



Mendocino County

Legislation Details (With Text)

File #: 21-0227 **Version:** 1 **Name:**
Type: Approval **Status:** Agenda Ready
File created: 2/3/2021 **In control:** Executive Office
On agenda: 2/8/2021 **Final action:**
Title: Discussion and Possible Action Including Direction to Staff Regarding Improvement of Agenda Item Quality Prior to Publication
(Sponsor: Executive Office)

Sponsors:

Indexes:

Code sections:

Attachments: 1. BOS Agenda Summary Template - 2021, 2. Agenda Item Submission Instructions, 3. Agenda item training presentation

Date	Ver.	Action By	Action	Result
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To: Board of Supervisors General Government Standing Committee

From: Executive Office

Meeting Date: February 8, 2021

Department Contact: Carmel J. Angelo **Phone:** 463-4441

Department Contact: Lindsey Daugherty **Phone:** 463-4441

Time Allocated for Item: 30 Min

Agenda Title:

Discussion and Possible Action Including Direction to Staff Regarding Improvement of Agenda Item Quality Prior to Publication
(Sponsor: Executive Office)

Recommendation:

Provide direction to staff regarding improvement of agenda item quality.

Previous Board/Board Committee Actions:

On January 26, 2021, the Board of Supervisors referred this issue to the General Government Standing Committee.

Summary of Referral:

During the January 26, 2021 Board of Supervisors meeting, Supervisor Mulheren suggested this item be referred to the General Government Standing Committee due to missing available detail presented on an agenda summary. Clerk of the Board has attached supporting documents, including Agenda Item Submission Instructions, a blank 2021 Agenda Summary Template, and the current Agenda Item Submission training

presentation, made available to all countywide staff. We respectfully request direction on guidelines for item acceptance going forward.

Fiscal Details:

source of funding: N/A

current f/y cost: N/A

annual recurring cost: N/A

budget clarification: N/A

budgeted in current f/y: N/A

if no, please describe:

revenue agreement: N/A

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Deputy Clerk I

Date: February 8, 2021

Final Status: **Direction Given to Staff**

