



# Mendocino County

## Legislation Details (With Text)

**File #:** 16-1051      **Version:** 1      **Name:**  
**Type:** Agreement      **Status:** Approved  
**File created:** 9/28/2016      **In control:** Planning and Building Services  
**On agenda:** 10/18/2016      **Final action:** 10/18/2016  
**Title:** Approval of Amendment No.2 to Agreement No B-16-013 with 4Leaf, Inc., in the Amount of \$75,000 for a New Total Amount of \$225,000 for Contract Building Official and On-Call Building Plan Check Services to Provide Coverage for Recently Hired Building Official  
**Sponsors:** Planning and Building Services, Steve Dunicliff  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Agreement 16-013-A1

Date	Ver.	Action By	Action	Result
10/18/2016	1	Board of Supervisors		

**To:** Board of Supervisors

**From:** Planning and Building Services

**Meeting Date:** October 18, 2016

**Department Contact:** Jon Moore

**Phone:** 234-6677

**Department Contact:** Steve Dunicliff

**Phone:** 234-6650

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Amendment No.2 to Agreement No B-16-013 with 4Leaf, Inc., in the Amount of \$75,000 for a New Total Amount of \$225,000 for Contract Building Official and On-Call Building Plan Check Services to Provide Coverage for Recently Hired Building Official

**Recommended Action/Motion:**

Approve amendment No. 2 to Agreement No. B-16-013 with 4Leaf, Inc., in the amount of \$75,000 for a new total amount of \$225,000 for contract building official and on-call building plan check services to provide coverage for newly hired Building Official; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

On April 5, 2016, the Board of Supervisors approved agreement B-16-013 with 4Leaf, Inc.

**Summary of Request:**

In August 2015, the Chief Building Inspector retired from County service after 29 years. Since then, Planning and Building Services (PBS) has conducted three recruitments to fill the position and was unable to identify a replacement. As an interim measure, PBS contacted several private companies to provide interim building official services. 4Leaf, Inc., was the only company at the time that had a qualified person available. In January 2016, PBS entered into a contract with 4Leaf, Inc., to provide interim building official services. PBS has recently concluded a fourth recruitment for a Chief

Building Official and has selected one of the candidates. During this last recruitment, a long term Building Inspector III has resigned to accept employment with another jurisdiction. Operationally amending the 4Leaf contract will allow for a transition between the contract Chief Building Official and the new Chief Building Official, and provide availability of on-call plan check services to ensure coverage for the department.

**Alternative Action/Motion:**

Do not approve the amendment and provide further direction to staff.

**Supplemental Information Available Online at:** N/A

**Fiscal Impact:**

**Source of Funding:** General Fund

**Budgeted in Current F/Y:** Yes

**Current F/Y Cost:** additional \$75,000

**Annual Recurring Cost:** None

**Supervisory District:** All

**Vote Requirement:** Majority

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Christopher Shaver, Deputy CEO

**CEO Review:** Yes

**Comments:**