



Mendocino County

Legislation Text

File #: 16-841, Version: 1

To: Board of Supervisors

From: Human Resources

Meeting Date: August 16, 2016

Department Contact: Heidi Dunham

Phone: 234-6600

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Adoption of Resolution Adopting Changes to the Position Allocation Table as follows: Sheriff's Office -Move One (1) FTE Account Specialist III from Budget Unit 2310 to 2510; HHSA - Move One (1) FTE Staff Services Manager II from Budget Unit 5010 to 4050; HHSA - Move One (1) FTE Administrative Services Manager II from Budget Unit 4050 to 4010

Recommended Action/Motion:

Adopt Resolution adopting changes to the Position Allocation Table as follows: Sheriff's Office -move one (1) FTE Account Specialist III from Budget Unit 2310 to 2510; HHSA - move one (1) FTE Staff Services Manager II from Budget Unit 5010 to 4050; HHSA - Move One (1) FTE Administrative Services Manager II from Budget Unit 4050 to 4010; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On June 21, 2016, the Board of Supervisors adopted the Master Position Allocation Table for FY 2016 - 2017 Budget, Resolution No. 16-071

Summary of Request:

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

The Sheriff's Office has requested to move Position No. 4058 Account Specialist III from Budget Unit 2310 to Budget Unit 2510 to reflect the funding source. The Health and Human Services Agency has requested to move Position No. 3804 Staff Services Manager II from Budget Unit 5010 to 4050; and Position No. 3568 Administrative Services Manger II from Budget Unit 4050 to 4010 to more accurately reflect the funding sources.

Alternative Action/Motion:

Direct staff to study alternatives.

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: N/A

Current F/Y Cost: N/A

Budgeted in Current F/Y: Yes

Annual Recurring Cost: N/A

Supervisory District: All

Vote Requirement: 4/5's **Majority**

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

Comments: