



Mendocino County

Legislation Text

File #: 20-0916, Version: 1

To: Board of Supervisors

From: Executive Office

Meeting Date: October 6, 2020

Department Contact: Carmel J Angelo

Phone: 463-4441

Department Contact: Darcie Antle

Phone: 463-4441

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Retroactive Agreement with West Business Development Center (West BDC) in the Amount of \$560,000 for County of Mendocino Small Business Recovery Grant Program Administration Services, Term Starting September 1, 2020 to December 31, 2020

Recommended Action/Motion:

Approve retroactive agreement with West Business Development Center, (West BDC) in the amount of \$560,000 for County of Mendocino Small Business Recovery Grant Program Services, term starting September 1, 2020 to December 31, 2020; authorize the Chief Executive Officer to sign any amendments that do not increase the maximum amount; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

None.

Summary of Request:

West Business Development Center will provide direct program administration of the County's Small Business Recovery Grant. The program is divided into two grant opportunities: 1) Business Innovation and Resiliency Fund (\$150,000) awarded to the Community Foundation of Mendocino County which will allow for adaptation and reconfiguration of business operations to drive long term viability and revenue generation; 2) Mendo CARES Business Recovery Grants (\$350,000) as a reimbursement grant fund to disburse federal COVID funds into the microbusiness community. West BDC will advertise, outreach, accept applications, coordinate grant activity, eligibility, report, disburse funding and awards, monitor and track, prepare and submit State reports and provide follow-up necessary to conclude the program; 3) West BCD will invoice for their administration services (\$60,000).

This contract is retroactive in order to expedite getting the funds out to struggling small businesses due to Covid.

Alternative Action/Motion:

Return to staff for alternative handling

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding : DR (2910) - 862189

current f/y cost: \$560,000

annual recurring cost: N/A

budget clarification: The County will request reimbursement from CARES Act

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

budgeted in current f/y: No

if no, please describe: Emergency contract due to Covid-19

revenue agreement: No

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Deputy Clerk I

Date: OCTOBER 7, 2020

Note to Department Number of Original Agreements

Returned to Dept: 0 Original Agreement Delivered to Auditor? Yes

Final Status:Approved

Executed Item Type: Agreement Number: 20-139

