



Mendocino County

Legislation Text

File #: 24-0519, Version: 1

To: BOARD OF SUPERVISORS

From: Sheriff-Coroner

Meeting Date: May 21, 2024

Department Contact: Matthew Kendall

Phone: 707-463-4085

Department Contact: Megan Miltimore

Phone: 707-468-3451

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Second Amendment to BOS Agreement 23-093 (PA Agreement 20-133) with Chapel by the Sea Mortuary Extending the Termination Date from June 30, 2024, to June 30, 2025, and Increasing the Total Maximum Agreement Amount by \$16,666.66 for a New Agreement Total of \$83,333.32 for the Continuation of Mortuary Services within the Coastal Operations Sector of Mendocino County Effective July 1, 2024, through June 30, 2025

Recommended Action/Motion:

Approve second amendment to BOS Agreement 23-093 (PA Agreement 20-133) with Chapel by the Sea Mortuary extending the termination date from June 30, 2024, to June 30, 2025, and increasing the total maximum Agreement amount by \$16,666.66 for a new Agreement total of \$83,333.32 for the continuation of mortuary services within the Coastal Operations Sector of Mendocino County effective July 1, 2024, through June 30, 2025; authorize the Sheriff to sign any future amendments that do not affect the maximum Agreement total; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On June 6, 2023, the Board approved the first amendment to PA Agreement 20-133 that extended the termination date to June 30, 2024 and increased the Agreement total by \$16,666.66 for a new Agreement total of \$66,666.66.

Summary of Request:

On February 18, 2020, the Sheriff's Office released Request for Proposal (RFP) SO-2020-001 for Coroner and Pathology-Related Mortuary Services. Chapel by the Sea was awarded a three-year Agreement in the amount of \$50,000 for services performed within the Coastal Operations Sector of Mendocino County, with the option to extend the Agreement termination for two additional one-year periods. This second amendment will extend the termination date set out in BOS Agreement 23-093 from June 30, 2024, to June 30, 2025, and will increase the Agreement total by \$16,666.66 bringing the total maximum Agreement total to \$83,333.32.

Alternative Action/Motion:

Return to staff for alternate handling.

Strategic Plan Priority Designation: A Safe and Healthy County

Supervisory District: All

Vote Requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: 2310-862185

current f/y cost: \$16,666.66

budget clarification: The cost of this amendment is included in the Sheriff's FY24/25 budget

annual recurring cost: \$16,666.66

budgeted in current f/y (if no, please describe): Yes

revenue agreement: No

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: Yes

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Senior Deputy Clerk

Date: May 21, 2024

Final Status: **Approved**

Executed Item Type: Agreement

Number: 23-093-A1

