



# Mendocino County

## Legislation Details (With Text)

**File #:** 17-0021      **Version:** 2      **Name:**  
**Type:** Presentations      **Status:** No Action Taken  
**File created:** 1/11/2017      **In control:** Executive Office  
**On agenda:** 1/24/2017      **Final action:**  
**Title:** Presentation and Possible Direction to Staff Regarding the County's Capital Improvement Plan and Facility Needs Assessment

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 02-02-16 EO- CIP - SD2, 2. 2013 CIP, 3. FY 16-17 CIP, 4. Facilities and Fleet 2016 BOS

| Date      | Ver. | Action By            | Action | Result |
|-----------|------|----------------------|--------|--------|
| 1/24/2017 | 2    | Board of Supervisors |        |        |

**To:** Board of Supervisors

**From:** Executive Office

**Meeting Date:** January 24, 2017

**Department Contact:** Christopher Shaver

**Phone:** 463-4441

**Item Type:** Regular Agenda

**Time Allocated for Item:** 30 Min

**Agenda Title:**

Presentation and Possible Direction to Staff Regarding the County's Capital Improvement Plan and Facility Needs Assessment

**Recommended Action/Motion:**

Receive the presentation and provide possible direction regarding the progress of the County's Five Year Capital Improvement Plan and Facility Needs Assessment.

**Previous Board/Board Committee Actions:**

The Board of Supervisors reviews and/or updates the County's Five Year Capital Improvement Plan routinely. The last update to the Capital Improvement Plan was in May 2013.

**Summary of Request:**

The Capital Improvement Plan/Facility Needs Assessment (CIP) is a strategic planning tool focusing on County-owned infrastructure under the control of the Board of Supervisors. The overall CIP covers a five-year planning cycle and is used to identify key projects and funding sources. The projects may include: new construction, major maintenance, key equipment and large software system acquisitions or enhancements. The CIP is intended to provide the Board of Supervisors with an understanding of the overall condition of the County's capital facilities and an insight into the County's unmet facility needs.

The CIP is a planning tool used during the budget process and during each FY to plan and schedule projects. The selection of projects is based on meeting criteria with a focus on health and welfare, work environment enhancements and prolonging the life of a facility or system. Inclusion of projects in the CIP does not mean that a project has been approved for implementing and funding for future fiscal years, but it does provide reference information to facilitate informed decision-making.

The Board is being presented with an update on the progress made in FY 16/17 with CIP and deferred maintenance projects (FY 16/17 budget documents attached). In addition, the presentation includes the status of projects and a discussion of future facility issues the County will need to consider in terms of priority and funding in future years.

**Alternative Action/Motion:**

Direct staff to revise the County's five year Capital Improvement Plan.

**Supplemental Information Available Online at:** N/A

**Fiscal Impact:**

**Source of Funding:** Various

**Budgeted in Current F/Y:** N/A

**Current F/Y Cost:** N/A

**Annual Recurring Cost:** N/A

**Supervisory District:** All

**Vote Requirement:** Majority

**Agreement/Resolution/Ordinance Approved by County Counsel:** N/A

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**CEO Liaison:** Alan D. Flora, Assistant CEO

**CEO Review:** Yes

**Comments:**