



# Mendocino County

## Legislation Details (With Text)

**File #:** 17-1205      **Version:** 1      **Name:**  
**Type:** Agreement      **Status:** Approved  
**File created:** 12/21/2017      **In control:** Sheriff-Coroner  
**On agenda:** 2/27/2018      **Final action:**  
**Title:** Approval of Amendment to Agreement PA 18-34 with Trinity Services Group, Inc., in the Amount of \$350,000, for a New Agreement Total of \$400,000, for Inmate Commissary Service and Smart Deposit Banking System for the Mendocino County Sheriff Office Jail for the Term of July 1, 2017 through June 30, 2018  
**Sponsors:** Sheriff-Coroner  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Agreement 18-020

Date	Ver.	Action By	Action	Result
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**To: Board of Supervisors**

**From: Sheriff-Coroner**

**Meeting Date:** February 27, 2018

**Department Contact:** Sheriff Allman

**Phone:** 463-4085

**Department Contact:** Captain Pearce

**Phone:** 463-4559

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Amendment to Agreement PA 18-34 with Trinity Services Group, Inc., in the Amount of \$350,000, for a New Agreement Total of \$400,000, for Inmate Commissary Service and Smart Deposit Banking System for the Mendocino County Sheriff Office Jail for the Term of July 1, 2017 through June 30, 2018

**Recommended Action/Motion:**

Approve the Amendment to Agreement PA 18-34 with Trinity Services Group, Inc. in the amount of \$350,000, for a new Agreement total of \$400,000, for Inmate Commissary Service and Smart Deposit Banking System for the Mendocino County Sheriff Office Jail for the term of July 1, 2017 through June 30, 2018; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

None

**Summary of Request:**

The agreement with Trinity Services Group, Inc. provides commissary for the inmates at the County Jail and

the banking aspect of the funds collected from inmates for the commissary services. Inmates who have funds on their books are allowed to purchase goods and supplies through Trinity Services Group, Inc. The agreement does not have any fiscal impact on the County General Fund as all payments on this agreement are paid from the inmate funds at the time of their purchase. Since this agreement has always been a pass through agreement, it was previously allowed to function as a department level contract. It had no net impact on the Sheriff Office Jail's General Fund. With the County's agreement requirements within Policy No. 1, and the amount of funds that pass through under this agreement, it now falls under the Board of Supervisors approval authority. The commissary and banking services for the County Jail will be going out to bid in early 2018. All other terms under the original agreement will remain the same.

**Alternative Action/Motion:**

Return to staff for alternative handling.

**Supplemental Information Available Online at:** n/a

**Fiscal Impact:**

**Source of Funding:** 2410/76-0440

**Current F/Y Cost:** \$400,000

**Budgeted in Current F/Y:** Yes

**Annual Recurring Cost:** \$400,000

**Supervisory District:** All

**Vote Requirement:** Majority

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Janelle Rau, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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**Executed By:** Willetta Callaghan

**Date:** March 1, 2018

**Note to Department:**

Executed Documents Returned to  
Department: Hand Delivered 3 Originals to  
Department Executed Agreement Sent to  
Auditor? Y

**Final Status:** **Approved**

**Executed Item No.:** **Agreement** Number: 18-020

