



Mendocino County

Legislation Text

File #: 24-0273, Version: 1

To: BOARD OF SUPERVISORS

From: Human Resources

Meeting Date: February 27, 2024

Department Contact: Denise Bartolomei

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Department Contact: Brandy Dalzell

Phone: 707-234-6600

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 1110, Add 1.0 FTE Accountant-Auditor II, \$70,054.40 - \$85,196.80/Annually

Recommended Action/Motion:

Adopt Resolution amending the position allocation table as follows: budget unit 1110, add 1.0 FTE Accountant-Auditor II, \$70,054.40 - \$85,196.80/annually; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On June 20, 2023, the Board of Supervisors adopted the Master Position Allocation Table for the FY 2023-2024 Budget, Resolution Number 23-109

Summary of Request:

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

On January 23, 2024, the Board of Supervisors approved Resolution 24-011 which included an addition of 1.0 FTE Senior Accountant-Auditor, deleting 1.0 FTE, position number 4523 and reclassification of incumbent. The approved resolution should not have included the deletion of 1.0 FTE Accountant-Auditor II as it was previously approved to recruit for the Auditor-Controller's office. This request is to add back the 1.0 FTE that was erroneously requested and approved to delete from the Position Allocation Table.

The impact shown below for this fiscal year is calculated at Step 5 during pay period 06-24 (March 3, 2024) and includes the cost of benefits. The annual recurring cost shown below is calculated at Step 5 including the cost of benefits

Alternative Action/Motion:

Do not adopt recommendation and direct staff.

Strategic Plan Priority Designation: An Effective County Government

Supervisory District: All

Vote Requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: Budget Unit 1110

current f/y cost: \$50,135.04 *Increase, includes cost of benefits*

budget clarification: Position was previously budgeted in FY 23/24.

annual recurring cost: \$144,834.56 *Increase, includes cost of benefits*

budgeted in current f/y (if no, please describe): Yes

revenue agreement: N/A

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: Yes

CEO Liaison: Cherie Johnson, Deputy CEO

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Senior Deputy Clerk

Date: February 27, 2024

Final Status: **Adopted**

Executed Item Type: Resolution

Number: 24-026

