



# Mendocino County

## Legislation Details (With Text)

**File #:** 18-1572      **Version:** 1      **Name:**  
**Type:** Agreement      **Status:** Approved  
**File created:** 4/9/2018      **In control:** Planning and Building Services  
**On agenda:** 4/24/2018      **Final action:**  
**Title:** Approval of Agreement with Land Logistics, in an Amount Not to Exceed \$465,000, to Address the Need for On-going Department Support for an Interim Director of Planning and Building Services, Effective when Executed Through December 31, 2020; and Approval of Transfer of Funds From PB 861011 (Salaries) to PB 862189 (Professional Services) in the Amount of \$40,000 to Fund the Agreement for the Remainder of Fiscal Year 2017-18  
**Sponsors:** Planning and Building Services, Steve Dunicliff  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Agreement 18-041, 2. Budget Transfer

Date	Ver.	Action By	Action	Result
4/24/2018	1	Board of Supervisors		

**To:** Board of Supervisors

**From:** Planning and Building Services

**Meeting Date:** April 24, 2018

**Department Contact:** Adrienne Thompson

**Phone:** 234-6677

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Agreement with Land Logistics, in an Amount Not to Exceed \$465,000, to Address the Need for On-going Department Support for an Interim Director of Planning and Building Services, Effective when Executed Through December 31, 2020; and Approval of Transfer of Funds From PB 861011 (Salaries) to PB 862189 (Professional Services) in the Amount of \$40,000 to Fund the Agreement for the Remainder of Fiscal Year 2017-18

**Recommended Action/Motion:**

Approve Agreement with Land Logistics, in an amount not to exceed \$465,000, to address the need for on-going Department support for an Interim Director of Planning and Building Services, effective when executed through December 31, 2020; approve the transfer of funds from PB 861011 (salaries) to PB 862189 (Professional Services) in the amount of \$40,000 to fund the Agreement for the remainder of fiscal year 2017-18; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

On January 4, 2016, PA 16-58 with Land Logistics was signed by the County Purchasing Agent. On January 25, 2017, Amendment PA 17-97A1 was signed by the County Purchasing Agent to increase the length of time of

the agreement. On May 4, 2017 the Board approved PA 17-122, increasing the value of the agreement. On June 30, 2017, Amendment PA 17-102A2 was signed by the County Purchasing Agent, extending the length of time of the agreement. On September 15, 2017, the Board approved Amendment PA 17-107, extending the length of time of the agreement. On January 23, 2018, the Board approved a new agreement, BOS 18-010 with Land Logistics for \$50,000.

**Summary of Request:**

The County's current agreement with Land Logistics, Inc. for contract planning and interim director services will be fully expended in May 2018. A request for proposals (RFP) was released to competitively procure a new contractor to provide these services. The RFP was written to be compliant with Federal Procurement process to allow for potential reimbursements by FEMA for disaster-related services. Land Logistics, Inc. submitted the sole proposal; it was reviewed by staff from multiple departments and deemed responsive. Funding in the current fiscal year would be provided in part from salary savings within the Planning & Building Services (PBS) budget, BU 2851. The County has a successful history working with this firm; PBS requests the Board approve a new agreement for contract planning and Interim Director Services with Land Logistics, Inc. and approve a \$40,000 transfer of funds within BU 2851.

**Alternative Action/Motion:**

Do not approve the agreement and provide direction to staff.

**Supplemental Information Available Online at:** N/A

**Fiscal Impact:**

**Source of Funding:** 862189  
**Current F/Y Cost:** \$40,000

**Budgeted in Current F/Y:** Yes  
**Annual Recurring Cost:** \$212,500

**Supervisory District:** All

**Vote Requirement:** Majority

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

**CEO Liaison:** Steve Dunicliff, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**



**FOR COB USE ONLY**

**Executed By:** Willetta Callaghan

**Final Status:** **Approved**

**Date:** April 27, 2018

**Executed Item No.:** **Agreement** Number: 18-041

**Note to Department:**

Executed Documents Returned to  
Department: Originals 3 Budget transfer  
form: White copy to Auditor; Pink to  
Department, Blue packet file Executed  
Agreement Sent to Auditor? Y