



# Mendocino County

## Legislation Details (With Text)

**File #:** 20-0927      **Version:** 1      **Name:**  
**Type:** Approval      **Status:** Agenda Ready  
**File created:** 10/2/2020      **In control:** Planning and Building Services  
**On agenda:** 10/13/2020      **Final action:**  
**Title:** Discussion and Possible Action Including Presentation on the Cannabis Local Equity Program, Adoption of a Resolution Approving a Revised Mendocino County Local Equity Program Manual and Authorizing the Chief Executive Officer to Execute the Grant Agreement and Related Documents Including Extensions or Amendments  
(Sponsor: Planning and Building Services)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Resolution 20-134, 2. Attachment A 2.25.2020 v. 2 Mendocino County LEP Manual Submitted with Grant Application, 3. Attachment B 10.7.20 v. 3 Mendocino County Cannabis LEP Manual, 4. Attachment C Mendocino County Equity Program Resolution - 10.13.pdf, 5. Attachment D Cannabis Equity Program Presentation, 6. Attachment E GOBiz Cannabis Equity Grants Program for Local Jurisdictions Grant-Solicitation Feb. 2020, 7. 10-12-20 Birkas Correspondence, 8. 10-11-20 MCA Correspondence, 9. 10-13-20 O'Donnell Correspondence

| Date       | Ver. | Action By            | Action | Result |
|------------|------|----------------------|--------|--------|
| 10/13/2020 | 1    | Board of Supervisors |        |        |

**To: Board of Supervisors**

**From:** Planning and Building Services

**Meeting Date:** October 13, 2020

**Department Contact:** Brent Schultz

**Phone:** 707-234-6650

**Department Contact:** Megan Dukett

**Phone:** 707-234-6650

**Item Type:** Regular Agenda

**Time Allocated for Item:** 60 min

**Agenda Title:**

Discussion and Possible Action Including Presentation on the Cannabis Local Equity Program, Adoption of a Resolution Approving a Revised Mendocino County Local Equity Program Manual and Authorizing the Chief Executive Officer to Execute the Grant Agreement and Related Documents Including Extensions or Amendments  
(Sponsor: Planning and Building Services)

**Recommended Action/Motion:**

Accept presentation, adopt Resolution approving a revised Mendocino County Local Equity Program Manual and authorizing the CEO to execute the grant agreement and related documents including extensions or amendments; authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

On February 4, 2020 the Board approved an allocation of \$25,000 for a Cannabis Equity Assessment; and directed staff to utilize the California Center for Rural Policy at Humboldt State University to complete Cannabis Equity Assessment; to draft Resolution establishing Cannabis Equity Program contingent upon State funding; to submit a Cannabis Equity Application; and return to the Board of Supervisors for approval and adoption in time for submission by February 28, 2020.

On February 25, 2020, the Board adopted Resolution No. 20-020 which approved the Mendocino County Cannabis Equity Assessment; adopted the Mendocino County Local Equity Program and Program Manual and authorized Chair to sign same; authorized the Chief Executive Officer or designee to revise as deemed appropriate and submit a grant application to the Governor's Office of Business and Economic Development for purposes of funding the Mendocino County Local Equity Program; and allocated one-hundred thousand dollars (\$100,000) of Cannabis Business Tax in FY 2020-21 as a Grant Match Upon Grant Award.

**Summary of Request:**

Department of Planning and Building Services staff requests the Board of Supervisors adopt a Resolution Approving a Revised Mendocino County Local Equity Program Manual. The Staff presentation will summarize the proposed Cannabis Equity Program Manual changes which include: 1) Aligning qualification eligibility into one category removing qualifications that do not meet State guideline requirements; 2) Focused Grant Services into 3 categories; 3) Authorization to the Department of Planning and Building Services for Program Administration including developing policies, procedures, grant funding caps/grant agreements, forms etc. for efficient administration and launch of the grant program; 4) Authorization to the Department of Planning and Building Services to Contract Services for Grant Administration and Direct Technical Assistance through the County of Mendocino's Procurement Process.

Please see the attached items:

Attachment A: 2/25/20 v.2 Mendocino County Cannabis LEP Manual to GoBiz with Grant Application

Attachment B: 10/1/20 v.3 Mendocino County Cannabis LEP Manual

Attachment C: Resolution Adopting the 10/1/20 v. 3 Mendocino County Cannabis LEP Manual

Attachment D: Mendocino County Cannabis Equity Program Update Presentation

Attachment E: GOBiz Cannabis Equity Grants Program For Local Jurisdictions Grant Solicitation

**Alternative Action/Motion:**

Provide direction to staff.

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** Grant, Cannabis Tax

**current f/y cost:** \$100,000

**annual recurring cost:** N/A

**budget clarification:** The County originally applied for \$5 million in grant funding, but was awarded \$2.2 million. In addition, the Board committed \$100,000 of Cannabis Business Tax in FY 2020-21 as grant match for this Program, the funding remains to be transferred and staff are working to include it in the First Quarter item. There may be flexibility in the way this match funding can be used.

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Steve Dunningcliff, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

Executed By: Atlas Pearson, Deputy Clerk I

Date: October 14, 2020

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Final Status:**Approved with Direction**

Executed Item: **Resolution** Number: 20-134

