



# Mendocino County

## Legislation Text

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File #: 20-0538, Version: 1

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**To:** Board of Supervisors

**From:** Human Resources

**Meeting Date:** June 23, 2020

**Department Contact:** William Schurtz

**Phone:** 234.6600

**Department Contact:** Juanie Cranmer

**Phone:** 234.6600

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Adoption of Resolution Authorizing Changes to and Adoption of the Master Position Allocation Table for Fiscal Year 2020-21

**Recommended Action/Motion:**

Adopt Resolution authorizing changes to and adoption of the Master Position Allocation Table for Fiscal Year 2020-21; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

On June 18, 2019, the Board of Supervisors adopted the Master Position Allocation Table for Fiscal Year 2019-20 Budget, Resolution No. 19-200. On June 10, 2020, the Board approved the Fiscal Year 2020-21 proposed budget, including changes to position allocations as presented in Attachment D of Proposed Budget.

**Summary of Request:**

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

On June 10, 2020, as part of the Fiscal Year 2020-21 proposed budget process, the Board authorized changes to various position allocations per Attachment D (or as amended by the Board). Attachment A represents the Master Position Allocation Table for Fiscal Year 2020-21, as of pay period 12-20 ending May 30, 2020 and incorporates changes authorized during the June 10, 2020 approval of the proposed budget for Fiscal Year 2020-21.

**Alternative Action/Motion:**

Do not approve Master Position Allocation Table and direct staff.

**Supervisorial District:** All

**vote requirement:** Majority

Supplemental Information Available Online At: N/A

**Fiscal Details:**

source of funding: N/A

current f/y cost: N/A

annual recurring cost: N/A

budget clarification: N/A

budgeted in current f/y: N/A

if no, please describe:

revenue agreement: N/A

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

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CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

CEO Comments:

**FOR COB USE ONLY**

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Executed By: Atlas Pearson, Staff Assistant II

Date: June 24, 2020

Final Status: **Adopted**

Executed Item: **Resolution** Number: 20-079

