



# Mendocino County

## Legislation Details (With Text)

**File #:** 23-0530      **Version:** 1      **Name:**  
**Type:** Approval      **Status:** Consent Agenda  
**File created:** 4/26/2023      **In control:** Social Services  
**On agenda:** 5/9/2023      **Final action:**  
**Title:** Approval of Agreement with Russell A. Cormier (DBA Nutmeg Consulting, Inc.), in the Amount of \$121,880, to Serve as Administrator of the Mendocino County Homeless Services Continuum of Care's Coordinated Entry Data System, Including Oversight and Management of the System and Data Entered by Homeless Service Providers, Effective Upon Signing Through June 30, 2024

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Agreement 23-072

Date	Ver.	Action By	Action	Result
5/9/2023	1	Board of Supervisors		

**To:** Board of Supervisors

**From:** Social Services

**Meeting Date:** May 9, 2023

**Department Contact:** Bekkie Emery  
**Department Contact:** Megan Van Sant

**Phone:** 707-463-7761  
**Phone:** 707-463-7733

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Agreement with Russell A. Cormier (DBA Nutmeg Consulting, Inc.), in the Amount of \$121,880, to Serve as Administrator of the Mendocino County Homeless Services Continuum of Care's Coordinated Entry Data System, Including Oversight and Management of the System and Data Entered by Homeless Service Providers, Effective Upon Signing Through June 30, 2024

**Recommended Action/Motion:**

Approve Agreement with Russell A. Cormier (DBA Nutmeg Consulting, Inc.), in the amount of \$121,880, to serve as Administrator of the Mendocino County Homeless Services Continuum of Care's Coordinated Entry Data System, including oversight and management of the system and data entered by homeless service providers, effective upon signing through June 30, 2024; authorize the Social Services Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

November 13, 2018, Item 4(f), ratification of grant application for an allocation up to \$1,854,896 from California Emergency Solutions and Housing (CESH) Program funds, and adoption of Resolution No. 18-169 affirming the Health and Human Services Agency (HHSA) as the administrative entity for the Mendocino

County Homeless Services Continuum of Care (MCHSCoC); and authorizing the HHSA Director to sign the allocation Agreement.

September 10, 2019, Item 4(r), adoption of Resolution No. 19-337 affirming HHSA as the administrative entity for the MCHSCoC, authorizing receipt of Round 2 CESH funds up to \$1,854,896, and authorizing the HHSA Director to sign the allocation Agreement.

June 21, 2022, Item 3(aj), adoption of Resolution No. 22-146 affirming Mendocino County Department of Social Services as the administrative entity for the MCHSCoC, and naming the Mendocino County Department of Social Services Director or designee as the authorized signatory for the allocation of \$1,422,029 from the CESH program funds, to assist persons who are experiencing or are at risk of homelessness in Mendocino County in Fiscal Years 2018-19 through 2023-24.

**Summary of Request:**

The United States Department of Housing and Urban Development (HUD) offers funding through the Continuum of Care (CoC) Program for various types of housing interventions to local communities to assist in ending homelessness (24 CFR Part 578). In the CoC Program Interim Rule and the Office of Community Planning and Development (CPD) Notice CPD-19-01, HUD established that each CoC must establish a Coordinated Entry System (CES) as a condition of receiving funds. As an integral part of the local crisis response system, the goal of the CES is to increase the efficiency of local crisis response systems, and improve fairness and ease of access to housing resources.

At its February 27, 2023 Governing Board meeting, the Mendocino County Homeless Services Continuum of Care (MCHSCoC) authorized the County of Mendocino, in its role as CoC lead and collaborative applicant, to enter into Agreement with Nutmeg Consulting (Russell A. Cormier) to serve as Administrator of its CES using California Emergency Solutions and Housing (CESH) Grant funds. The proposed Agreement in the amount of \$121,880 establishes Nutmeg Consulting, Inc. as the managing entity for the CES, responsible for oversight of the day-to-day operation of the local system, effective upon signing through June 30, 2024.

**Alternative Action/Motion:**

Return to staff for alternative handling.

**Does This Item Support the General Plan?** Yes

**Strategic Plan Priority Designation:** A Safe and Healthy County

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** [<https://www.nutmegit.com/>](https://www.nutmegit.com/)

**Fiscal Details:**

**source of funding:** CESH

**current f/y cost:** \$121,880 for the term of the Agreement.

**annual recurring cost:** N/A

**budget clarification:** N/A

**budgeted in current f/y:** Yes  
**if no, please describe:**

**revenue agreement:** No

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Executive Office

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

Executed By: Atlas Pearson, Senior Deputy Clerk

Date: May 9, 2023

Final Status: Approved

Executed Item Type: Agreement Number: 23-072

