



Mendocino County

Legislation Text

File #: 24-0281, Version: 1

To: BOARD OF SUPERVISORS

From: Executive Office

Meeting Date: February 27, 2024

Department Contact: Kelly Hansen
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Item Type: Noticed Public Hearing

Time Allocated for Item: 45 Minutes

Agenda Title:

Noticed Public Hearing - Discussion and Possible Action Including the Allocation of CDBG Program Income funds for FY 2023-2024 and Development of Eligible Projects for the 2023 Notice of Funding Availability (NOFA) Based on the Presentation; (1) Adoption of Resolution Approving an Amendment to the Standard Agreement for the 20-CDBG-PI-12010 Community Development Block Grant (CDBG) Program Income (PI) Award to Use Additional PI Funds in the Amount of \$263,278.05 for the County's Economic Development Business Assistance Loan Program; (2) Adoption of Resolutions Authorizing the Submittal of CDBG PI Fund Applications to the State Department of Housing and Community Development (HCD) for FY 2023-2024 for the Yokayo Center Lighting Upgrade Project in the Amount of \$300,000; (3) Adoption of Resolution of Authorizing the Submittal of CDBG PI Fund Applications to the State Department of Housing and Community Development (HCD) for FY 2023-2024 for the County's Economic Development Technical Assistance & Micro-Enterprise Assistance Program (in the Amount of \$163,195.33); and (4) Adoption of Resolution Authorizing the County of Mendocino to Submit a CDBG Application to HCD for the 2023 Notice of Funding Availability (NOFA) in the Amount of \$317,608 to Request Funding for the Mill Creek ADA Bathroom Upgrade Project; and Direction to Staff as Needed
(Sponsor: Executive Office)

Recommended Action/Motion:

(1) Adopt Resolution approving an amendment to Mendocino County's current Community Development Block Grant (CDBG) Program Income Standard Agreement 20-CDBG-PI-12010 with Housing and Community Development (HCD) for its Economic Development Business Assistance Loan Program in the amount of \$263,278.05; (2) Adopt Resolution authorizing the submittal of CDBG PI fund applications to the State Department HCD for the Yokayo Center Lighting Upgrade project in the amount of \$300,000; (3) adopt Resolution authorizing the submittal of CDBG PI Fund applications to the State Department of Housing and Community Development (HCD) for FY 2023-2024 for the of County's Economic Development Technical Assistance & Micro-Enterprise Assistance Program in the amount of \$163,195.33; (4) Adopt Resolution authorizing the submittal of application to the State Department of Housing and Community Development (HCD) for the 2023 Notice of Funding Availability (NOFA) in the amount of \$317,608 to request funding for the Mill Creek ADA Bathroom Upgrade Project; Provide direction to staff as needed; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On May 19, 2020, the Board of Supervisors adopted Resolution No. 20-065 to allocate Program Income (PI) to

establish a Business Revolving Loan Fund. In 2021, the County launched its most recent business assistance revolving loan program. It allocated \$500,000 in PI funds to provide flexible low-interest (1%) loans to small and medium-sized businesses in the County's unincorporated areas. The County has an open agreement with HCD for a business assistance loan program, which is scheduled to expire in June 2024.

On December 5, 2023, the Board approved Resolution 23-191 to amend the current standard agreement for Mendocino County's Business Assistance Loan Program by an additional \$263,278.05 to account for current business loans and activity delivery costs. The Board also gave direction to allocate PI funds for in-house economic development technical assistance and micro-enterprise assistance and the Yokayo Center Interior Lighting Upgrade. Staff is returning today to fulfill HCD's requirement of a posted public hearing and resolution authorizing the use of PI funds for all three PI projects and authorization of the project to be submitted for the 2023 NOFA.

Summary of Request:

The Board of Supervisors has the authority to allocate program income to multiple projects and determine the project to be pursued in the 2023 CDBG Notice of Funding Availability (NOFA) with each project potentially becoming a separate grant application to HCD for the approval of fund usage. Staff is returning to the Board to report on solicited community development needs, proposed activities from public hearings held on January 8, 2024, and additional research. Identified needs and eligible project ideas were investigated, and any found to meet the eligibility requirements of the NOFA were added to the proposed project list. Staff is returning to the Board of Supervisors to request final direction and approval on the project to be submitted to HCD for the 2023 NOFA. The Notice of Funding Availability (NOFA) was released on January 31, 2024, and has \$19 million in 2023 CDBG funds for new over-the-counter housing, community development, or economic development shovel-ready projects. Jurisdictions are limited to one application and a total award limit of \$3.25 million. With the Board's direction, staff will develop and submit the County's application to HCD for the 2023 NOFA by HCD deadlines and the Chief Executive Officer or designee will sign and execute the amendment, applications and other documents related to the grant. All resolutions presented are on HCD-mandated templates.

Alternative Action/Motion:

Provide alternate direction to staff.

Strategic Plan Priority Designation: A Thriving Economy

Supervisory District: All

Vote Requirement: Majority

Supplemental Information Available Online At:

Fiscal Details:

source of funding: CDBG Grant

current f/y cost: N/A

budget clarification: N/A

annual recurring cost: N/A

budgeted in current f/y (if no, please describe): N/A

revenue agreement: N/A

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: Yes

CEO Liaison: Executive Office

CEO Review: Yes
CEO Comments:

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Executed By: Atlas Pearson, Senior Deputy Clerk
Date: February 27, 2024

Final Status: **Adopted**
Executed Item Type: Resolution
Number: 24-033; 24-034; 24-035; 24-036

