



Mendocino County

Legislation Text

File #: 24-0379, Version: 1

To: BOARD OF SUPERVISORS

From: Human Resources [Choose an item.](#)

Meeting Date: April 9, 2024

Department Contact: Denise Bartolomei

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Department Contact: Brandy Dalzell

Phone: 707-234-6600

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 0464, Add 1.0 FTE Senior Victim/Witness Advocate, \$52,041.60 - \$63,252.80/Annually

Recommended Action/Motion:

Adopt Resolution amending the Position Allocation Table as follows: budget unit 0464, add 1.0 FTE Senior Victim/Witness Advocate, \$52,041.60 - \$63,252.80/annually; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On June 20, 2023, the Board of Supervisors adopted the Master Position Allocation Table for the FY 2023-2024 Budget, Resolution Number 23-109.

Summary of Request:

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

During negotiations for the 2023-2026 Memorandum of Understanding, SEIU 1021 proposed certain classifications be expanded into a series. Human Resources in conjunction with the District Attorney's Office developed an advanced journey-level classification of Senior Victim/Witness Advocate.

The recommendation to adopt the new classification of the Senior Victim/Witness Advocate tasks the incumbent with the most serious cases in the office. By adding the new classification, it will also allow the department to hire candidates at a journey-level and grow them to an advanced journey-level, providing a career path which in turn allows opportunity for higher success rates of overall retention.

The fiscal details shown below are calculated at Step 5 during pay period 09-24 (April 14, 2024) and includes the cost of benefits.

The County has fulfilled its obligations under Myers-Milias Brown Act (MMBA) with the affected bargaining unit.

Alternative Action/Motion:

Do not adopt recommendation and direct staff.

Strategic Plan Priority Designation: An Effective County Government

Supervisory District: All

Vote Requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: Budget Unit 0464

current f/y cost: \$24,814.56 *includes cost of benefits*

budget clarification: Department will absorb additional costs.

annual recurring cost: \$107,529.76 *includes cost of benefits*

budgeted in current f/y (if no, please describe): Yes

revenue agreement: N/A

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: Yes

CEO Liaison: Cherie Johnson, Deputy CEO

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Senior Deputy Clerk

Date: April 9, 2024

Final Status: **Adopted**

Executed Item Type: Resolution

Number: 24-049

