicole French

Final Status: Adopted

Date: AUGUST 17, 2017

Executed Item Number: Resolution 17-115

Note to Department: