



# Mendocino County

## Legislation Text

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File #: 19-1182, Version: 1

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**To:** Board of Supervisors

**From:** Child Support

**Meeting Date:** January 21, 2020

**Department Contact:** Anne Molgaard

**Phone:** 472-2800

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Agreement with Cline Investigations LLC in the Amount of \$120,000 to or Provision of Process Serving and Investigation Services to Child Support Services, Effective When Agreement Becomes Fully Executed through September 30, 2022

**Recommended Action/Motion:**

Approve Agreement with Cline Investigations LLC in the amount of \$120,000 for provision of process serving and investigation services to Child Support Services effective when Agreement becomes fully executed through September 30, 2022; authorize the Child Support Services Interim Director to sign any future amendments that do not exceed the maximum amount; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

N/A

**Summary of Request:**

The Department of Child Support Services (CSS) requests Board approval of the Agreement with Cline Investigations LLC in the amount of \$120,000 to provide professional process serving and investigation services from the date the agreement becomes fully executed by all parties through September 30, 2022.

Child Support Services seeks to efficiently and fairly establish financial support orders that will benefit Mendocino County families. Research shows that establishing equitable financial support orders encourages consistent payment compliance, which in turn increases parental involvement in a child's life.

Under the proposed financial agreement, Cline Investigations LLC will undertake service of legal documents to case participants, assist department staff with the location and service of documents on hostile or otherwise difficult-to-serve individuals, conduct detailed background investigations on department recruits or new hires, and may conduct income investigations on individuals who are involved with CSS for the purpose of determining and fulfilling a fair and equitable support order.

The Department of Child Support Services is funded by federal and state child support revenue. There is no cost to the County General Fund.

**Alternative Action/Motion:**

Do not approve agreement with Cline Investigations LLC in the amount of \$120,000 for provision of process serving and investigation services to Child Support Services.

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** State and Federal Child Support Revenue

**current f/y cost:** \$40,000

**annual recurring cost:** \$40,000

**budgeted in current f/y:** Yes

**if no, please describe:**

**revenue agreement:** N/A

**budget clarification:** N/A

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Janelle Rau, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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**Executed By:** Karla Van Hagen, Senior Deputy Clerk

**Date:** January 22, 2020

**Note to Department** Number of Original Agreements Returned to Dept: None Original Agreement Delivered to Auditor? Copy delivered to auditor; only 1 original provided to COB.

**Final Status:** **Approved**

**Executed Item:** Agreement 20-003

