



Mendocino County

Legislation Text

File #: 24-0665, Version: 1

To: BOARD OF SUPERVISORS

From: Planning and Building Services

Meeting Date: June 25, 2024

Department Contact: Julia Krog

Phone: 707-234-6650

Department Contact: John Burkes

Phone: 707-234-6650

Item Type: Regular Agenda

Time Allocated for Item: 45 Minutes

Agenda Title:

Discussion and Possible Action Including Approval of Streamlining Measures Adopted by the Mendocino Historical Review Board (MHRB) in the Form of Revised Rules and Bylaws on June 3, 2024
(Sponsor: Planning and Building Services)

Recommended Action/Motion:

Approve the streamlining measures adopted by the MHRB in the form of revised Rules and Bylaws on June 3, 2024.

Previous Board/Board Committee Actions:

On February 24, 1997, the Board of Supervisors approved the Rules and Bylaws of the Mendocino Historical Review Board.

On August 29, 2023, the Board of Supervisors directed Planning and Building Services to work with the Golden Gate Bridge Initiative team to identify streamlining opportunities for the Mendocino Historical Review Board to reduce operating.

Summary of Request:

The Mendocino Historical Review Board was established via Ordinance No. 1057A in 1973. Mendocino County Code section 20.760.020 currently contains the Establishment, Power, Duties and Responsibilities of the Historical Review Board. The MHRB is a body made up of five members that are appointed by the Board of Supervisors. The MHRB is currently operating underneath Rules and Bylaws that were adopted in 1997 and were approved by the Board of Supervisors on February 24, 1997.

The Department of Planning and Building Services prepared recommended streamlining options in response to the Board direction from August 29, 2023. Six items were recommended by the Department: (1) Reference made in MHRB bylaws to a "balanced approach to regulating", (2) Change of the meeting time to 2 pm, (3) Elimination of publicly noticed site visits, (4) Change of venue in support of meeting time change, (5) Elimination of minutes, (6) Streamlined policy and guidance document preparation by MHRB members. The Department presented these recommended streamlining options to MHRB on April 8, 2024, where they were in large part not supported by the members of the public who attended nor MHRB.

Three items were considered at the June 3, 2024 MHRB meeting including, (1) a meeting time change to 6:00 PM, (2) action minutes as opposed to the current level of more detailed summary minutes, (3) and a redline of

the MHRB Bylaws. All three of the proposed considerations were approved by the Review Board.

Attached is the packet presented to the MHRB on April 8, 2024 and June 3, 2024, and a copy of the new bylaws from the June 3, 2024 meeting.

Alternative Action/Motion:

Provide direction to staff.

Strategic Plan Priority Designation: An Effective County Government

Supervisory District: District 5

Vote Requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: PB-2851

current f/y cost: reduced from previous \$127,963.68 due to changes in staffing support

budget clarification: N/A

annual recurring cost: \$50,000

budgeted in current f/y (if no, please describe): Yes

revenue agreement: No

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: No

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Senior Deputy Clerk

Final Status: **Approved**

Date: June 25, 2024

