



# Mendocino County

## Legislation Text

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File #: 17-0799, Version: 1

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**To: Board of Supervisors**

**From: Human Resources**

**Meeting Date:** September 12, 2017

**Department Contact:** Heidi Dunham

**Phone:** 234.6600

**Department Contact:** Juanie Cranmer

**Phone:** 234.6600

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Adoption of Resolution Amending Resolution No. 10-006, Implementing the Terms and Conditions of Employment For Unrepresented Management Employees

**Recommended Action/Motion:**

Adopt Resolution amending Resolution No. 10-006, implementing the terms and conditions of employment for unrepresented Management employees; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

On January 5, 2010, the Board of Supervisors adopted Resolution No. 10-006. On November 5, 2013, the Board of Supervisors amended Resolution No. 10-006 through the adoption of Resolution No. 13-109.

**Summary of Request:**

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

Resolution No. 10-006 identifies those unrepresented management classifications and implements terms and conditions of employment for unrepresented management employees. The Human Resources Director has determined and made final unit determination in accordance with Employer - Employee Relations Resolution (EERR) that the classifications of Assistant Assessor, Assistant Clerk-Recorder/Registrar and Assistant Treasurer-Tax Collector be removed from Mendocino County Management Association and designated as unrepresented management classifications consistent with the classifications of Assistant Auditor-Controller, Assistant District Attorney and Undersheriff, serving as assistant to Elected Official.

In addition, on August 2, 2016, the Board adopted the new classification of Chief Deputy Auditor-Controller as an unrepresented management classification; Resolution No. 10-006 was not amended at that time to reflect the unit determination of this classification. This action will include this classification in the resolution identifying those classifications designated as unrepresented.

NOTE: This agenda and accompanying resolution is to be adopted prior to, or in association with, BOS

Adoption of Resolution amending Position Allocation table and salary grades associated these classifications as unrepresented management classifications.

**Alternative Action/Motion:**

Direct staff of study other options.

**Supplemental Information Available Online at:** N/A

**Fiscal Impact:**

**Source of Funding:** N/A

**Current F/Y Cost:** N/A

**Budgeted in Current F/Y:** Yes

**Annual Recurring Cost:** N/A

**Supervisory District:** All

**Vote Requirement:** Majority

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Janelle Rau, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**



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**FOR COB USE ONLY**

**Executed By:** Nicole French

**Date:** DATE EXECUTED.

**Note to Department:**

**Final Status:** Adopted

**Executed Item Number:** Resolution 17-128