



Mendocino County

Legislation Text

File #: 24-0266, Version: 1

To: BOARD OF SUPERVISORS

From: Social Services

Meeting Date: February 27, 2024

Department Contact: Darcie Antle

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Department Contact: Megan Van Sant

Phone: 707-463-7733

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Agreement with WellSky Corporation in the Total Amount of \$33,900 to Provide Training and Configure and Execute Programming to Export a Custom File from the Homeless Management Information System, Effective Upon Signing with an Initial One-Year Term and One Additional Year as a Renewal

Recommended Action/Motion:

Approve Agreement with WellSky Corporation in the total amount of \$33,900 to provide training and configure and execute programming to export a custom file from the Homeless Management Information System, effective upon signing with an initial one-year term and one additional year as a renewal; authorize the Chief Executive Officer or designee to sign the renewal or any amendments that do not increase the total amount; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

N/A

Summary of Request:

WellSky Corporation (WellSky) hosts the Mendocino County Homeless Services Continuum of Care's (MCHSCoC) Homeless Management Information System (HMIS) software. HMIS software, which is used by local homeless service providers for data collection, is required by 24 CFR Part 583, the federal regulation that establishes operational and funding requirements for the Continuum of Care program. Without an HMIS, the MCHSCoC and local homeless services providers within Mendocino County would be ineligible for mainstream federal and state homeless funding.

The proposed Agreement with WellSky secures Professional Services to configure and execute programming to export a custom file from the HMIS to be imported to Partnership HealthPlan of California (PHC) for Housing and Homelessness Incentive Program reporting. Additionally, the proposed Agreement implements Managed Services through which WellSky will provide up to 10 hours per month of consultation and training on configuration updates, system operation assessments, and system administration training. The initial term of the proposed Agreement is one-year from the effective date of the Agreement, with annual automatic renewals until terminated.

Alternative Action/Motion:

Return to staff for alternative handling.

Strategic Plan Priority Designation: A Safe and Healthy County

Supervisory District: All

Vote Requirement: Majority

Supplemental Information Available Online At:

<https://mendocinococ.org/homeless-management-information-system-hmis>

Fiscal Details:

source of funding: Housing and Homelessness Incentive Program (HHIP)

current f/y cost: \$33,900

budget clarification: Some portion of the \$33,900 expense in the current FY may be carried over to the next year.

annual recurring cost: N/A

budgeted in current f/y (if no, please describe): Yes

revenue agreement: No

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: Yes

CEO Liaison: Steve Dunicliff, Deputy CEO

CEO Review: Yes

CEO Comments:

FOR COB USE ONLY

Executed By: Atlas Pearson, Senior Deputy Clerk

Date: February 27, 2024

Final Status: **Approved**

Executed Item Type: Agreement

Number: 24-035

