



# Mendocino County

## Legislation Text

---

File #: 20-0753, Version: 1

---

**To:** Board of Supervisors

**From:** Human Resources

**Meeting Date:** August 18, 2020

**Department Contact:** William Schurtz

**Phone:** 707.234.6600

**Department Contact:** Juanie Cranmer

**Phone:** 707.234.6600

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Adoption of a Resolution Amending Resolution No. 20-079 Adoption Master Position Allocation Table for Fiscal Year 2020-21 - Administrative Clean Up

**Recommended Action/Motion:**

Adopt Resolution amending Resolution No. 20-079 adoption of Master Position Allocation Table for Fiscal Year 2020-21 - Administrative Clean Up; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

On June 23, 2020 the Board of Supervisors adopted the Master Position Allocation Table for Fiscal Year 2020-21, Resolution No. 20-079.

**Summary of Request:**

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

On June 23, 2020, the Master Position Allocation Table - Attachment A was adopted by the Board of Supervisors, Resolution No. 20-079; effective June 28, 2020 for Fiscal Year 2020-2021. It has since been discovered that the hourly Step 1 and Step 5 rates shown on the table incorrectly reflect rates not effective until July 12, 2020, September 6, 2020, and October 4, 2020, depending upon effective dates of negotiated pay adjustments of the various Bargaining Units, rather than rates that were in effect at the beginning of Fiscal Year 2020-21.

This item is to correct the Master Position Allocation Table - Attachment A to reflect the rates that were in effect at the beginning of Fiscal Year 2020-21.

**Alternative Action/Motion:**

Do not adopt recommendation and direct staff.

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:**

**Fiscal Details:**

**source of funding:** N/A

**current f/y cost:** N/A

**annual recurring cost:** N/A

**budget clarification:**

**budgeted in current f/y:** Yes

**if no, please describe:**

**revenue agreement:** N/A

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

---

**CEO Liaison:** Janelle Rau, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

---

Executed By: Atlas Pearson, Deputy Clerk I

Date: **AUGUST 20, 2020**

Final Status: Adopted

Executed Item Type: Resolution Number: 20-100

