



# Mendocino County

## Legislation Details (With Text)

**File #:** 18-1930      **Version:** 1      **Name:**  
**Type:** Approval      **Status:** Agenda Ready  
**File created:** 7/9/2018      **In control:** Planning and Building Services  
**On agenda:** 7/24/2018      **Final action:**  
**Title:** Approval of Payment to the Economic Development and Financing Corporation (EDFC) for Invoice No. 199, Dated July 1, 2014, in the Amount of \$29,000 for Contract Services Completed in Fiscal Year (FY) 2014-15  
**Sponsors:** Planning and Building Services, Steve Dunicliff  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Request for Payment letter

Date	Ver.	Action By	Action	Result
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**To:** Board of Supervisors

**From:** Planning and Building Services and Executive Office

**Meeting Date:** July 24, 2018

**Department Contact:** Adrienne Thompson

**Phone:** 234-6650

**Department Contact:** Steve Dunicliff

**Phone:** 463-4441

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Payment to the Economic Development and Financing Corporation (EDFC) for Invoice No. 199, Dated July 1, 2014, in the Amount of \$29,000 for Contract Services Completed in Fiscal Year (FY) 2014-15

**Recommended Action/Motion:**

Approve payment to EDFC for Invoice No. 199, dated July 1, 2014, in the amount of \$29,000 for contract services completed in fiscal year 2014-15.

**Previous Board/Board Committee Actions:**

None.

**Summary of Request:**

On April 23, 2018, Planning and Building Services (PBS) staff received an email inquiry regarding an outstanding payment to EDFC from 2014. After a review of PBS records, staff has been unable to locate the invoice or an email from EDFC submitting the invoice for payment. Staff did find the invoice listed on a year-end statement from FY 14/15 from EDFC staff, who noted the invoice was sent to PBS one day after the prior year's invoice. Both EDFC and PBS staff has changed since the date of the invoice and missed payment, and both entities concur that invoice 199 was most likely viewed as a "duplicate" and not submitted by the County

for payment. At this time, PBS has not budgeted for any additional funds to EDFC for previous year's services and Board action would be required to approve this payment of funds, which would be paid from General Fund dollars. Attached to this summary, please find a letter from Heather Gurewitz, Executive Director of EDFC, to the current PBS Director, Nash Gonzalez providing further information.

**Alternative Action/Motion:**

Do not approve the payment and provide direction to staff.

**Supplemental Information Available Online at:** N/A

**Fiscal Impact:**

**Source of Funding:** BU 1810

**Budgeted in Current F/Y:** No

**Current F/Y Cost:** \$29,000

**Annual Recurring Cost:** N/A

**Supervisory District:** All

**Vote Requirement:** Majority

**Agreement/Resolution/Ordinance Approved by County Counsel:** N/A

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**CEO Liaison:** Steve Dunningcliff, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**



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**FOR COB USE ONLY**

**Executed By:** Meribeth Dermond

**Final Status:** Approved

**Date:** JULY 24, 2018