



# Mendocino County

## Legislation Details (With Text)

**File #:** 19-0426      **Version:** 1      **Name:**  
**Type:** Agreement      **Status:** Approved  
**File created:** 5/6/2019      **In control:** Planning and Building Services  
**On agenda:** 6/11/2019      **Final action:** 6/11/2019  
**Title:** Approval of Agreement with Placeworks in the Amount of \$85,000 to Complete the Update to the County's Housing Element for the Period of 2019-27, Effective When Agreement Becomes Fully Executed through December 31, 2020  
**Sponsors:** Planning and Building Services, Steve Dunicliff  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Agreement 19-143

Date	Ver.	Action By	Action	Result
6/11/2019	1	Board of Supervisors		

**To: Board of Supervisors**

**From:** Planning and Building Services

**Meeting Date:** June 11, 2019

**Department Contact:** Adrienne Thompson

**Phone:** 234-6650

**Department Contact:** Brent Schultz

**Phone:** 234-6650

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Agreement with Placeworks in the Amount of \$85,000 to Complete the Update to the County's Housing Element for the Period of 2019-27, Effective When Agreement Becomes Fully Executed through December 31, 2020

**Recommended Action/Motion:**

Approve Agreement with Placeworks in the amount of \$85,000 to complete the update to the County's Housing Element for the period of 2019-27, effective when Agreement becomes fully executed through December 31, 2020; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

The Housing Element was first adopted by the Board of Supervisors on September 24, 1981. It was subsequently updated on April 26, 1993, January 27, 2004, December 14, 2004, March 23, 2010 and August 4, 2015.

**Summary of Request:**

Planning and Building Services released a Request for Proposal (RFP) in February 2019, which received several inquiries, but only one complete responsive submittal. Placeworks, a consultant that specializes in

Housing Element documents and recently completed an update for the City of Willits, was selected as the contractor from the RFP. PBS hopes to fast-track this Housing Element update and complete the necessary edits by June 2020. This update will address changes in State Law, as well as review potential barriers to creating housing in the County.

**Alternative Action/Motion:**

Provide direction to staff.

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** 862189

**current f/y cost: FY 18/19** \$7,085.00

**annual recurring cost: FY 19/20** \$77,915.00

**budgeted in current f/y:** Yes

**if no, please describe:**

**revenue agreement:** No

**budget clarification:** Update will be completed prior to end of fiscal year 19/20.

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Steve Dunicliff, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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Executed By: Lindsey Dunham, Deputy Clerk I

Date: June 12, 2019

Final Status:**Approved**

Executed Item Number: **Agreement** Number:  
19-143

**Note to Department** Number of Original Agreements  
Returned to Dept: None Original Agreement Delivered to  
Auditor? Yes

