



Mendocino County

Legislation Text

File #: 19-0815, Version: 1

To: Board of Supervisors

From: Executive Office

Meeting Date: September 10, 2019

Department Contact: Steve Dunncliff

Phone: 463-4441

Department Contact: Doug Anderson

Phone: 234-6054

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Authorization for the Facilities and Fleet Division Manager to Establish Capital Improvement Projects for the Redwood Valley Lions Park Bathroom Repairs in the Amount of \$21,000, the Jail Building II HVAC Unit 4 Replacement in the Amount of \$25,000, and the 911 Communications Equipment Uninterrupted Power Supply Replacement in the Amount of \$60,000

Recommended Action/Motion:

Authorize the Facilities and Fleet Division Manager to establish Capital Improvement projects for the Redwood Valley Lions Park Bathroom Repairs in the amount of \$21,000, the Jail Building II HVAC Unit 4 Replacement in the amount of \$25,000, and the 911 Communications Equipment Uninterrupted Power Supply (UPS) Replacement in the amount of \$60,000.

Previous Board/Board Committee Actions:

Approval of the 2019-2020 Capital Improvement Budget including allocation of \$100,000 for Unanticipated Projects, \$65,000 for HVAC Systems Upgrades and Replacement, and approval of the 2019-2020 fixed asset budget for the Sheriff's Office including \$100,000 for replacement of the 911 communications equipment UPS system.

Summary of Request:

In July 2019 it was discovered that the porcelain toilets and sinks in both the men's and women's restrooms at the Redwood Valley Lions Park were destroyed in an act of vandalism. An insurance claim was filed and it is expected that repairs will be reimbursed through the Risk Management.

In August of 2019, an approximately 30 year old HVAC unit in the jail housing unit (HVAC Unit 4 on Jail Building II) was found to be unable to maintain temperatures. Replacement of this unit was deemed to be an emergency, and was reported to the Board through the August 20 CEO report.

The 911 communication equipment uninterrupted power supply (UPS) was budgeted for replacement. Due to the nature of the work required to replace the UPS system, this authorized fixed asset needs to be approved as Capital Improvement project.

Annual Budgeting for the Capital Improvement Fund includes allocations for maintenance and upkeep

projects that are not know when the budget is created. In this fiscal year these have been divided into general categories for greater clarity; the categories and their current budget projections are:

Project Title	2019-20 Adj. Budget	Remaining Budget
Unanticipated Capital Projects	\$100,000	\$94,000
Painting and Exterior Maintenance	\$35,000	\$35,000
County-Wide Tree Removal Program	\$20,000	\$20,000
Roof Repairs	\$50,000	\$50,000
ADA Improvements	\$105,000	\$105,000
HVAC Systems Upgrades and Replacement	\$65,000	\$30,000

Individual projects are created as the need arises and budgeted from these allocations based on estimates from the Facilities and Fleet Division. Facilities and Fleet recommends budgeting for the Lions Park Bathroom Repairs and 911 Communications Equipment UPS Replacement projects from the Unanticipated Capital Projects line, as the costs for these project will be reimbursed by the insurance claim and the fixed asset line respectively. It is also recommend that budgeting for the Jail Building II HVAC unit replacement come from the HVAC Systems Replacement line. Funding to replace failed HVAC units will be essentially exhausted, and additional funding for this line will need to be considered during first quarter adjustments.

Alternative Action/Motion:

Provide direction to staff.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: BU 1710

current f/y cost: \$106,000.00

annual recurring cost: None.

budgeted in current f/y: Yes

if no, please describe:

revenue agreement: No

budget clarification: Once final costs have been established, transfers will be completed to reimburse BU 1710 for the cost of the bathroom repairs rom the risk claim, and to reimburse BU 1710 for the UPS replacement from the Sheriff’s Office budget. After replacing the jail building HVAC, funding for replacement of failed HVAC units will be essentially exhausted and additional funding for that line should be considered during first quarter adjustments.

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

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Executed By: Lindsey Dunham, Deputy Clerk I

Final Status:**Approved**

Date: September 11, 2019

