



Mendocino County

Legislation Text

File #: 24-0490, Version: 1

To: BOARD OF SUPERVISORS

From: Information Technology

Meeting Date: June 4, 2024

Department Contact: Tony Rakes

Phone: 707-234-6348

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Second Amendment to BOS No. 23-170 (Third Amendment to Agreement No. PA-23-72) with Client First Consulting Group, DBA ClientFirst Technology Consulting, for Telecommunications Inventory and Audit Services, in the amount of \$0, Extending the Termination Date from June 30, 2024, through June 30, 2025

Recommended Action/Motion:

Approve second amendment to BOS Agreement No. 23-170 (third amendment to Agreement No. PA-23-72) with Client First Consulting Group, LLC, DBA ClientFirst Technology Consulting for telecommunications inventory and audit services, in the amount of \$0, extending the termination date from June 30, 2024 through June 30, 2025; authorize the Chief Executive Officer or designee to execute any and all documents in relation to the transaction; authorize the Chief Executive Officer or designee to sign any future amendments to the Agreement that do not alter the fiscal aspect of the Agreement that do not increase the maximum amount; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On September 26, 2023, the Board approved the first amendment to Agreement No. PA-23-72. On December 19, 2023, the Board approved the second amendment to PA-23-72.

Summary of Request:

In April 2023, the Executive Office - Information Technology Division executed agreement no. PA-23-72 with ClientFirst Technology Consulting to perform a detailed telecommunication billing audit, inventory, and services review to identify ongoing cost reduction opportunities. During this process, ClientFirst identified additional areas that should be reviewed in detail to provide additional telecom cost reduction opportunities. The Executive Office - Information Technology Division is recommending extending the termination date from June 30, 2024, through June 30, 2025 for the continued project activities.

Alternative Action/Motion:

Do not approve and provide direction to staff.

Strategic Plan Priority Designation: An Effective County Government

Supervisory District: All

Vote Requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: IT-Reserve, BU 0717

current f/y cost: \$108,810.00

budget clarification: \$\$85,080.42 expended to date, \$23,720.00 estimated encumbrance for use in FY24-25

annual recurring cost: N/A

budgeted in current f/y (if no, please describe): Yes

revenue agreement: No

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: Yes

CEO Liaison: Tony Rakes, Acting Deputy CEO

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Senior Deputy Clerk

Date: June 4, 2024

Final Status: **Approved**

Executed Item Type: Agreement

Number: 23-170-A2

