



# Mendocino County

## Legislation Details (With Text)

**File #:** 20-0916      **Version:** 1      **Name:**  
**Type:** Approval      **Status:** Consent Agenda  
**File created:** 9/30/2020      **In control:** Executive Office  
**On agenda:** 10/6/2020      **Final action:**  
**Title:** Approval of Retroactive Agreement with West Business Development Center (West BDC) in the Amount of \$560,000 for County of Mendocino Small Business Recovery Grant Program Administration Services, Term Starting September 1, 2020 to December 31, 2020

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Agreement 20-139

Date	Ver.	Action By	Action	Result
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**To: Board of Supervisors**

**From:** Executive Office

**Meeting Date:** October 6, 2020

**Department Contact:** Carmel J Angelo

**Phone:** 463-4441

**Department Contact:** Darcie Antle

**Phone:** 463-4441

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Retroactive Agreement with West Business Development Center (West BDC) in the Amount of \$560,000 for County of Mendocino Small Business Recovery Grant Program Administration Services, Term Starting September 1, 2020 to December 31, 2020

**Recommended Action/Motion:**

Approve retroactive agreement with West Business Development Center, (West BDC) in the amount of \$560,000 for County of Mendocino Small Business Recovery Grant Program Services, term starting September 1, 2020 to December 31, 2020; authorize the Chief Executive Officer to sign any amendments that do not increase the maximum amount; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

None.

**Summary of Request:**

West Business Development Center will provide direct program administration of the County's Small Business Recovery Grant. The program is divided into two grant opportunities: 1) Business Innovation and Resiliency Fund (\$150,000) awarded to the Community Foundation of Mendocino County which will allow for

adaptation and reconfiguration of business operations to drive long term viability and revenue generation; 2) Mendocino CARES Business Recovery Grants (\$350,000) as a reimbursement grant fund to disburse federal COVID funds into the microbusiness community. West BDC will advertise, outreach, accept applications, coordinate grant activity, eligibility, report, disburse funding and awards, monitor and track, prepare and submit State reports and provide follow-up necessary to conclude the program; 3) West BDC will invoice for their administration services (\$60,000).

This contract is retroactive in order to expedite getting the funds out to struggling small businesses due to Covid.

**Alternative Action/Motion:**

Return to staff for alternative handling

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** : DR (2910) - 862189

**current f/y cost:** \$560,000

**annual recurring cost:** N/A

**budget clarification:** The County will request reimbursement from CARES Act

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

**budgeted in current f/y:** No

**if no, please describe:** Emergency contract due to Covid-19

**revenue agreement:** No

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**CEO Liaison:** Janelle Rau, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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Executed By: Atlas Pearson, Deputy Clerk I

Date: OCTOBER 7, 2020

Final Status: Approved

Executed Item Type: Agreement Number: 20-139

**Note to Department** Number of Original Agreements Returned to Dept: 0 Original Agreement Delivered to Auditor? Yes

