



Mendocino County

Legislation Text

File #: 16-896, Version: 1

To: Board of Supervisors

From: Transportation

Meeting Date: September 13, 2016

Department Contact: Howard N. Dashiell

Phone: 463-4363

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Adoption of Resolution and Approval of Department of Transportation Agreement Number 160045, 2016 Quadrennial Surveying Support Agreement with SHN Consulting Engineers and Geologists, Inc., in the Amount of \$200,000 for Professional Survey Services on Various County Projects (County-Wide); Authorizing the Director of Transportation to Sign Any and All Amendments to the Agreement Not to Exceed \$20,000

Recommended Action/Motion:

Adopt Resolution and approve Department of Transportation (DOT) Agreement number (No.) 160045, 2016 Quadrennial Surveying Support Agreement with SHN Consulting Engineers and Geologists, Inc. (SHN), in the amount of \$200,000 000 for professional survey services on various County projects; authorize the Director of Transportation to sign any and all amendments to the Agreement not to exceed \$20,000; and authorize the Chair to sign same

Previous Board/Board Committee Actions:

By Resolution No. 14-051 (April 22, 2014), Board approved Board of Supervisors Agreement No. 14-015/DOT Agreement No. 130070 for Surveying Support Services with SHN. This Agreement has since expired.

Summary of Request:

During the four-year period of DOT Agreement No. 160045, projects with surveying needs are expected to arise. Mendocino County DOT has insufficient engineering staff to perform the work in a timely manner and therefore requires additional professional, expert, and technical services. As required by federal funding sources, DOT conducted a Qualifications-Based Selection for professional services (Brooks Act). This process also meets state requirements under Sections 4525 through 4529.5 of the Government Code (popularly known as the Mini-Brooks Act). DOT staff reviewed and ranked four proposals and selected SHN as the most qualified. DOT Agreement No. 160045 with SHN will provide on-call surveying support services until December 31, 2020, for a "not to exceed" price of \$200,000. Under DOT Agreement No. 160045, DOT will authorize work on a case-by-case basis by work order for the surveying support services needed for the project. DOT also believes it is prudent for the Board of Supervisors to authorize the Director of Transportation to execute amendments to DOT Agreement No. 160045 not to exceed \$20,000 for timely completion of unanticipated work as may be required.

Alternative Action/Motion:

An alternative would be to postpone or cancel approval of this Agreement.

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: Road Fund / Up to 100%
Federal Funding

Current F/Y Cost: \$50,000 (Estimated)

Budgeted in Current F/Y: N/A

Annual Recurring Cost: \$50,000 per
year for four years (Estimated)

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Christopher Shaver, Deputy CEO

CEO Review: Yes

Comments: