



Mendocino County

Legislation Text

File #: 24-0588, **Version:** 1

To: BOARD OF SUPERVISORS

From: Public Health

Meeting Date: June 4, 2024

Department Contact: Jenine Miller, Psy.D.

Phone: 707-472-2341

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Retroactive Agreement (First Amendment to Agreement No. PA-24-58, PH-23-040) with Harwood Memorial Park DBA Laytonville Healthy Start, in the Amount of \$0, for a Total of \$28,072, to Conduct CalFresh Healthy Living Nutrition and Physical Activity Branch Activities in Compliance with Grant Requirements, Effective October 1, 2023 (Original Effective Date: March 26, 2024) Through September 30, 2025

Recommended Action/Motion:

Approve retroactive Agreement (first Amendment to Agreement No. PA-24-58, PH-23-040) with Harwood Memorial Park DBA Laytonville Healthy Start, in the amount of \$0, for a total of \$28,072, to conduct CalFresh Healthy Living Nutrition and Physical Activity Branch activities in compliance with grant requirements, effective October 1, 2023 (original effective date: March 26, 2024) through September 30, 2025; authorize the Public Health Director or designee to sign any amendments that do not increase the maximum amount; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

March 26, 2024, Purchasing Agent approval of Agreement No. PA-24-58, PH-23-040.

Summary of Request:

Laytonville Healthy Start (LHS) is a family resource center located in Laytonville, CA, focusing on assisting families with children in the Laytonville area. LHS was formulated under Harwood Memorial Park, Inc., a local non-profit organization, and the Laytonville School District. Mendocino County has contracted with LHS for many years for various outreach, educational, and supportive activities and services to families and children in the Laytonville area.

On March 26, 2024, the Mendocino County Purchasing Agent executed Agreement No. PA-24-58, PH-23-040 with Harwood Memorial Park dba LHS in the amount of \$28,072 for CalFresh Healthy Living Nutrition and Physical Activity Branch activities, in compliance with CalFresh Healthy Living Nutrition Education and Obesity Prevention Branch grant requirements. Services under Agreement No. PA-24-58, PH-23-040 include: approved nutrition education and cooking demonstrations; Harvest of the Month taste testing; promotion of physical activity; and brochures, posters, and social media related to exercise.

Agreement No. PA-24-58, PH-23-040 was processed by the Public Health Department (PH) with a start date of upon signing. The Mendocino County Purchasing Agent executed Agreement No. PA-24-58, PH-23-040 on March 26, 2024 with services authorized to begin on that date. PH later discovered services needed to date

back to October 1, 2023, and began processing the proposed Amendment to Agreement No. PA-24-58, PH-23-040, moving the start date back from March 26, 2024 to October 1, 2023. Once the proposed retroactive Amendment is executed, Harwood Memorial Park dba LHS will provide services from October 1, 2023 through September 30, 2025.

Alternative Action/Motion:

Return to staff for alternative handling.

Strategic Plan Priority Designation: A Safe and Healthy County

Supervisory District: All

Vote Requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: BU 4010, PHSNAP, 86-2189

current f/y cost: \$28,072 for the term of the Agreement.

budget clarification: N/A

annual recurring cost: \$14,036

budgeted in current f/y (if no, please describe): Yes

revenue agreement: No

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: Yes

CEO Liaison: Tony Rakes, Acting Deputy CEO

CEO Review: Yes

CEO Comments:

FOR COB USE ONLY

Executed By: Atlas Pearson, Senior Deputy Clerk

Date: June 4, 2024

Final Status: **Approved**

Executed Item Type: Agreement

Number: 24-082

