



# Mendocino County

## Legislation Details (With Text)

**File #:** 24-0643 **Version:** 1 **Name:**  
**Type:** Approval **Status:** Agenda Ready  
**File created:** 6/5/2024 **In control:** Human Resources  
**On agenda:** 6/25/2024 **Final action:**  
**Title:** Discussion and Possible Action Including Adoption of a Resolution Setting Mendocino County Elected Officials Compensation for the Assessor-Clerk Recorder, Auditor-Controller Treasurer-Tax Collector, District Attorney and Sheriff, Effective July 7, 2024  
(Sponsor: Human Resources)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Resolution 24-105, 2. Resolution, 3. 06-21-24 Resolution Revised

Date	Ver.	Action By	Action	Result
6/25/2024	1	Board of Supervisors		

**To: BOARD OF SUPERVISORS**

**From:** Human Resources

**Meeting Date:** June 25, 2024

**Department Contact:** Cherie Johnson

**Phone:** 707-463-4441

**Department Contact:** Brandy Dalzell

**Phone:** 707-234-6600

**Item Type:** Regular Agenda

**Time Allocated for Item:** 15 Minutes

### Agenda Title:

Discussion and Possible Action Including Adoption of a Resolution Setting Mendocino County Elected Officials Compensation for the Assessor-Clerk Recorder, Auditor-Controller Treasurer-Tax Collector, District Attorney and Sheriff, Effective July 7, 2024  
(Sponsor: Human Resources)

### Recommended Action/Motion:

Adopt resolution setting Mendocino County Elected Officials compensation for the Assessor-Clerk Recorder, Auditor-Controller Treasurer-Tax Collector, District Attorney and Sheriff, effective July 7, 2024; and authorize Chair to sign the same.

### Previous Board/Board Committee Actions:

On January 12, 2010, the Board adopted Resolution 10-009 setting salaries, terms and conditions of employment for countywide elected officials. On December 8, 2015, the Board adopted Resolution 15-172 establishing salaries of the Auditor Controller, Assessor-Clerk Recorder, and Auditor. On December 8, 2015, the Board adopted 15-178 establishing salaries of the District Attorney and the Sheriff. On December 19, 2017, the Board adopted Resolution 17-189 establishing salaries of the Auditor Controller, Assessor-Clerk Recorder, District Attorney, Sheriff, and Treasurer-Tax Collector. On December 14, 2021, the Board adopted

Resolution 21-195 establishing the consolidated, single incumbent salary for the Auditor-Controller, Treasurer-Tax Collector.

**Summary of Request:**

Mendocino County recently completed a market study which included base salary and benefits for a total compensation study using the agreed upon comparator counties and cities which currently include City of Santa Rosa, City of Ukiah, and the following counties: El Dorado, Humboldt, Lake, Napa, Nevada, Sonoma, Sutter, and Yolo.

Upon completion of the study the positions of Assessor-Clerk Recorder, District Attorney, and Sheriff were found to be ten to twelve percent (10% - 12%) below market when using all comparators.

The below Elected Official positions, with the exception of the Auditor-Controller Treasurer-Tax Collector, have not seen an annual salary increase since 2017 but received COLA's in years 2017 through 2021. By reducing the comparators to Humboldt, Lake, and Sonoma the out of market percentage is lessened. Considering the current state of the county's finances, while trying to maintain competitive salaries, the chart below represents the current annual salary and the proposed annual salary using the three comparator counties for the Assessor-Clerk Recorder, District Attorney, and Sheriff.

Title	Current	Proposed
Assessor-Clerk Recorder	\$152,118.72	\$161,100.00
Auditor-Controller Treasurer Tax Collector	\$179,792.65	No Change
District Attorney	\$194,338.56	\$217,380.00
Sheriff	\$193,468.70	\$213,350.00

The fiscal details below include the cost of benefits.

**Alternative Action/Motion:**

Do not adopt resolution and provide direction to staff.

**Strategic Plan Priority Designation:** An Effective County Government

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** Affiliated budget units

**current f/y cost:** N/A

**annual recurring cost:** \$1,467,504.00 *(includes the cost of benefits)*

**budgeted in current f/y:** No

**if no, please describe:** Departments will work with Fiscal for budgeting purposes.

**revenue agreement:** N/A

**AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL:** Yes

**CEO Liaison:** Executive Office

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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Executed By: Atlas Pearson, Senior Deputy Clerk  
Date: June 25, 2024

Final Status: **Adopted**  
Executed Item Type: Resolution  
Number: 24-105

