



Mendocino County

Legislation Text

File #: 18-1724, Version: 1

To: Board of Supervisors

From: County Counsel

Meeting Date: June 5, 2018

Department Contact: Katharine L. Elliott

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Department Contact: Heidi Dunham

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Item Type: Consent Agenda

Time Allocated for Item: n/a

Agenda Title:

Adoption of Resolution Amending Mendocino County's Conflict of Interest Code by Adding and Amending Articles I - VI and Amending Appendices A and B

Recommended Action/Motion:

Adopt Resolution amending Mendocino County's Conflict of Interest Code by adding and amending Articles I - VI and Amending Appendices A and B; and authorize the Chair to sign same.

Previous Board/Board Committee Actions:

October 19, 2010: Board of Supervisors adopted Resolution No. 10-173. March 26, 2013: Board of Supervisors adopted Resolution No. 13-028.

Summary of Request:

It is requested that the Board of Supervisors adopt the proposed Resolution amending the current Conflict of Interest Code by adding and amending Articles I - VI. The Political Reform Act of 1974 (Government Code § 87306.5) requires every local government agency to review its Conflict of Interest Code biennially, in even-numbered years, no later than October 1st. The Conflict of Interest Code has not been updated in over a decade other than to add positions. The purpose of the proposed amendments to the Conflict of Interest Code is to give greater clarity and direction to assist employees in avoiding a conflict of interest. Also, there have been substantial changes in positions over recent years. The Board has added and/or eliminated the following designated positions listed in Appendix A, Part I, and has added 3 Municipal Advisory Councils resulting in the need to amend and correct the County's Conflict of Interest Code.

The additional amendments being requested of the Board are as follows:

Appendix A:

Part I - Designated Employees

BU1020 - Executive Office - Administrative Analyst, Correction 1/11 to I/II

BU1110 - Auditor - Add Chief Deputy Auditor/Controller (3)

BU1120 - Assessor - Real Property Appraiser, Correction 11/111 to II/III

- BU1160 - Change Name from General Services Agency to Executive Office - Central Services and Eliminate General Services Agency Director
- BU1210 - County Counsel - Add Assistant County Counsel (1)
- BU1320 - Human Resources - Add Assistant Human Resources Director (3)
- BU1410 - Elections - Eliminate Assistant Registrar of Voters (now combined with Assistant Clerk/Recorder)
- BU1610 - Change Name from Building and Grounds to Executive Office - Facilities and Fleet and Add Assistant Facility Manager (3) and Add Facility Project Specialist I/II (3)
- BU1941 - County Clerk - Change Title of Assistant Clerk Recorder to Assistant Clerk Recorder/Registrar
- BU2070 - District Attorney - Add I/II to Administrative Services Manager
- BU2560 - Probation - Add II to Administrative Services Manager and Add Assistant Chief Probation Officer (3)
- BU2810 - Cannabis - Newly Added Budget Unit - Add Cannabis Program Manager (1)
- BU2851 - Planning and Building Services - Change Title of Chief Building Inspector to Chief Building Official and Add Administrative Services Manager I/II (3)
- BU2860 - Change Name from Animal Care and Control to Animal Care and Eliminate Program Administrator and Add Animal Care Director
- BU4010 - Public Health Branch (PH) - Change Title of Director of Public Health Branch to Assistant HHSA Director
- BU4050 - Mental Health Branch - Change Title of Mental Health Branch Director to Assistant HHSA Director
- BU4510 - DOT: Solid Waste - Eliminate Deputy Director of Transportation: Solid Waste
- BU5010 - Social Services Branch - Change Title of Social Services Branch Director to Assistant HHSA Director
- BU5020 - Health and Human Services Agency - Change Title of Health and Human Services Agency Assistant Director to Assistant HHSA Director and Add Chief Operations Officer - HHSA (3) and Add Administrative Services Manager I/II (3)
- BU6110 - Library - Add Administrative Services Manager I (3)

Part II - Designated Boards, Commissions and Employees

- Add Hopland Municipal Advisory Council (all members)
- Add Redwood Valley Municipal Advisory Council (all members)
- Add Westport Municipal Advisory Council (all members)

Part III - Designated Boards, Commissions and Employees

- Add Consultants (1)

Appendix B:

Add language to Category 1, 2 and 3 after source of income “including receipt of gifts, loans and travel payments”

Alternative Action/Motion:

Decline to adopt resolution and provide further direction to staff.

Supplemental Information Available Online at: n/a

Fiscal Impact:

Source of Funding: N/A

Current F/Y Cost: N/A

Budgeted in Current F/Y: N/A

Annual Recurring Cost: N/A

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Carmel J. Angelo, CEO

CEO Review: Yes

CEO Comments:



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Executed By: **Meribeth Dermond**

Final Status: Adopted

Date: June 7, 2018

Executed Item No.: Resolution Number: 18-076

Note to Department: