



# Mendocino County

## Legislation Details (With Text)

**File #:** 16-994      **Version:** 1      **Name:**  
**Type:** Approval      **Status:** Approved  
**File created:** 9/13/2016      **In control:** General Government Committee  
**On agenda:** 9/20/2016      **Final action:** 9/20/2016  
**Title:** Discussion and Possible Action Including Adoption of a Policy for the Formation and Governance of Municipal Advisory Councils (MAC) (Sponsor: General Government Committee)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Draft Mendocino MAC Policy Sep 20 CL, 2. Draft Mendocino MAC Policy Sep 20 RL, 3. Hopland MAC, 4. RVMAC comments MCMAC Policy.aug 8, 5. 51- Formation.Operation of Municipal Advisory Councils

Date	Ver.	Action By	Action	Result
9/20/2016	1	Board of Supervisors		
9/20/2016	1	Board of Supervisors	Adopted and Chair is authorized to sign same;	Pass

**To: Board of Supervisors**

**From:** General Government Committee

**Meeting Date:** September 20, 2016

**Department Contact:** Christopher Shaver

**Phone:** 463-4441

**Item Type:** Regular Agenda

**Time Allocated for Item:** 5 Min

**Agenda Title:**

Discussion and Possible Action Including Adoption of a Policy for the Formation and Governance of Municipal Advisory Councils (MAC) (Sponsor: General Government Committee)

**Recommended Action/Motion:**

Adopt the policy for the formation and governance of MACs.

**Previous Board/Board Committee Actions:**

On September 13, 2016, the Board voted to continue the MAC policy to the September 20, 2016, meeting with revisions to Section "11 e". On July 12, 2016, discussion on the MAC policy was received and the Board directed staff to incorporate suggested language and solicit input from the five MACs in the County and then bring forth the policy for adoption or, if warranted, further discussion. On April 11, 2016, the General Government Standing Committee directed staff to incorporate further changes recommended by Standing Committee members and the public to the MAC policy and to bring the policy to the next available Board meeting for consideration and possible adoption. On March 21, 2016, the General Government Standing Committee elected to continue the draft MAC policy to the April 11, 2016 meeting in order to solicit further public input. On February 2, 2016, the General Government Standing Committee directed staff to incorporate

suggested modifications and to seek input from the currently formed MACs within the County. The Board of Supervisors adopted Resolutions establishing Municipal Advisory Councils (MAC) in the past (Hopland, Laytonville, Westport and Gualala); and, with the possibility of establishing additional MACs in the future, the Board expressed desire on January 12, 2016, to create and adopt policy governing the structure and governance of MACs.

**Summary of Request:**

Section 31010 of the California Government Code allows the Board of Supervisors to establish a MAC for any unincorporated area of the County. Municipal advisory councils (MACs) advise the Board of Supervisors on matters related to their geographic area as may be designated by the Board concerning services which are or may be provided to the area by the county or other local government agencies, including but not limited to advise on matters of public health, safety, welfare, public works, and planning.

The Executive Office, in collaboration with County Counsel, incorporated General Government Standing Committee and public input to the draft MAC policy for the Board to consider for adoption on July 12, 2016. At the direction of the Board, on July 12, 2016, staff revised the policy to make grammatical corrections and include Supervisor McCowen's suggested language into the draft MAC policy. However, on September 13, 2016, the Board voted to continue the matter to the September 20, 2016, meeting based upon the desire to remove Supervisor McCowen's suggested requirement in "11 e" for MACs to prepare and submit resolutions to the Board on matters where MACs expressed views may not be that of the Board of Supervisors. Section "11 e" has been revised in the policy to reflect that MACs shall prepare and submit such correspondence on the MAC's letterhead and file a copy with the Clerk of the Board and a copy to the Supervisor(s) of that district. The edits made to the policy are attached hereto in a clean and red-line version and include: page 1, item 1; page 2, item 6; page 3, item 8; and, page 4, item "e". The page 4, item "e" edit includes language that was suggested in Supervisor Brown's motion on the September 13, 2016, Board meeting.

**Alternative Action/Motion:**

Do not adopt the MAC policy and direct staff to make further modifications.

**Supplemental Information Available Online at:** N/A

**Fiscal Impact:**

**Source of Funding:** N/A

**Budgeted in Current F/Y:** N/A

**Current F/Y Cost:** N/A

**Annual Recurring Cost:** N/A

**Supervisorial District:** All

**Vote Requirement:** Majority

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Alan D. Flora, Assistant CEO

**CEO Review:** Choose an item.

**Comments:**