



# Mendocino County

## Legislation Details (With Text)

**File #:** 18-1387      **Version:** 1      **Name:**

**Type:** Agreement      **Status:** Approved

**File created:** 2/22/2018      **In control:** Human Resources

**On agenda:** 5/22/2018      **Final action:** 5/22/2018

**Title:** Approval of Amendment to BOS Agreement Number 16-050 with NEOGOV, in the Amount of \$52,288 for Fiscal Year 2018/2019 Extending the Agreement Expiration Date from June 30, 2018 to July 30, 2019, for Continued Subscription to Online Employment Services Software and Licensing of Insight Enterprise Edition and Perform and Position Control Integration to Include Recruitment, Selection, Applicant Tracking, Report and Analysis, HR Automation Services and Unlimited Customer Support, Position Control Integration and Subscription with Governmentjobs.com for Unlimited Job Posting and Advertisement

**Sponsors:** Human Resources

**Indexes:**

**Code sections:**

**Attachments:** 1. Agreement 16-053-A1

Date	Ver.	Action By	Action	Result
5/22/2018	1	Board of Supervisors		

**To:** Board of Supervisors

**From:** Human Resources

**Meeting Date:** May 22, 2018

**Department Contact:** Heidi Dunham

**Phone:** 234-6600

**Department Contact:** Tim Mitchell

**Phone:** 234-6600

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Amendment to BOS Agreement Number 16-050 with NEOGOV, in the Amount of \$52,288 for Fiscal Year 2018/2019 Extending the Agreement Expiration Date from June 30, 2018 to July 30, 2019, for Continued Subscription to Online Employment Services Software and Licensing of Insight Enterprise Edition and Perform and Position Control Integration to Include Recruitment, Selection, Applicant Tracking, Report and Analysis, HR Automation Services and Unlimited Customer Support, Position Control Integration and Subscription with Governmentjobs.com for Unlimited Job Posting and Advertisement

**Recommended Action/Motion:**

Approve Amendment to BOS Agreement Number 16-050 with NEOGOV, in the amount of \$52,288 for fiscal year 2018/2019 extending the Agreement expiration date from June 30, 2018 to July 30, 2019, for continued subscription to online employment services software and licensing of Insight Enterprise Edition and Perform and Position Control Integration to include recruitment, selection, applicant tracking, report and analysis, HR automation services and unlimited customer support, position control integration and subscription with

Governmentjobs.com for unlimited job posting and advertisement, and authorize the Human Resources Director to sign any future amendments that do not exceed a 10% increase over 2018/2019 rates; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

On May 12, 2016, the Board approved Agreement Number 16-050 with NEOGOV.

**Summary of Request:**

A primary duty of the County's Human Resources department is to recruit, manage, develop and retain a qualified work force. Candidates must go through an application and screening process that verifies they meet minimum qualifications of the position they have applied for. Human Resources is tasked with screening the nearly three thousand applications received annually for open positions.

The software services provided to Human Resources through NEOGOV over the last two years have proven to be advantageous to the recruitment process by increasing work flow and decreasing staff time previously dedicated to manual screening of applicant qualifications. The department is satisfied with the current services and requests to extend the Agreement for an additional year.

**Alternative Action/Motion:**

Return to human resources with further direction.

**Supplemental Information Available Online at:** N/A

**Fiscal Impact:**

**Source of Funding:** HR 1320

**Current F/Y Cost:** \$47,081

**Budgeted in Current F/Y:** Yes

**Annual Recurring Cost:** \$52,288

**Supervisory District:** All

**Vote Requirement:** Majority

**Agreement/Resolution/Ordinance Approved by County Counsel:** [Yes](#)

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**CEO Liaison:** Janelle Rau, Deputy CEO

**CEO Review:** [Yes](#)

**CEO Comments:**



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**Executed By:** Meribeth Dermond

**Date:** May 23, 2018

**Note to Department:** Listed as Agreement

No. 16-050 on the Agenda Summary

Corrected to Agreement No. 16-053

**Executed Documents Returned to**

**Department:** Originals 2 Hand Delivered

**yes Executed Agreement Sent to Auditor?**

yes

**Final Status:** Approved

**Executed Item No.:** Agreement Number: 16-053-A1