



# Mendocino County

## Legislation Text

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File #: 24-0437, Version: 1

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**To: BOARD OF SUPERVISORS**

**From:** Human Resources

**Meeting Date:** April 23, 2024

**Department Contact:** Denise Bartolomei

**Phone:** 707-234-6600

**Department Contact:** Brandy Dalzell

**Phone:** 707-234-6600

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 4013, Add 1.0FTE Maternal, Child, Adolescent Health / Perinatal Services Coordinator Manager, \$117,104.00 - \$142,355.20/Annually and Delete 1.0 FTE Senior Program Manager, PN 4425 and Budget Unit 4080, Delete 1.0 FTE Senior Program Manager, PN 3844

**Recommended Action/Motion:**

Adopt resolution amending the position allocation table as follows: budget unit 4013, add 1.0 FTE Maternal, Child, Adolescent Health / Perinatal Services Coordinator Manager, \$117,104.00 - \$142,355.20/annually and delete 1.0 FTE Senior Program Manager, PN 4425 and budget unit 4080, delete 1.0 FTE Senior Program Manager, PN 3844; and authorize Chair to sign name.

**Previous Board/Board Committee Actions:**

On June 20, 2023, the Board of Supervisors adopted the Master Position Allocation Table for the FY 2023-2024 Budget, Resolution Number 23-109.

**Summary of Request:**

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

At the request of the Public Health Department, Human Resources has prepared a new classification specification for Maternal, Child, Adolescent Health (MCAH)/Perinatal Services Coordinator (PSC) Manager. The proposed classification will fulfill specific management requirements as well as duties that are required in the County's Public Health Department. This classification provides the ability to maintain compliance and collaboration with the State of California MCAH Division.

The Maternal, Child, and Adolescent Health Division (MCAH) is one of three divisions within the Center for Family Health under the California Department of Public Health (CDPH). MCAH supports the vision of the Center for Family Health by implementing strategies to improve health, support the development of children and adolescents, and foster well-being and equity across the reproductive life course. The division oversees programs that serve California's diverse populations, as well as specialized collection and analysis of data

related to reproductive health, pregnancy, child health, equity, and more.

The impact shown below for this fiscal year is calculated at Step 5 during pay period 10-24 (April 28, 2024) and includes the cost of benefits. The annual recurring cost shown below is calculated at Step 5 including the cost of benefits.

The County has fulfilled its obligations under Myers-Milias Brown Act (MMBA) with the affected bargaining units.

**Alternative Action/Motion:**

Do not adopt recommendation and direct staff.

**Strategic Plan Priority Designation:** An Effective County Government

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** Budget Unit 4013

**current f/y cost:** \$27,145.60 Savings *includes cost of benefits*

**budget clarification:** FY Savings to budget due to deletion of 2.0 FTE; Annual Recurring cost will be absorbed by Department.

**annual recurring cost:** \$251,940.00 *includes cost of benefits*

**budgeted in current f/y (if no, please describe):** No

**revenue agreement:** N/A

**AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL:** Yes

**CEO Liaison:** Cherie Johnson, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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Executed By: Atlas Pearson, Senior Deputy Clerk

Date: April 24, 2024

Final Status: **Adopted**

Executed Item Type: Resolution

Number: 24-060

