



# Mendocino County

## Legislation Text

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File #: 24-0202, Version: 1

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**To: BOARD OF SUPERVISORS**

**From:** Human Resources

**Meeting Date:** February 6, 2024

**Department Contact:** William Schurtz

**Phone:** 707-234-6600

**Department Contact:** Brandy Dalzell

**Phone:** 707-234-6600

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Adoption of Resolution Authorizing Adoption of New Classification of Deputy Sheriff-Coroner; \$75,878.40 - \$93,142.40/Annually, Abolishment of Deputy Sheriff-Coroner I and Deputy Sheriff-Coroner II; Amendment of Position Allocation Table for Budget Unit 2310; Reclassification of Deputy Sheriff-Coroner I and Deputy Sheriff-Coroner II Incumbents to Deputy Sheriff-Coroner

**Recommended Action/Motion:**

Adopt Resolution authorizing adoption of new classification of Deputy Sheriff-Coroner; \$75,878.40 - \$93,142.40/annually, abolishment of Deputy Sheriff-Coroner I and Deputy Sheriff-Coroner II; amendment of Position Allocation Table for budget unit 2310; reclassification of Deputy Sheriff-Coroner I and Deputy Sheriff-Coroner II incumbents to Deputy Sheriff-Coroner; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

On June 20, 2023, the Board of Supervisors adopted the Master Position Allocation Table for the FY 2023-2024 Budget, Resolution Number 23-109

**Summary of Request:**

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

The Sheriff's Department has reached out to Human Resources to abolish existing classifications Deputy Sheriff-Coroner I and Deputy Sheriff-Coroner-II and add a new classification of Deputy Sheriff-Coroner.

As our organizational culture and the professional landscape have evolved over the years, abolishing Deputy Sheriff-Coroner I and II and replacing with Deputy Sheriff-Coroner will help maintain a progressive and adaptive workforce.

Furthermore, as we continue to strive to attract and retain the best talent, it is imperative that we remain competitive. By adopting the new classification of Deputy Sheriff-Coroner, the County will align with other local governments in the initial recruitment and hiring process.

At this time, there are thirty-three (33) Deputy Sheriff-Coroner II and five (5) Deputy Sheriff-Coroner I incumbents to be reclassified as Deputy Sheriff-Coroner. There will be no fiscal impact to budget unit 2310 as all positions are allocated at Deputy Sheriff-Coroner II which is at the same salary rate as the new classification of Deputy Sheriff-Coroner.

The County has fulfilled its obligations under Myers-Milias Brown Act (MMBA) with the affected bargaining units.

**Alternative Action/Motion:**

Do not adopt recommendation and direct staff.

**Strategic Plan Priority Designation:** An Effective County Government

**Supervisory District:** All

**Vote Requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** Budget Unit 2310

**current f/y cost:** N/A

**budget clarification:** The reclassification of all incumbents will not impact the current fiscal year budget as the current position allocation table has been approved for All Deputy-Sheriff-Coroner II

**annual recurring cost:** N/A

**budgeted in current f/y (if no, please describe):** No

**revenue agreement:** N/A

**AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL:** Yes

**CEO Liaison:** Cherie Johnson, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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Executed By: Atlas Pearson, Senior Deputy Clerk

Date: February 6, 2024

Final Status: Adopted

Executed Item Type: Resolution

Number: 24-021

