



Mendocino County

Legislation Text

File #: 24-0494, Version: 1

To: BOARD OF SUPERVISORS

From: Information Technology

Meeting Date: June 25, 2024

Department Contact: Tony Rakes

Phone: 707-234-6348

Department Contact: Jesica Sandoval

Phone: 707-234-6348

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Third Amendment to BOS Agreement No. 23-027 (Fourth Amendment to Agreement No. EO 22-36) with Averro, LLC, DBA, Averro Advisors in the Amount of \$10,000 for a New Total of \$115,000 to Provide On-Call Technical Assistance Services and Extending the Termination Date from June 30, 2024, through June 30, 2025

Recommended Action/Motion:

Approve third amendment to BOS Agreement No. 23-027 (fourth amendment to Agreement No. EO 22-36) with Averro, LLC, DLA, Averro Advisors in the amount of \$10,000 for a new total of \$115,000 to provide on-call technical assistance services and extend the termination date from June 30, 2024, through June 30, 2022; authorize the Chief Executive Officer or designee to sign any future amendments to the Agreement that do not exceed the maximum amount; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On February 28, 2023, the Board approved Agreement No. 23-027. On June 6, 2023, the Board approved the first amendment to Agreement No. 23-027. On September 12, 2023, the Board approved the second amendment to Agreement No. 23-027.

Summary of Request:

In June 2022, Averro Advisors was one of three vendors prequalified through a competitive process for information technology project management and technical assistance services, and one of two vendors selected for on-call services.

The Executive Office - Information Technology Division executed Agreement No. EO 22-36 on June 29, 2022. Through the on-call contract, Averro Advisors has provided project management and technical assistance for the Cannabis Accela project. This contract has been amended three times to add a total of \$80,000 based on project activity. Billable activity in FY 22-23 was directly reimbursed by Cannabis. The Executive Office - Information Technology Division is recommending an additional increase of \$10,000 for additional on-call project needs in FY 24-25.

Alternative Action/Motion:

Do not approve and provide direction to staff.

Strategic Plan Priority Designation: An Effective County Government

Supervisory District: All

Vote Requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: BU 1960

current f/y cost: \$5,000.00

budget clarification: \$100,000.00 expended to date, \$5,000 estimated encumbrance plus \$10,000 increase for a total of \$15,000.00 FY 24-25

annual recurring cost: N/A

budgeted in current f/y (if no, please describe): Yes

revenue agreement: No

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: Yes

CEO Liaison: Steve Dunncliff, Deputy CEO

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Senior Deputy Clerk

Date: June 25, 2024

Final Status: **Approved**

Executed Item Type: Agreement

Number: 23-027-A3

