



# Mendocino County

## Legislation Details (With Text)

**File #:** 23-0580      **Version:** 1      **Name:**  
**Type:** Approval      **Status:** Agenda Ready  
**File created:** 5/10/2023      **In control:** Cannabis  
**On agenda:** 5/22/2023      **Final action:**  
**Title:** Discussion and Possible Action Including Approval of the Cannabis Department's Request to File a Local Jurisdiction Assistance Grants Program (LJAGP) Budget and Scope of Work Amendment (Sponsor: Cannabis)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Staff Memo - LJAG Amendment FINAL - JB II, 2. LJAG Scope of Work - JB, 3. LJAG Revised Budget - JB, 4. 05-19-23 REVISED LJAG Scope of Work

| Date      | Ver. | Action By            | Action | Result |
|-----------|------|----------------------|--------|--------|
| 5/22/2023 | 1    | Board of Supervisors |        |        |

**To: Board of Supervisors**

**From: Cannabis**

**Meeting Date:** May 22, 2023

**Department Contact:** John Burkes

**Phone:** 707-234-6680

**Item Type:** Regular Agenda

**Time Allocated for Item:** 1 Hour

**Agenda Title:**

Discussion and Possible Action Including Approval of the Cannabis Department's Request to File a Local Jurisdiction Assistance Grants Program (LJAGP) Budget and Scope of Work Amendment (Sponsor: Cannabis)

**Recommended Action/Motion:**

Approve the Cannabis Department's request to file a local Jurisdiction Assistance Grants Program (LJAGP) budget and scope of work amendment.

**Previous Board/Board Committee Actions:**

On October 5, 2021, the Board of Supervisors directed staff to prepare an application for up to \$18,084,837.00 in Local Jurisdiction Assistance Grant Program (LJAGP) funding, and to bring the completed application back to the Board of Supervisors for review and approval at the October 26, 2021, Board of Supervisor's meeting.

On November 9, 2021, the board approved the submission of the Local Jurisdiction Assistance Grant Program application; and authorized the Cannabis Program Manager, or Department Head, to execute the grant agreement on behalf of the County of Mendocino should the grant be awarded.

**Summary of Request:**

County of Mendocino Cannabis Department staff requests that the Board of Supervisors authorize the Cannabis Department Director to file the Local Jurisdiction Assistance Grants Program (LJAGP) budget and scope of work amendment referenced above.

The proposed budget amendment would provide funding for the following expenses: a portion of the salaries of all currently allocated staff providing direct technical assistance and indirect administrative assistance with administering the LJAGP, increased contract planning services and related support, expenses associated with the implementation of Accela, maintaining TRAKiT licenses, field and remote inspection technology, a direct grant program, and contracting services to perform an Environmental Impact Report.

**Alternative Action/Motion:**

Provide alternate direction.

**Does This Item Support the General Plan?** Yes

**Strategic Plan Priority Designation:** An Effective County Government

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:**

<https://www.mendocinocounty.org/departments/cannabis-department>

**Fiscal Details:**

|   |                                     |
|---|-------------------------------------|
| <b>source of funding:</b> Local Jurisdiction Assistance Grant | <b>budgeted in current f/y:</b> Yes |
| <b>current f/y cost:</b> \$942,248.37                         | <b>if no, please describe:</b>      |
| <b>annual recurring cost:</b> N/A                             | <b>revenue agreement:</b> No        |
| <b>budget clarification:</b> N/A                              |                                     |

**Agreement/Resolution/Ordinance Approved by County Counsel:** N/A

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**CEO Liaison:** Cherie Johnson, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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Executed By: Atlas Pearson, Senior Deputy Clerk

Final Status: **Approved**

Date: May 22, 2023

