



# Mendocino County

## Legislation Details (With Text)

**File #:** 24-0354      **Version:** 1      **Name:**  
**Type:** Approval      **Status:** Consent Agenda  
**File created:** 3/18/2024      **In control:** Library  
**On agenda:** 4/23/2024      **Final action:**  
**Title:** Retroactive Approval of Creation of a New Fund (Fund 1303) for Library Capital Investments, Budget Unit 1715, and Org CILB as of July 1, 2023  
**Sponsors:** Cultural Services Agency  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
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**To: BOARD OF SUPERVISORS**

**From:** Library

**Meeting Date:** April 23, 2024

**Department Contact:** Barb Chapman  
**Department Contact:** Megan Hunter

**Phone:** 707-367-8216  
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**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Retroactive Approval of Creation of a New Fund (Fund 1303) for Library Capital Investments, Budget Unit 1715, and Org CILB as of July 1, 2023

**Recommended Action/Motion:**

Approve retroactive creation of a new fund (fund 1303) for library capital investments, budget unit 1715, and org CILB as of July 1, 2023.

**Previous Board/Board Committee Actions:**

None.

**Summary of Request:**

On November 8<sup>th</sup>, 2022, Measure O was passed by Mendocino County voters which calls for a special library tax fund to be created. Monies deposited into the fund, along with interest, are to be used for maintaining, improving, and extending branch library services to residents of the County. At least 40% of the funds are to be reserved for capital investments for Library facilities, and the new fund 1303 will specifically be marked for this and which will include Capital projects, equipment purchases, and upgrades for the Library system. Proceeds from the tax will be allocated by the Board of Supervisors taking into consideration the recommendations of the Library Advisory Board.

Retroactive approval is requested to create this new fund in response to the Measure O requirements. The Auditor's Office will deposit the tax revenue according to Measure O split: 60% into budget unit 6110 for operating expenses, and 40% into budget unit 1715 for capital investments. Capital investment expenses will be reviewed and signed off on by the facilities manager and library administrator.

**Alternative Action/Motion:**

Provide alternate direction to staff.

**Strategic Plan Priority Designation:** An Effective County Government

**Supervisory District:** All

**Vote Requirement:** Majority

**Supplemental Information Available Online At:** [www.mendolibrary.org](http://www.mendolibrary.org)

**Fiscal Details:**

**source of funding:** Sales Tax

**current f/y cost:** Sales Tax revenue of \$1,976,216

**budget clarification:** Previously budgeted in BU 6110 821500 Sales & use tax

**annual recurring cost:** Tax revenue budgeted yearly

**budgeted in current f/y (if no, please describe):** Yes Adjustments will be made 3<sup>rd</sup> quarter to transfer budget.

**revenue agreement:** Yes

**AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL:** Yes

**CEO Liaison:** Cherie Johnson, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

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Executed By: Atlas Pearson, Senior Deputy Clerk

Final Status: **Approved**

Date: April 24, 2024

